

Add Rate Values

When users want to add rate values, can use “Add” functionality

- Step 1: Select the rate table to which rate values need to be add, using the checkbox and click on “Actions” drop-down, select “Export” the rate table will downloaded to local system.
- Step 2: Open the rate table provide the required values in row against the columns as per schema and in system generated column “Change Version” provide value as “Add” and save the file.
- Step 3: In Solartis Builder select the rate table which was exported and saved rate values using the checkbox and click on “Actions” drop-down, select “Import”
- Step 4: “Import Rate Values” screen will show up, in “Import Panel” click on “Browse and select file” button to import the saved file and to preview the values in excel click on “Preview” link to view

Import Rate values [Go to Rate Table List](#)

Import Panel

Select Rate Table excel file: [Browse and select file](#)

Selected File:

Rate Tables in Excel	# Rows	Preview
No records found.		

Tag the updates to Change Version: CV_15843_02_02192024_V3001 [New](#)

[Reset](#) [Import](#) [Abort](#)

Preview

- Step 5: Once users are okay with the values, can create a new CV or use existing CV to tag the changes and click on ‘Import’
- Step 6: Wait for few minutes, the values will be update in rate table and imported successfully screen will show up, click “OK”
- Step 7: In “Rate Table List” screen select the required rate table by clicking “Rate Table Display Name”, saved values with rate table structures will be displayed in Solartis Builder.