MEETING REPORT

Team Name: Bit7   **Date of Meeting:** June 08, 2022

Start Time: 10:45   **End Time:** 11:30

Meeting Location: Epoka Campus

Moderator: Xhoel Bano   **Recorder:** Xhoel Bano

Other Members Present: Ajla Hate, Anteo Guri, Drini Demushi, Erta Tërshana, Gentian Elezi, Sara Ranxha, Xhoel Bano

Members Absent:

Topics Discussed:

1. Discussed & analyzed the work done for this week.

2. Completed the final draft of the Requirements Specification Document.

3. Discussed about the next stage which will be mainly focused on creating the final repo and getting ready for the presentation on 17 June.

Decisions Made:

1.
   Analyze Sequence Diagrams - Drini, Ajla, Sara
   Results:
   https://drive.google.com/drive/folders/1xb4fnCKDuGGhcWslgy7IgJO
   EHBt-Xl7B

2. Project Timetable, Network Analysis, Gantt Chart – Erta, Anteo
   Results:
   https://drive.google.com/drive/folders/1tBUE2Y4PGZBPEfTSAJnQMd
   24pN1v67D4

3. Data Flow diagram Level 2 – Xhoel
   Results: https://drive.google.com/drive/folders/18-
   G2UsEzeVnJ6R9YTVW_6VqABkCuh4kz

4. Sara completed the final draft of Requirements Specification
   Document.
   Results:https://docs.google.com/document/d/1S7dqEEpbpjgkOwh6R
   ycocKUWejpdo9rj/edit?rtpof=true

5. Discussed about the next stage which will be mainly focused on
   creating and designing:

   a. Backend (code) – Gentian, Xhoel, Anteo
   b. Final draft of Requirements Specification Document - Sara

Tasks Assigned:

1. Tasks for next week:

   a. Backend (code) – Gentian, Xhoel, Anteo
   b. Final draft of Requirements Specification Document - Sara

Time, Place, and Agenda for Next Meeting:

Time: 10:30
Place: Epoka Campus
Date: June 15, 2022

Agenda:
1. Starting with a briefing on the current progress.
2. Each member presents his work done the previous week.
3. Discuss the next working stages.
4. Separate the roles of the next working stages.