

## Sampling Booth (SB-02) - Daily Cleanliness & Usage Log

Logbook ID: LOG-SBU-02

Date: 25-Jan-2025

| Time  | Booth ID | Activity               | Material Name               | Material Code  | GRN No.       | Lot Number             | Previous Material Sampled   | General Cleanliness Verified (Y/N) | Performed By | Scoop/Tools Status | PPE Checked (Y/N) | Verified By (QA) | Cleaning Record Ref. | Line Clearance Ref. | Remarks                                       |
|-------|----------|------------------------|-----------------------------|----------------|---------------|------------------------|-----------------------------|------------------------------------|--------------|--------------------|-------------------|------------------|----------------------|---------------------|---|
| 7:30  | SB-02    | Shift Cleaning         | -                           | -              | -             | -                      | None                        | Y                                  | QC Staff     | Sanitized & Ready  | Y                 | Priya Soni       | CLN/SB02/25/010      | -                   | Morning cleaning, prep for sampling campaign. |
| 9:00  | SB-02    | Line Clearance         | PVC/PVDC Film               | PM-PVC-01      | GRN-PM-25-001 | AD-PVCPVDC-2025-01-51C | None                        | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | -                    | LC/SB02/25/001      | Area cleared for PVC/PVDC Film sampling.      |
| 9:10  | SB-02    | Sampling               | PVC/PVDC Film               | PM-PVC-01      | GRN-PM-25-001 | AD-PVCPVDC-2025-01-51C | None                        | Y                                  | Priya Soni   | Sanitized & Used   | Y                 | Anjali Mehta     | -                    | LC/SB02/25/001      | Sampling performed as per SOP-QC-SAM-003.     |
| 9:20  | SB-02    | Post-Activity Cleaning | -                           | -              | -             | -                      | PVC/PVDC Film               | Y                                  | Priya Soni   | To be Sanitized    | Y                 | Anjali Mehta     | CLN/SB02/25/011      | -                   | Post-sampling cleaning.                       |
| 9:45  | SB-02    | Line Clearance         | Aluminium Foil              | PM-ALU-01      | GRN-PM-25-002 | JAL-ALU-2025-01-ABC    | PVC/PVDC Film               | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | -                    | LC/SB02/25/002      | Area cleared for Aluminium Foil sampling.     |
| 9:55  | SB-02    | Sampling               | Aluminium Foil              | PM-ALU-01      | GRN-PM-25-002 | JAL-ALU-2025-01-ABC    | PVC/PVDC Film               | Y                                  | Priya Soni   | Sanitized & Used   | Y                 | Anjali Mehta     | -                    | LC/SB02/25/002      | Sampling performed as per SOP-QC-SAM-003.     |
| 10:05 | SB-02    | Post-Activity Cleaning | -                           | -              | -             | -                      | Aluminium Foil              | Y                                  | Priya Soni   | To be Sanitized    | Y                 | Anjali Mehta     | CLN/SB02/25/012      | -                   | Post-sampling cleaning.                       |
| 10:30 | SB-02    | Line Clearance         | Patient Information Leaflet | PM-PIL-01      | GRN-PM-25-003 | PP-PIL-2025-01-789     | Aluminium Foil              | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | -                    | LC/SB02/25/003      | Area cleared for PIL sampling.                |
| 10:40 | SB-02    | Sampling               | Patient Information Leaflet | PM-PIL-01      | GRN-PM-25-003 | PP-PIL-2025-01-789     | Aluminium Foil              | Y                                  | Priya Soni   | Sanitized & Used   | Y                 | Anjali Mehta     | -                    | LC/SB02/25/003      | Sampling performed as per SOP-QC-SAM-002.     |
| 10:50 | SB-02    | Post-Activity Cleaning | -                           | -              | -             | -                      | Patient Information Leaflet | Y                                  | Priya Soni   | To be Sanitized    | Y                 | Anjali Mehta     | CLN/SB02/25/013      | -                   | Post-sampling cleaning.                       |
| 11:15 | SB-02    | Line Clearance         | Printed Carton              | PM-CAR-01      | GRN-PM-25-004 | PP-CAR-2025-01-456     | Patient Information Leaflet | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | -                    | LC/SB02/25/004      | Area cleared for Printed Carton sampling.     |
| 11:25 | SB-02    | Sampling               | Printed Carton              | PM-CAR-01      | GRN-PM-25-004 | PP-CAR-2025-01-456     | Patient Information Leaflet | Y                                  | Priya Soni   | Sanitized & Used   | Y                 | Anjali Mehta     | -                    | LC/SB02/25/004      | Sampling performed as per SOP-QC-SAM-002.     |
| 11:35 | SB-02    | Post-Activity Cleaning | -                           | -              | -             | -                      | Printed Carton              | Y                                  | Priya Soni   | To be Sanitized    | Y                 | Anjali Mehta     | CLN/SB02/25/014      | -                   | Post-sampling cleaning.                       |
| 12:00 | SB-02    | Break Cleaning         | -                           | -              | -             | -                      | Printed Carton              | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | CLN/SB02/25/015      | -                   | Cleaning before operator break.               |
| 13:00 | SB-02    | Line Clearance         | Corrugated Shipper Case     | Printed Carton | Y             | Priya Soni             | Sanitized & Ready           | Y                                  | Priya Soni   | Sanitized & Ready  | Y                 | Anjali Mehta     | -                    | LC/SB02/25/005      | Area cleared for Shipper Case sampling.       |

