Name Age/Gender Mobile No Address			Branch Case No: Date: Ref By:	
Indoor Sheet				
Admission Procedure				
Patient Identified	☐ Surgery Plan Confirmed	☐ Medicines Confirmed		Temperature
☐ G/C Confirmed	Consent Received	☐ Infections Ruled Out		Pulse
☐ Eye Confirmed	☐ Package Confirmed	☐ Ornaments Removed		RBS Admission
Admission Date	Admission Time	Room Type		Package
Operation Date	Dilation and other Pre-Op Drops			
Treatment Given in Ward/Day Care				
Treatment				
Discharge Date	Discharge Time	Condition at Discharge		
Discharge Procedure		Advice/ Medicines Prescribed on Discharge		
☐ IV Line Removed	Discharge-Kit Given			harge
☐ Billing Completed	Documentation Done			Ф
☐ Post-Op Instructions				
Surgeon	Nursing	Front-Des	k	Admin