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1. BMR - Tertiary Packaging - Line Clearance & Setup

Batch Manufacturing Record

Section 21.0: Tertiary Packaging - Line Clearance & Setup

Document ID: BMR/ASP325/001

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Purpose: To verify and document that the final assembly area is clean, correct, and properly set up before commencing the tertiary packaging (case packing) of Batch **ASP-25-001**.

	≡ Field Name	≡ Data
1	Date of Line Clearance:	23-Feb-2025
2	Time of Line Clearance:	15:00
3	Packaging Area / Room ID:	Packaging Suite P-101 (Final Assembly Area)
4	Reference to Previous Batch No.:	IBU-25-015

Part A: Area Verification

	≡ Checklist Item	≡ Specification / Requirement	≡ Operator Check (Priya Singh)	≡ Verifier Check (Amit Sharma)
1	1. Area Clearance	Area must be completely free of all cartons, shippers, labels, and documents from the previous batch.	✓	✓
2	2. Equipment Status	The case sealer/tape machine and pallet wrapper (if used) must be clean and ready for use.	✓	✓
3	3. Work Surfaces	All tables and work surfaces must be clean and clear.	✓	✓

Part B: Critical Material Verification

Instruction: Verify that the correct in-process and tertiary packaging materials have been staged for this final step.

	<div><div></div> Checklist Item</div>	<div><div></div> Specification / Requirement</div>	<div><div></div> Operator Check (Priya Singh)</div>	<div><div></div> Verifier Check (Amit Sharma)</div>
1	4. Finished Cartons	Verify the staged containers hold finished cartons for Batch ASP-25-001.	<div><div></div></div>	<div><div></div></div>
2	5. Corrugated Shipper Cases	Verify the correct component is staged: Material Code: PM-SHP-01 Lot Number: GPS-SHIP-2025-01-998	<div><div></div></div>	<div><div></div></div>
3	6. Shipper Case Labels	Verify the correct component is staged: Material Code: PM-LBL-01 Lot Number: PL-LBL-2025-01-112	<div><div></div></div>	<div><div></div></div>
4	7. Other Materials	Verify that the correct lots of Packaging Tape, Pallets, and Stretch Wrap are staged for use.	<div><div></div></div>	<div><div></div></div>

Part C: Final Release for Production

Comments / Discrepancies:

No discrepancies noted. The final assembly area is cleared and set up with the correct materials for the tertiary packaging of Batch ASP-25-001.

Conclusion: Based on the verification of all checklist items above, the Tertiary Packaging area is hereby released for use.

	<div><div></div> Role</div>	<div><div></div> Print Name</div>	<div><div></div> Signature</div>	<div><div></div> Date</div>	<div><div></div> Time</div>
1	Line Cleared By (Production)	Amit Sharma	Amit Sharma	23-Feb-2025	15:00
2	Verified By (Quality Assurance)	Meena Iyer	Meena Iyer	23-Feb-2025	15:10