

To: Corporate Information Management Team
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From: Dror Kessler
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Subject: Freedom of Information (FOI) Request

Greetings

This is a Freedom of Information request, under the The Freedom of Information Act (FOIA).

I hereby request that you provide me the information detailed below, by email dror.kessler@gmail.com, in an electronic form as CSV, MS Excel, or if not possible as MS Word or PDF files.

The request relates to Birmingham City Council expenses, procedures and operational data related to Homeless Accommodations.

Requested Information

The following information is hereby requested, for the period lasting from **October/2018 to September/2020**:

1. Number of homeless accommodation units on contractual (long-term) lease by Birmingham City Council, broken down by calendar month and building address.

For each entry, the following information is requested (see table A as an example):

- 1.1. Month
- 1.2. Number of units (stock)
- 1.3. Average occupancy rate (AOR) - see comment as to a recommended way to compute this
- 1.4. Address of accommodation
- 1.5. Accommodation provider (supplier)
- 1.6. Cost

2. Number of homeless accommodation units/rooms leased/booked on an ad-hoc basis (day by day, weekly, monthly, etc) by Birmingham City Council, broken down by individual booking incident.

For each entry, the following information is requested (see table B as an example):

- 2.1. Incident date (occupancy starting date)
- 2.2. Units booked on that individual Incident
- 2.3. Number of nights booked
- 2.4. Address of accommodation
- 2.5. Accommodation provider (supplier)
- 2.6. Cost

3. Key performance indicators (KPI) for “Newtown Housing Options Centre”, broken down by calendar month.

For each month, the following information is requested (see table C as an example);

- 3.1. Month
- 3.2. Number of applications for housing submitted to the centre
- 3.3. Number of applications for housing approved by the centre
- 3.4. Total number of homeless residents managed Birmingham City Council during that period

Example Tables

Please find below example output tables for the requested information.

Table A:

Month	Units	AOR	Building/Address	Supplier	Cost
10/2018	100	78%	1 John St ...	XYZ Ltd	£30,000
10/2018	40	92%	15 High St ...	XYZ Ltd	£10,000
10/2018	1	100%	324 Broad St ...	ABC Ltd	£550
11/2018	100	80%	1 John St ...	XYZ Ltd	£30,000
TOTAL					

Table B:

Date	Units	Nights	Building/Address	Supplier	Cost
2/10/2018	1	1	111 John St ...	XYZ Ltd	£78
2/10/2018	1	3	111 John St ...	XYZ Ltd	£200
2/10/2018	1	1	222 Broad St ...	ABC Ltd	£65
4/11/2018	1	1	111 John St ...	XYZ Ltd	£78
TOTAL					

Table C:

Month	Applications	Approved	Residents
10/2018	40	34	621
11/2018	44	30	640
12/2018	43	32	641
01/2019	16	16	660

Computing Average Occupancy Rate (AOR)

Item 1.3 of the requested information calls for the average occupancy rate (AOR) for each month, for each accommodations facility. This should represent the level to which the unit stock (apartments, rooms, beds, etc) is used by residents.

The request for this rate attempts to remove the need to request (and therefore for you to labour to provide) daily data.

It is requested that the rate will be computed in the following manner::

- Let NU be the number of units available at the facility during that month.
- Let RD be the number of "Resident Days" during that month. This is the sum, across all residents, of the number of days each resident has resided in a unit in the facility during the month.
- Let MD be the number of days in that month.
- Therefore, $AOR = RD / (NU * MD)$.

Given that NU is already requested as part of this FOI, and MD is known, you may choose to report RD (Resident Days) directly.

Example:

- A facility has two rooms (NU=2)
- The month at hand is January (MD=31)
- Room #1 has been occupied during all days of the month by the same resident (31 days)
- Room #2 has been occupied for 10 days by a one resident and for 5 days by another resident (10+5 days)
- $RD = 31 + 10 + 5 = 46$
- $AOR = 46 / (2 * 31) = 0.74$

Summary

I thank you for your dedicated service and am available to provide clarification as needed (see contact details at the top).

I look forward to receiving the information above.

Kind Regards,

Dror Kessler