

Surabaya, September 13, 2019

Dear.

Attention to : Human Resources Department

Prima Print

At Surabaya

Dear Sir/Madam

With Respect,

Based on information from the various parties that your company is looking for employees to hold some position. Based on information, I am interested in applying application for staff IT position according with my background educational as engineering informatics.

I, the undersigned below :

Name	: Faiz Damar Hernanda
Points, Date of Birth	: Nganjuk, 8 April 1996
Gender	: Male
Last Education	: S1
Address	: Kendung Jaya 3/9
Phone Number	: 089655058301
Email	: faizdamar123@gmail.com

For completed some of the files needed for the consideration of Mr / Mrs, I attach following administrative paperwork that I have :

1. Curriculum Vitae;
2. Copy of Diploma and academic transcript S1 which has been legalized;
3. Copy of Police notes (SKCK);
4. Copy of Letter (KTP);
5. Pas color photograph 4x6 2 latest sheet;
6. Copy of Yellow Card form the Department of Labor;
7. Copy of course Digital Talent Scholarship;
8. Copy of Certificate Indonesian Professional Certification Authority;

Similarly, letters of job application I created with the truth. The attention and consideration of Mr / Mrs I say many thanks.

Best Regards,

Faiz Damar Hernanda