MEETING REPORT

Team Name: Bit7   **Date of Meeting:** April 27, 2022

Start Time: 10:45   **End Time:** 11:30

Meeting Location: Epoka Campus

Moderator: Xhoel Bano   **Recorder:** Xhoel Bano

Other Members Present: Ajla Hate, Anteo Guri, Drini Demushi, Erta Tërshana, Gentian Elezi, Sara Ranxha, Xhoel Bano

Members Absent: none

Topics Discussed:

1. Discussed & analyzed the first draft of Requirements Specification Document. Every one of us had a section to analyze

2. Completed the second draft of Requirements Specification Document.

3. Erta & Ajla worked on visual prototype.

4. Discussed about the next stage which will be mainly focused on creating and designing the activity & swimlane diagrams, state diagram & data flow diagram (level 0 & 1).

Decisions Made:

1. Discussed & analyzed the first draft of Requirements Specification Document. Every one of us had a section to analyze:
   https://docs.google.com/document/d/1shpALdTxo9Orbrsc3jxBwVWrNvAVmXIP/edit#heading=h.gjdgxs

2. Completed the second draft of Requirements Specification Document:
   https://docs.google.com/document/d/1LvWoBRPe6dyejInhPLsFZpwuKHGEQDkJ/edit

3. Results of prototype:
   https://www.figma.com/file/6DN5kljdtKu4ig2awFpEdp/LES-GO?node-id=0%3A1

4. Discussed about the next stage which will be mainly focused on creating and designing the activity & swimlane diagrams, state diagram & data flow diagram (level 0 & 1).
   a. Data Flow Diagram - Xhoel
   b. Activity & Swimlane Diagram – Gentian, Drini, Ajla
   c. State Diagram – Erta, Sara, Anteo

Tasks Assigned:

1. Tasks for next week

   a. Data Flow Diagram - Xhoel
   b. Activity & Swimlane Diagram – Gentian, Drini, Ajla
   c. State Diagram – Erta, Sara, Anteo

2. Combine work and form the second draft of the Requirements Specification Document. – Sara

Time, Place, and Agenda for Next Meeting:

Time: 10:30
Place: Epoka Campus
Date: April 04, 2022

Agenda:
1. Starting with a briefing on the current progress.
2. Each member presents his work done the previous week.
3. Discuss the next working stages.
4. Separate the roles of the next working stages.