

MEMORANDUM

TO: Matador Engineering
FROM: Dylan Rich, Joshua Johnson, Zachary Molina, Eric Rosales
DATE: May 5, 2017
SUBJECT: Project Completion

The purpose of this memo is to deliver all the final products and guide you how to access and use them. Here we will discuss what we've created for you and why it's going to benefit your company well into the future.

Documents completed:

- Branching System Research
- Time and Cost Management
- SCRUM Master Research
 - The Scrum XP process consists of a framework that manages information regarding documents, products, and reports by continuously integrating the individual components of the teams.
- Github Repository
 - Github is an agile development service that allows users to collaborate on large projects as a team. Github is what most of the Software, Hardware, Electronic, and Systems Engineering companies use to manage their products.

Problems:

One of the main problems has been a minor technical issue with Github. Github is a bit more complex than expected, but communicating with other team members has helped mitigate any issues that have popped up so far. We expect a couple more hiccups with the technical side of things, but it's nothing we can't solve as a team. By utilizing the ability of peer review, the end results will be a solid representation of the company as a whole.