

# 8. Label Destruction / Segregation Record

Document Title: Label Destruction and Segregation Record

Document No.: QA/LBL/DEST/2025/046

Linked Deviation No.: QA/DEV/2025/046

Linked CAPA No.: QA/CAPA/2025/046

Product: Aspirin Tablets 325 mg

Batch No.: ASP-25-004

Stage: Secondary Packaging (Cartoning)

Date of Deviation: 23-May-2025

Destruction Date: 25-May-2025

Location: Packaging Suite P-101 (Destruction Area)

Prepared By: Amit Sharma (Production Supervisor)

Verified By: Meena Iyer (QA Executive)

Approved By: Neha Gupta (QA Head)

## 1. Background Summary

During secondary packaging of **Batch ASP-25-004**, a **label misprint deviation** (QA/DEV/2025/046) was observed where 60 cartons were printed with incorrect strength ("650 mg" instead of "325 mg").

The affected cartons were **immediately segregated and quarantined** under QA supervision. This record documents their **final destruction** after investigation and CAPA approval.

## 2. Details of Segregated Materials

	#	Material Description	Material Code	Lot / Ref. No.	Quantity Segregated	Status
1	1	Printed Cartons – Aspirin Tablets 325 mg (misprinted as 650 mg)	PM-CAR-01	PP-CAR-2025-02-458	60 Nos.	Quarantined on 23-May-2025
2	2	Corresponding Printed Batch Code Labels	PM-LBL-01	LB-ASP-325-2025-05	60 Nos.	Quarantined on 23-May-2025

3	3	Associated Reject Carton Leaflets (mixed during misprint event)	PM-PIL-01	PP-PIL-2025-02-791	4 Nos.	Quarantined on 23-May-2025
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### 3. Segregation Details

	≡ Parameter	≡ Details
1	Date of Segregation	23-May-2025
2	Segregated By	Priya Singh (Packaging Operator)
3	Verified By	Amit Sharma (Production Supervisor)
4	QA Witness	Meena Iyer
5	Segregation Area	Controlled Quarantine Zone – Packaging Suite P-101
6	Tag Used	QA-TAG-QRT-046 (Yellow Tag)
7	Remarks	"Incorrect label strength – hold for QA decision."

### 4. Destruction Authorization

	≡ Authorization Step	≡ Description	≡ Authorized By	≡ Date	≡ Signature
1	1	Review of segregated quantity and verification of reconciliation data.	Neha Gupta (QA Head)	24-May-2025	_____
2	2	Approval for destruction of misprinted labels and cartons.	Sanjay Reddy (Manufacturing Head)	24-May-2025	_____

3	3	Intimation sent to Engineering & HR for training follow-up.	Meena Iyer (QA Executive)	24-May-2025	_____
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### 5. Method of Destruction

	≡ Parameter	≡ Details
1	Date of Destruction	25-May-2025
2	Destruction Method	Manual shredding followed by wet defacement and disposal via authorized vendor (EcoSafe Waste Solutions Pvt. Ltd.)
3	Location	Designated Waste Disposal Area – Block B
4	Supervised By	QA Executive – Meena Iyer
5	Witnessed By	Production Supervisor – Amit Sharma
6	Disposal Reference No.	ENV/PKG/2025/031
7	Photographic Record	Attached as Annexure-A (Before & After)

### 6. Reconciliation Before and After Destruction

	≡ Parameter	≡ Before Destruction	≡ After Destruction	≡ Verified By
1	Misprinted Cartons	60	0	Meena Iyer
2	Batch Code Labels	60	0	Meena Iyer
3	Leaflets	4	0	Meena Iyer
4	Balance Accounted	100%	—	—
5	Final Status	All misprinted materials destroyed and documented.	—	—

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## 7. Cross-References

	☰ Reference Document	☰ Document No.	☰ Description
1	Deviation Report	QA/DEV/2025/046	Label misprint deviation
2	RCA Report	QA/INV/2025/046	Root Cause Analysis
3	CAPA Report	QA/CAPA/2025/046	Corrective & Preventive Actions
4	Destruction SOP	SOP/QA/DES/004	Destruction of Printed Components
5	Waste Disposal Record	ENV/PKG/2025/031	Vendor waste manifest
6	BMR Reference	BMR/ASP325/004 – Sec. 19.0	Secondary Packaging Run Log

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## 8. QA Review & Final Approval

### Remarks:

All misprinted and incorrect cartons and labels destroyed as per SOP/QA/DES/004.

Reconciliation complete; CAPA verified and linked with APQR for May 2025.

### QA Executive:

Name: Meena Iyer      Signature: \_\_\_\_\_      Date: 25-May-2025

### QA Head:

Name: Neha Gupta      Signature: \_\_\_\_\_      Date: 25-May-2025

### Production Head:

Name: Sanjay Reddy      Signature: \_\_\_\_\_      Date: 25-May-2025

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### ✔ Outcome Summary:

All misprinted cartons, labels, and associated printed matter have been physically destroyed under QA supervision.

No residual risk remains.

Linked CAPA QA/CAPA/2025/046 to be updated with this record for final closure.

Event recorded in the **APQR (May 2025 – Critical Deviations Section)**.