

# Andrew Sarafin

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## EDUCATION

State University of New York College at Geneseo  
School of Business AACSB accredited  
Bachelor of Science, **Accounting**  
150 credit hour ready *August 2024*  
GPA: **3.83**

*May 2024*

### **Kappa Sigma - Treasurer**

- Communicated and delivered a successful idea to group, which will be passed down
- Individually planned and organized a system for collecting and recording the cash flow of the fraternity
- Worked with each individual member of the fraternity create a payment plan that best suits their needs

**Member of Golden Key National Honor Society**, Awarded to students in the *top 15%* of their class

## RELATED EXPERIENCE

### **RDG + Partners - Rochester, NY**

Tax/Consulting Intern

*June - August 2022*

- Prepared and inputted corporate tax returns using CCH Axcess Tax Software
- Prepared and completed ERC form 941 for various types of clients
- Created PowerPoint pitches to present to partners and tax team
- Used QuickBooks to record inventory for clients

### **Geneseo Student Managed Investment Fund**

*Fall 2020 - Present*

Accounting Team Leader/Analyst

- Improved and managed the funds excel file to give weekly updates on the portfolios progress
- Member of a team that develops an investment thesis and PowerPoint pitch
- Participate in discussion on pitches by other teams to determine action to be taken

### **Crag Burn Country Club**

*May - August 2021*

Bag Room Assistant

- Adapted to Covid 19 health requirements
- Plan and organize bag room to ensure member clubs are ready when the member needs them
- Identify and resolve problems with members and customers

### **Woodpecker Tree Service**

*May - August 2021*

### **Mattucci Design**

*June - August 2022*

Landscaper

- Complete landscape projects as a team in a safe and timely basis
- Listen to customers and adjust projects according to their needs

## ATHLETICS

### **Junior Sabres and Amherst Knights AAA Hockey**

*2016 - 2020*

Captain/Forward

- Team member in competitive hockey in the North East
- Successfully balanced traveling, practice, and games with academics that resulted in outstanding grades

## VOLUNTEER EXPERIENCES

- Performed community service projects with United Way, The Teacher's Desk, St. Gabriel's Church and the Healthy Zone Ice Rink
- Co-Founder of East Aurora High School Anti – Bullying Club