

# KwartzLab Society Inc.

## *Meeting Minutes*

### Metadata

\* Type of Meeting: Annual General

\* Date: Thursday, 14 June, 2012

\* Time: 2130 EDT

\* Location: Kwartzlab Society Inc.

\* Meeting #003

Distribution: To all KwartzLab Society Members

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These minutes are considered complete and correct. Please advise the Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

## *Proceedings*

### 1. Call to Order

Darcy Casselman acted as chair for the meeting, calling it to order at 21:30 EST. The Secretary recorded the minutes. A quorum of directors and members was present, and the meeting, having been duly convened, was ready to proceed with business.

### 2. Report from the President

Darcy thanked everyone for the previous year, that was “made with style”. He declared that he was excited. He noted that membership had dropped by a fifth, unfortunately, considering that dropped Kwartzlab to twenty-five members - below its breakeven count of thirty. However, the member count has since risen back up to the breakeven level.

He also noted that Kwartzlab had accomplished a lot, that Tuesday night open events are as busy as ever. Also, the artist-in-residence program was producing awesome work. Notable events this past year included Ludum Dare, LAN parties, NanoWriMo, and Hacky Halloween (thanks to the KWAwsome foundation). He credited CEEI for granting Kwartzlab to order and outfit our new laser cutter.

Also, members had become better at reaching out to groups, and ensure that we can build capabilities and grow, which would be crucial if we ever needed to leave our current location.

Darcy hoped that the next group can do even more and extend the potential of this amazing place.

Agnes then arrived with a fancy watermelon that she carved.

### 3. 2011 Financial Report

James and Ben presented the annual financial report, which will be attached in the wiki alongside these minutes. Highlights include:

- The three-month emergency fund has been topped up
- None of the money from the 2011 RIM Philanthropic Fund has needed to be spent. There is \$200 remaining from the 2010 RIM Philanthropic Fund.
- Kwartzlab is eligible again for the 2012 RIM Philanthropic Fund in approximately one month
- All funds that were in the PayPal account were moved out, due to PayPal's propensity for freezing accounts for arbitrary reasons.
- A new draft budget will be given to the next treasurer.

Motion: Be it resolved that the financial report is accepted.

So moved by Gus.

Seconded by Steph.

In favour: 18

Opposed: None.

Abstained: Ben, James

#### **4. Board of Director Election**

Ten candidates have stepped forward in their intent to run.

Andrew Mackie – Was secretary in former board. Noted that he missed out on two meeting, still has not updated current minutes, but is still awesome.

Ben Brown – Was director and treasurer, and wants to make things actually happen.

Darcy Casselman – Was president in former board, found it exciting. There is unfinished business from last year that he wants to complete. He is concerned that the building is being sold from under Kwartzlab and wants to take preventive action on that front.

Doug Moen – Was director in former board. He noted that he is still trying to figure out how to make a difference in KwartzLab, more workshops, tools, members, grants (especially Trillium). He mentioned that an associate from TedX suggested finding an ad agency willing to do pro bono work marketing Kwartzlab, or contracting the work to a student from Conestoga College's marketing department.

James Bastow – James noted that Kwartzlab has a board of directors, but it's still member-driven, not director-driven, and the focus must remain on members.

Jon Lamothe – Jon knows that since he walked in, he knew Kwartzlab was an amazing place, with a lot to offer the community, though the community does not know Kwartzlab as well as it should. We need to demonstrate to people through projects such as Hacky Halloween that we exist.

Karl Williams – Karl mentioned that Kwartzlab was all about the tools, has strong opinions. He noted that Kwartzlab needs a troll on the board, and that the fried chicken was getting cold.

Mark Pitcher – Mark noted the he was a founding member of a business association with approximately sixty members, a budget of \$150,000, and watched it struggle with the same issues that Kwartzlab is facing now. He mentioned being familiar with writing proposals, and has done so for Canadian/American/UN agencies, etc. He further noted that Kwartzlab is in a unique position, and thinks we can write decent proposals, and get more public exposure.

Mike Davenport – Regretfully could not attend.

Rob Adlers – Rob expressed his desire to focus on the infrastructure of the lab, for example improving the lighting and electrical systems. He noted wanting to keep up with the cleaning emails, and making our space more useful, configurable and adaptable, thus more amenable to presentations and reaching out to the media.

The Election Urn was then brought out, and all members present cast their vote in two iterations. On the first, six out of seven directors were voted, but a tie existed between Jon Lamothe and Karl Williams.

The following were reported as elected:

Ben Brown

Darcy Casselman

Doug Moen

James Bastow

Karl Williams

Mark Pitcher

Rob Adlers

Motion: Be it resolved that Ben Brown as Treasurer, Darcy Casselman as President, Doug Moen, James Bastow, Karl Williams as Chief Marketing Officer, Mark Pitcher as Chief Marketing Officer and Rob Adlers as Secretary be appointed as the Board of Directors for KwartzLab Society Inc. for a one year term beginning on July 1, 2012.

So moved by Darcy Casselman.

Seconded by Alex Williams.

In favour: 20

Opposed: 0

Abstained: 0

## ***Adjournment***

The meeting was adjourned by general consent at 20:45.