|       |       |                        |                         |            |               |                      |                         |   |                   |                   |   |              |                 |                |  |
|-------|-------|------------------------|-------------------------|------------|---------------|----------------------|-------------------------|---|-------------------|-------------------|---|--------------|-----------------|----------------|--|
| 13:10 | SB-02 | Sampling               | Corrugated Shipper Case | PM-SHP-01  | GRN-PM-25-005 | GPS-SHIP-2025-01-998 | Printed Carton          | Y | Priya Soni        | Sanitized & Used  | Y | Anjali Mehta | -               | LC/SB02/25/005 | Sampling performed as per SOP-QC-SAM-004.        |
| 13:20 | SB-02 | Post-Activity Cleaning | -                       | -          | -             | -                    | Corrugated Shipper Case | Y | Priya Soni        | To be Sanitized   | Y | Anjali Mehta | CLN/SB02/25/016 | -              | Post-sampling cleaning.                          |
| 13:45 | SB-02 | Line Clearance         | Shipper Case Label      | PM-LBL-01  | GRN-PM-25-006 | PL-LBL-2025-01-112   | Corrugated Shipper Case | Y | Priya Soni        | Sanitized & Ready | Y | Anjali Mehta | -               | LC/SB02/25/006 | Area cleared for Shipper Label sampling.         |
| 13:55 | SB-02 | Sampling               | Shipper Case Label      | PM-LBL-01  | GRN-PM-25-006 | PL-LBL-2025-01-112   | Corrugated Shipper Case | Y | Priya Soni        | Sanitized & Used  | Y | Anjali Mehta | -               | LC/SB02/25/006 | Sampling performed as per SOP.                   |
| 14:05 | SB-02 | Post-Activity Cleaning | -                       | -          | -             | -                    | Shipper Case Label      | Y | Priya Soni        | To be Sanitized   | Y | Anjali Mehta | CLN/SB02/25/017 | -              | Post-sampling cleaning.                          |
| 14:30 | SB-02 | Line Clearance         | Packaging Tape          | PM-TAPE-01 | GRN-PM-25-007 | GPS-TAPE-2025-01-777 | Shipper Case Label      | Y | Priya Soni        | Sanitized & Ready | Y | Anjali Mehta | -               | LC/SB02/25/007 | Area cleared for Tape sampling.                  |
| 14:40 | SB-02 | Sampling               | Packaging Tape          | PM-TAPE-01 | GRN-PM-25-007 | GPS-TAPE-2025-01-777 | Shipper Case Label      | Y | Priya Soni        | Sanitized & Used  | Y | Anjali Mehta | -               | LC/SB02/25/007 | Sampling performed as per SOP.                   |
| 14:50 | SB-02 | Post-Activity Cleaning | -                       | -          | -             | -                    | Packaging Tape          | Y | Priya Soni        | To be Sanitized   | Y | Anjali Mehta | CLN/SB02/25/018 | -              | Post-sampling cleaning.                          |
| 15:15 | SB-02 | Line Clearance         | Wooden Pallet           | PM-PAL-01  | GRN-PM-25-008 | NPC-PAL-2025-01-301  | Packaging Tape          | Y | Priya Soni        | Sanitized & Ready | Y | Anjali Mehta | -               | LC/SB02/25/008 | Area cleared for Pallet inspection.              |
| 15:25 | SB-02 | Sampling               | Wooden Pallet           | PM-PAL-01  | GRN-PM-25-008 | NPC-PAL-2025-01-301  | Packaging Tape          | Y | Priya Soni        | N/A               | Y | Anjali Mehta | -               | LC/SB02/25/008 | In-situ inspection performed per SOP-QC-SAM-005. |
| 15:35 | SB-02 | Post-Activity Cleaning | -                       | -          | -             | -                    | Wooden Pallet           | Y | Priya Soni        | To be Sanitized   | Y | Anjali Mehta | CLN/SB02/25/019 | -              | Post-inspection cleaning.                        |
| 16:00 | SB-02 | Line Clearance         | Stretch Wrap            | PM-WRAP-01 | GRN-PM-25-009 | GPS-WRAP-2025-01-419 | Wooden Pallet           | Y | Priya Soni        | Sanitized & Ready | Y | Anjali Mehta | -               | LC/SB02/25/009 | Area cleared for Stretch Wrap sampling.          |
| 16:10 | SB-02 | Sampling               | Stretch Wrap            | PM-WRAP-01 | GRN-PM-25-009 | GPS-WRAP-2025-01-419 | Wooden Pallet           | Y | Priya Soni        | Sanitized & Used  | Y | Anjali Mehta | -               | LC/SB02/25/009 | Sampling performed as per SOP.                   |
| 16:20 | SB-02 | Post-Activity Cleaning | -                       | -          | -             | -                    | Stretch Wrap            | Y | Priya Soni        | To be Sanitized   | Y | Anjali Mehta | CLN/SB02/25/020 | -              | Post-sampling cleaning.                          |
| 21:00 | SB-02 | Final Shift Cleaning   | -                       | -          | -             | -                    | Stretch Wrap            | Y | Sandeep Chowdhury | To be Sanitized   | Y | Rina Desai   | CLN/SB02/25/021 | -              | Final end-of-day cleaning.                       |