

THIRD PARTY ADMINISTRATION (Foundation or TPA)

Third Party Administrators must be approved by the General Manager and Underwriting prior to quoting the business.

TPA Name: _____

#/Street: _____

City: _____ Zip: _____

Contact/Title: _____ Telephone: _____

Is the TPA also the broker? ☐ Yes ☐ No

On this account, the TPA will perform the following administrative functions (check all that apply):

☐ Premium Administration ☐ Enrollment & Eligibility Services ☐ Customer Service

☐ Claims Processing ☐ Overpayment Recovery/Claim Adjustments ☐ ID Cards

☐ Other: _____

If the TPA collects premiums, check the appropriate box to indicate TPA's premium remittance method:

☐ Remits net ☐ Remits gross

The administration fee is: ☐ None ☐ _____% of premium

☐ \$_____ per: ☐ Subscriber ☐ Member ☐ Adjudicated claim

How is the administration fee to be paid?

☐ Directly and separately by the group

☐ TPA nets out fee from collected premium

☐ Monthly payment by Anthem Blue Cross after Anthem BC receives gross premium

☐ Other: _____

Account Name: _____ Case Number: _____

Approved by U/W: _____ Date: _____