

To,
Director in Charge
ICMR-National Institute of Pathology
Safdarjung hospital Campus

Date 13.12.2023

Subject: Termination of Employment - Project Officer under the project "AI based tool for development of oral and breast cancer"

Dear Sir,

I am writing to bring to your attention a matter that requires prompt action concerning the "AI based tool for development of oral and breast cancer" project.

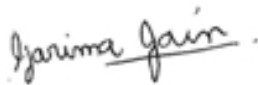
Regrettably, I am recommending the termination of Mr. Gaurav Singh who is currently serving as the Project Officer for the aforementioned project. After careful evaluation, it has been determined that terminating their employment is necessary due to his constant misbehaviour.

The termination will be effective as of today, 13.12.2023, with a standard one-month notice period ending on 13.01.2024. I kindly request the administration's support in facilitating a smooth transition during this period.

Simultaneously, I recommend that we proceed with the appointment of the next candidate on the waiting list. I believe that swift action in this regard is crucial for a seamless handover. Therefore, I kindly request the administration to issue the offer letter to the next candidate as soon as possible.

Thank you for your attention to this important issue.

Sincerely,



Dr Garima Jain
Scientist D
ICMR-NIP