**INFO—WEEK 1 – TEAMWORK**

**Activity 1.1**

TIME 10 minutes

Work in groups of 3-4 people. You choose in which group you want to be. Your group is your team for the rest of the semester and you will have to work together.

For the first part of this semester, each team will have to make an **original** 4-10 minutes long video. (DEADLINE – week 5 or week 6)

Step 1 – Form the team.

Step 2 – Give a name to the team.

Step 3 – Come up with a very general idea for your video and give it a provisional title.

**Step 4 – Provide the information from steps 1-3 to your teacher in the text channel (please).**

**Activity 1.2**

TIME 20 minutes

In your team, think about and discuss the following questions:

1. Is everyone in a team equal, or are some ‘more equal’ than others?
2. Do different team members take different roles in a team?
3. What specific things will you have to discover about your teammates as you work towards making the video?
4. What tools do you have at hand as a team to make the video?
5. What skills does each team-member possess in order to contribute to making the video?
6. Who is going to make sure that the deadline is met? Will one team member do it or will the whole team supervise each other?
7. Does your team need a leader, or can you do without?
8. To what extent will you be honest in voicing your opinions when discussing other teammates’ work at different stages in the development of the video?
9. Conflict is going to be inevitable. How are you going to overcome difficult situations?
10. You have approximately one month to finish the video. How much and how detailed planning are you going to do before actually starting to work on the video?

**At the end of Activity 1.2, come back to the main voice channel! Students will be asked at random what they discussed in their teams.**

**Activity 2 -- What kind of team member are you?**

**TIME 30 - 40 minutes**

**On your own, do the following questionnaire. Tick ( ☑ ) the statements that are true for you and find out how and what you can contribute to your team and common goal.** (Questionnaire taken from Miller, Brian Cole. 2010. *Nice teams finish last*. AMACOM; Appendix 2 pages 185-191)

**Pay attention! The questionnaire is very long!**

What kind of team member are you? Only you can say for sure, because your style is determined by what *motivates* you, not necessarily how you *behave*. This assessment helps you quickly and easily identify your style.

Read all of the following nine team member descriptions. Each includes a summary of what motivates that type of person, followed by 10 statements that typify this style. Mark *any* that describe you.

No one will match all 10 statements for a particular style, but the more you check as being true of you, the more likely it is that you have that style.

Still not sure? Try this. Select two or three types that match you best. Then look at what motivates each type. Ask yourself, ‘‘If I had to choose between satisfying *this* motivating factor or *that* one, which would be more important to me?’’

You also can show the lists that best describe you to your friends and family. Undoubtedly, they will have insights into your style or approach.

**Peacemaker—motivated by peace, unity, and harmony**

I am tolerant—very accepting and nonjudgmental of others.

I am supportive and accommodating because harmonious relationships are important to me.

I’m good at seeing all sides of an issue.

I tend to use tentative language (*maybe, perhaps*, etc.).

I’ve been accused of being stubborn or passive-aggressive.

I sometimes ramble or go off on tangents when I talk.

Others say I go with the flow: I’m sweet, calm, and unpretentious.

Sometimes I have trouble prioritizing important things.

I don’t like making choices: It’s easier to say what I *don’t* want than what I *do*.

I value peace and unity very highly.

**Champion—motivated by influence, power, and a sense of justice**

I make just as good—if not better—decisions with my gut than through extensive analysis.

I’m a natural leader: People look to me for leadership.

I speak forcefully and with confidence.

I’m direct and honest: What you see is what you get.

I’m impulsive and tough-minded—I have a bias toward action.

Others say I’m strong, confident, and courageous, but also forceful and relentless.

I like to take charge. Sometimes I take over without even realizing it.

I’m passionate and energetic; I live life with gusto.

I’m self-reliant, but also protective of others, especially underdogs.

I love having an impact on the world around me.

**Perfectionist—motivated by correctness**

I’m conscientious and self-controlled.

I compare myself with others, and I am harder on myself than I am on them.

I often use words such as *should* and *ought to*.

I like tight accountability, although it may feel like control to others.

