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2. BMR - Tertiary Packaging Run Log

Batch Manufacturing Record

Section 22.0: Tertiary Packaging Run Log

Document ID: BMR/ASP325/001

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Purpose: To document the final packaging of finished cartons into shipper cases and their preparation for transfer to the Finished Goods Warehouse for Batch ASP-25-001.

	≡ Field	≡ Details
1	Date of Operation:	23-Feb-2025
2	Packaging Area / Room ID:	Packaging Suite P-101 (Final Assembly Area)

22.1 Material Verification

Instruction: Verify that the correct tertiary packaging materials, as staged and cleared in Section 21.0, are being used for this batch.

	≡ Material Name	≡ Lot Number	≡ Verified By (Operator)
1	Corrugated Shipper Case	GPS-SHIP-2025-01-998	<i>Priya Singh</i>
2	Shipper Case Label	PL-LBL-2025-01-112	<i>Priya Singh</i>
3	Packaging Tape	GPS-TAPE-2025-01-777	<i>Priya Singh</i>
4	Wooden Pallet	NPC-PAL-2025-01-301	<i>Priya Singh</i>
5	Stretch Wrap	GPS-WRAP-2025-01-419	<i>Priya Singh</i>

22.2 Case Packing & Labeling Log

	≡ Parameter	≡ Recorded Data
1	Start Time of Case Packing:	15:15
2	End Time of Case Packing:	16:30
3	Total Good Cartons to be Packed:	8,191
4	Total Shipper Cases Produced:	82 (81 cases of 100 cartons, 1 case of 91 cartons)

Verification Checkpoints:

- [] All 82 shipper cases have been packed as per the quantities above.
- [] Each of the 82 shipper cases has been securely sealed with packaging tape.
- [] A unique, printed Shipper Case Label has been applied to each case. The variable data on the label has been verified as

correct:

- Product Name: Aspirin Tablets 325mg
- Batch No.: ASP-25-001
- Expiry Date: Feb-2028
- Quantity: (e.g., "100 Cartons" or "91 Cartons")
- Unique Case No.: (e.g., "1 of 82", "2 of 82", etc.)

22.3 Palletization Log

	☰ Checkpoint	☰ Status / Details
1	Pallet Used:	One (1) Heat-Treated Wooden Pallet (Lot: NPC-PAL-2025-01-301) was used.
2	Stacking:	All 82 shipper cases were securely stacked on the pallet as per the approved stacking pattern.
3	Securing:	The entire pallet load was secured using stretch wrap.
4	Final Status:	One (1) pallet of Finished Goods is prepared for transfer to the Finished Goods Warehouse.

Observations:

No issues or discrepancies noted during the tertiary packaging process.

22.4 Final Sign-off

Conclusion:

The tertiary packaging of Batch ASP-25-001 has been completed as per the BMR instructions.

Operator:

- Department: Production
- Designation: Packaging Operator
- Name: Priya Singh
- Signature: *Priya Singh*
- Date: 23-Feb-2025

Supervisor Review & Approval:

- Department: Production
- Designation: Packaging Supervisor
- Name: Amit Sharma
- Signature: *Amit Sharma*
- Date: 23-Feb-2025