

## 8. Label Destruction / Segregation Record

**Document Title:** Label Destruction and Segregation Record

**Document No.:** QA/LBL/DEST/2025/046

**Linked Deviation No.:** QA/DEV/2025/046

**Linked CAPA No.:** QA/CAPA/2025/046

**Product:** Aspirin Tablets 325 mg

**Batch No.:** ASP-25-004

**Stage:** Secondary Packaging (Cartoning)

**Date of Deviation:** 23-May-2025

**Destruction Date:** 25-May-2025

**Location:** Packaging Suite P-101 (Destruction Area)

**Prepared By:** Amit Sharma (Production Supervisor)

**Verified By:** Meena Iyer (QA Executive)

**Approved By:** Neha Gupta (QA Head)

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### 1. Background Summary

During secondary packaging of Batch ASP-25-004, a label misprint deviation (QA/DEV/2025/046) was observed where 60 cartons were printed with incorrect strength ("650 mg" instead of "325 mg").

The affected cartons were immediately segregated and quarantined under QA supervision. This record documents their final destruction after investigation and CAPA approval.

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### 2. Details of Segregated Materials

	 #	 Material Description	 Material Code	 Lot / Ref. No.	 Quantity Segregated	 Status
1	1	Printed Cartons – Aspirin Tablets 325 mg (misprinted as 650 mg)	PM-CAR-01	PP-CAR-2025- 02-458	60 Nos.	Quarantined on 23-May-2025
2	2	Corresponding Printed Batch Code Labels	PM-LBL-01	LB-ASP-325- 2025-05	60 Nos.	Quarantined on 23-May-2025

3	3	Associated Reject Carton Leaflets (mixed during misprint event)	PM-PIL-01	PP-PIL-2025-02-791	4 Nos.	Quarantined on 23-May-2025
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### 3. Segregation Details

	☰ Parameter	☰ Details
1	Date of Segregation	23-May-2025
2	Segregated By	Priya Singh (Packaging Operator)
3	Verified By	Amit Sharma (Production Supervisor)
4	QA Witness	Meena Iyer
5	Segregation Area	Controlled Quarantine Zone – Packaging Suite P-101
6	Tag Used	QA-TAG-QRT-046 (Yellow Tag)
7	Remarks	"Incorrect label strength – hold for QA decision."

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### 4. Destruction Authorization

	☰ Authorization Step	☰ Description	☰ Authorized By	☰ Date	☰ Signature
1	1	Review of segregated quantity and verification of reconciliation data.	Neha Gupta (QA Head)	24-May-2025	_____
2	2	Approval for destruction of misprinted labels and cartons.	Sanjay Reddy (Manufacturing Head)	24-May-2025	_____

3	3	Intimation sent to Engineering & HR for training follow-up.	Meena Iyer (QA Executive)	24-May-2025	_____
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## 5. Method of Destruction

	☰ Parameter	☰ Details
1	Date of Destruction	25-May-2025
2	Destruction Method	Manual shredding followed by wet defacement and disposal via authorized vendor (EcoSafe Waste Solutions Pvt. Ltd.)
3	Location	Designated Waste Disposal Area – Block B
4	Supervised By	QA Executive – Meena Iyer
5	Witnessed By	Production Supervisor – Amit Sharma
6	Disposal Reference No.	ENV/PKG/2025/031
7	Photographic Record	Attached as Annexure-A (Before & After)

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## 6. Reconciliation Before and After Destruction

	☰ Parameter	☰ Before Destruction	☰ After Destruction	☰ Verified By
1	Misprinted Cartons	60	0	Meena Iyer
2	Batch Code Labels	60	0	Meena Iyer
3	Leaflets	4	0	Meena Iyer
4	Balance Accounted	100%	—	—
5	Final Status	All misprinted materials destroyed and documented.	—	—

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## 7. Cross-References

	≡ Reference Document	≡ Document No.	≡ Description
1	Deviation Report	QA/DEV/2025/046	Label misprint deviation
2	RCA Report	QA/INV/2025/046	Root Cause Analysis
3	CAPA Report	QA/CAPA/2025/046	Corrective & Preventive Actions
4	Destruction SOP	SOP/QA/DES/004	Destruction of Printed Components
5	Waste Disposal Record	ENV/PKG/2025/031	Vendor waste manifest
6	BMR Reference	BMR/ASP325/004 – Sec. 19.0	Secondary Packaging Run Log

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## 8. QA Review & Final Approval

**Remarks:**

All misprinted and incorrect cartons and labels destroyed as per SOP/QA/DES/004.

Reconciliation complete; CAPA verified and linked with APQR for May 2025.

**QA Executive:**

Name: Meena Iyer      Signature: \_\_\_\_\_      Date: 25-May-2025

**QA Head:**

Name: Neha Gupta      Signature: \_\_\_\_\_      Date: 25-May-2025

**Production Head:**

Name: Sanjay Reddy      Signature: \_\_\_\_\_      Date: 25-May-2025

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**Outcome Summary:**

All misprinted cartons, labels, and associated printed matter have been physically destroyed under QA supervision.

No residual risk remains.

Linked CAPA QA/CAPA/2025/046 to be updated with this record for final closure.

Event recorded in the APQR (May 2025 – Critical Deviations Section).