

Status Color Legend & Toggle								
Not Started	Not Started In Progress Delayed Complete Custom 1 Custom 2 Custom 3 Custom 4							
ON	ON	ON	ON	ON	ON	ON	ON	

Task	Status	Owner	Assigned to	Anticipated Start Date	Anticipated End Date	Actual Start Date	Actual End Date	Estimated Cost	Actual Cost
Product Analysis	Not Started	John C.	John C.	7/1/2020	8/ <b>1/</b> 2020	6/28/2020		\$1,500	\$1,250
Design Storyboards	Design Storyboards In Progress		John C.	in C. 7/15/2020 8/15/2020		7/13/2020	\$2,000		\$1,840
Review Storyboard Design	Delayed	Mark M.	John C.	8/¥2020	8/20/2020			\$1,450	
Research Analysis Phase I	Complete	Kamil A.	Andrew L.	6/¥2020	7/1/2020	6/ <b>1/</b> 2020	6/28/2020	\$3,000	\$3,200
Advertising Content Creation Phase I	Custom 1	Kamil A.	Timothy S.	9/1/2020	9/15/2020			\$500	
Product Requirement Definitions Custom 2		Timothy S.	Vivian A.					\$575	\$125
Prototype Development Specifications	Custom 3	Kamil A.	Gabe F.	9/12/2020	9/25/2020			\$1,750	

# **Bill Paying**

#### CHECKLIST



Instructions: Enter bill details on each row. To add more

bills, select a whole row, then right click and select Insert to add a new row. To insert a checkmark, double click a cell in the Done column.		January			CLEAR	February			CLEAR	CLEAR March			CLEAR
Category	Bill	Amount	Due date	Date paid	Done	Amount	Due date	Date paid	Done	Amount	Due date	Date paid	Done
Household	Mortgage/rent	\$ 1,200.00	1/21/2018	1/21/2018	4								
	Electricity												
	Gas												
	Water												
	Alarm/security system												
	Garden services												
	Cleaning services												
	Other												
Insurance	Car												
	Life												
	Household												
	Health												
	Other												
Category Bill Household Mortgag Electricit Gas Water Alarm/se Garden s Cleaning Other Insurance Car Life Househol Health Other Loans, credit Representations	Car												
& overdrafts	Student												

# Company Name

### Web Site Budgeting Tool

Date

Gray cells contain calculations that should not be altered.

Company Data	Rate
Required rate of return	10%
Tax rate	30%

Initial Investment in Web Site	YEAR	1	2	3
Hardware (e.g., servers)	\$25,000.00			
Software (e.g., e-commerce catalog software)	\$15,000.00			
Development (e.g., third-party site design and development)	\$150,000.00			
Total Initial Investments	\$190,000.00			

Benefits from Web Site	YEAR	1 2		;
Direct sales		\$15,000.00	\$50,000.00	\$75,000.00
Incremental sales resulting from enhanced promotional/salesperson				
effectiveness		\$25,000.00	\$25,000.00	\$25,000.00
Incremental sales resulting from increased partner participation		\$25,000.00	\$25,000.00	\$25,000.00
Reduced travel costs		\$25,000.00	\$25,000.00	\$25,000.00
Reduced customer service costs		\$50,000.00	\$50,000.00	\$50,000.00
Total Benefits		\$140,000.00	\$175,000.00	\$200,000.00

Costs (Excluding Initial Capital Investments)	YEAR	1 2	3	
Cost of sales		\$7,500.00	\$25,000.00	\$37,500.00
Maintenance		\$15,000.00	\$15,000.00	\$15,000.00

Company Confidential

#### Company Name Sales Forecast