I’m organized: I prefer structure and order in my life.

Others say I’m fair-minded, ethical, and principled, but also judging and critical.

I sometimes take things too seriously.

I agonize over making the right choice because I see things as right/wrong, black/white: I have trouble seeing gray.

I love making every detail perfect.

I don’t have time to relax, and, if I do, I don’t think I even should.

**Energizer—motivated by options, variety, and having a good time**

I value having different options and seeing possibilities.

I’m a good risk taker, and I’m good at multitasking.

I communicate with humor, stories, extreme words, and even exaggerations.

I’m optimistic, energetic, versatile, and uninhibited.

I love excitement and trying new adventures.

I’m a visionary; I’m good at inspiring others about possibilities and opportunities.

Others say I’m fun-loving and spirited, but also that I’m not good at follow-through.

I’m inspirational and enthusiastic.

I’m at ease in groups and most social settings.

I love to have fun and be joyful; I avoid pain and unpleasantness.

**Guardian—motivated by safety, security, and togetherness**

I’m a good troubleshooter.

I’m dutiful, dedicated, and reliable.

I tend to come alive under adversity.

I prefer predictability and orderliness.

I constantly question myself about decisions I’ve made or what may go wrong.

I tend to be anxious, especially around authority figures.

Others say I’m warm and friendly, but also skeptical and pessimistic.

I sometimes mentally classify others into two camps: us and them.

I’m extremely loyal to, and trusting of, my family and friends.

I love feeling safe and secure.

**Observers—motivated by knowledge and understanding the world**

I’m not very emotional; I’m more cool and cerebral.

I like to work by myself, with minimal supervision.

I prefer to stand back and observe life objectively.

I tend not to be style-conscious.

I’m good at making emotionally charged or complex decisions objectively.

I learn best by myself—from books, the Internet, and other sources.

Others say I’m observant and perceptive, but also secretive and detached.

I like meetings to be specific and to the point, preferably with an agenda beforehand so that I can mentally prepare.

I’m motivated more by the problem than by the reward.

I’m inquisitive and investigative; gathering and analyzing information is important to me.

**Individualist—motivated by feelings of uniqueness and understanding of self**

I deeply feel love, beauty, sorrow, and pain.

I often long for what is missing; the words ‘‘if only’’ come up a lot in my speaking.

My feelings are hurt if I’m misunderstood or not appreciated for a unique contribution I make.

I experience dark moods fully, especially melancholy.

I often long for what others have.

Others say I’m intuitive and sensitive, but also melodramatic and elite.

I’m artistic and creative.

I am unique and different: a real one-of-a kind.

I establish warm connections with others; I’m comfortable revealing myself.

I love feeling unique and special, but I also have a need to better understand myself.

**Achiever—motivated by productivity and success**

I make decisions that focus on results.

I don’t understand boredom: I always have stuff to do, and I use to-do lists and progress charts to stay on top of it all.

I’m persuasive and convincing in my communications.

I tend to value productivity over process, so shortcuts are OK with me.

I’m a real go-getter; I have no problem remaining motivated and goal oriented.

Others see me as ambitious and driven, but they also say I wear facades to impress.

I’m competent and efficient, and I tend to get impatient with those who are not.

I’m competitive, and I compete to win!

I am adaptable for almost any situation or circumstance.

I love being efficient, productive, and successful.

**Helper—motivated by giving and caring for others’ needs**

I prefer to make decisions in concert with others I trust.

I learn best when I’m in groups of people (such as seminars), where I can relate with others.

I like to offer advice, guidance, and suggestions to others, as well as heartfelt compliments.

I am sensitive to others’ needs, but I’m not quite as in touch with my own.

I’m approachable, warm, and caring.

I find it difficult to say ‘‘no’’ to the requests of others.

Others say I’m nurturing, sacrificing, and giving, but also manipulative and proud.

I am generous and more comfortable giving than receiving.

I’m a good listener, showing great interest and empathy.

I tend to align myself with important or powerful people.

**Now that you have identified your style(s), go back to your team and discuss your results among yourselves. You may want to revisit the questions in Activity 1.2**