

MEETING REPORT

Team Name: Bit7

Date of Meeting: June 01, 2022

Start Time: 10:45 **End Time:** 11:30

Meeting Location: Epoka Campus

Moderator: Xhoel Bano

Recorder: Xhoel Bano

Other Members Present: Anteo Guri, Drini Demushi, Erta Tërshana, Gentian Elezi, Sara Ranxha, Xhoel Bano

Members Absent: Ajla Hate

Topics Discussed:

1. Discussed & analyzed the work done for this week.
2. Completed the fifth draft of the Requirements Specification Document.
3. Discussed about the next stage which will be mainly focused on creating and designing the final draft of sequence and collaboration diagrams, last edits on UI. Creating the MVC pattern for the backend and completed the sixth draft of the Requirements Specifications Document.

Decisions Made:

1.

Analyze Sequence Diagrams - Drini, Ajla, Sara

Results: <https://github.com/xhoel-bano/Professional-Practice-Management-System/tree/main/Sequence%20Diagrams/Draft%201>

Created first draft of object diagram – Gentian

Results: <https://github.com/xhoel-bano/Professional-Practice-Management-System/tree/main/Object%20Diagram/Draft%201>

Create & Design fully functional UI – Erta, Anteo

Sara completed the implementation part of the Requirements document and combined work and form the fifth draft of the Requirements Specification Document: https://github.com/xhoel-bano/Professional-Practice-Management-System/blob/main/Requirements%20Specification%20Document/Bit7_Requirements_Specification_Draft_5.docx.pdf

2. Sara completed the fifth draft of Requirements Specification Document: https://github.com/xhoel-bano/Professional-Practice-Management-System/blob/main/Requirements%20Specification%20Document/Bit7_Requirements_Specification_Draft_5.docx.pdf

3. Discussed about the next stage which will be mainly focused on creating and designing:

a. Project Timetable, Network Analysis, Gantt Chart – Erta, Anteo

b. Data Flow diagram Level 2 – Xhoel

c. MVC pattern, Backend (code) – Gentian, Xhoel, Anteo

d. Final draft of sequence and collaboration diagrams – Ajla, Drini, Sara.

- e. Final draft of UI. – Erta, Anteo
- f. Documentation - Sara

Tasks Assigned:

1. Tasks for next week:
 - a. Project Timetable, Network Analysis, Gantt Chart – Erta, Anteo
 - b. Data Flow diagram Level 2 – Xhoel
 - c. MVC pattern, Backend (code) – Gentian, Xhoel
 - d. Final draft of sequence and collaboration diagrams – Ajla, Drini, Sara.
 - e. Final draft of UI.
 - f. Documentation - Sara
2. Combine work and form the Sixth draft of the Requirements Specification Document. – Sara

Time, Place, and Agenda for Next Meeting:

Time: 10:30

Place: Epoka Campus

Date: June 08, 2022

Agenda:

1. Starting with a briefing on the current progress.
2. Each member presents his work done the previous week.
3. Discuss the next working stages.
4. Separate the roles of the next working stages.