

WHAT GOES INTO A RESUME

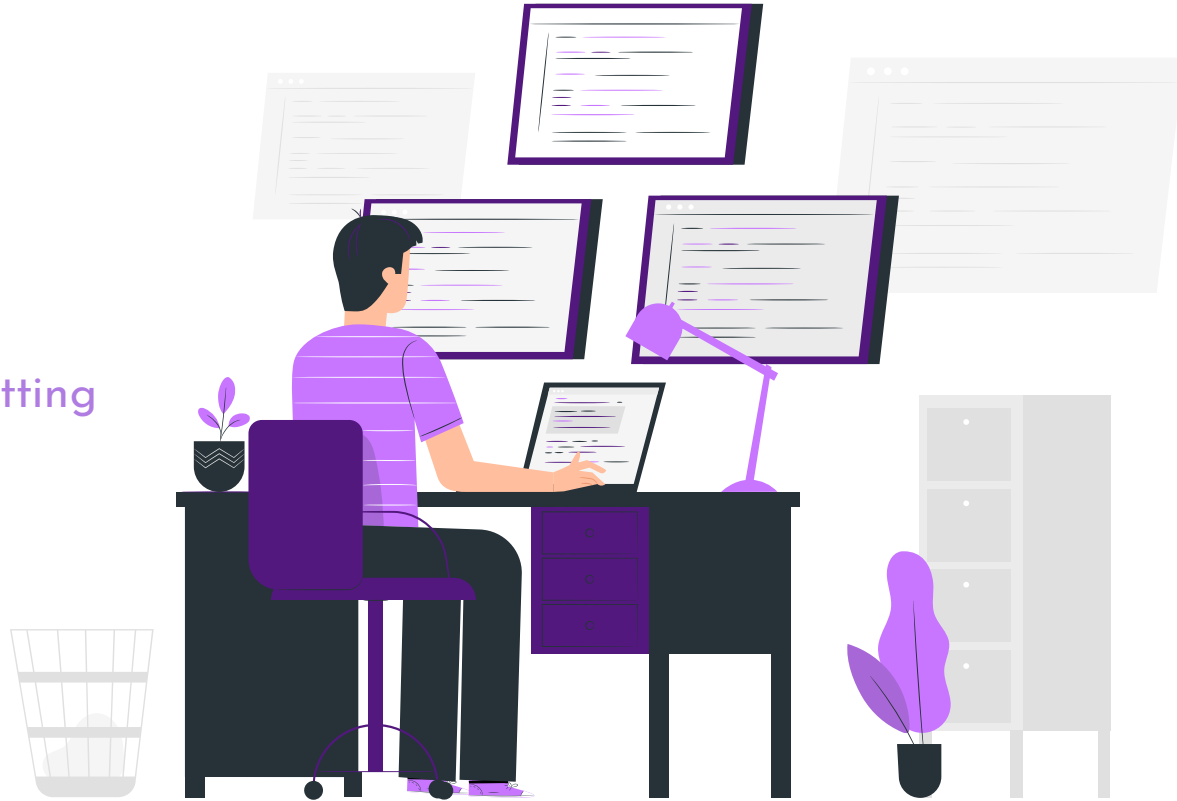
By : Akshay M
Founder and CTO



MergeIntern

Who are we???

We Are An AI Based Platform
Designed To Help Students in Getting
Tech Internships



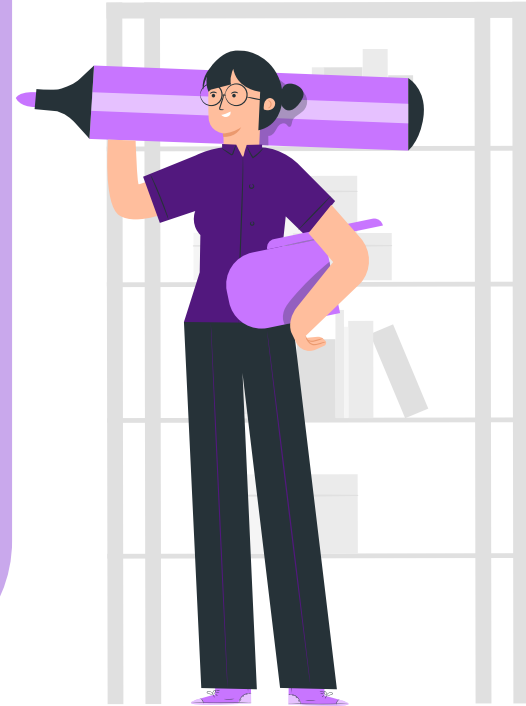
Important Points for the today's Session

1. Is Resume really Important?
2. Ingredients to Draft a perfect Resume.
3. Common confusing Points people usually have in mind.
4. Q&A



Ingredients to Draft a perfect Resume?

- Resume defines you
- It helps the employer to understand you.
- It gives an idea of your creativity and drafting skills.
- It provides your contact information for the official correspondence.



Pointers in a Resume ?

- Find a suitable template (Canva, overleaf.com, MS Word, Google Docs etc.)
- Your Basic Info
- Career Objective(3 lines)
- Skills
- Projects/Portfolio: Links to linkedIn, Github, Website (For tech Students, designers & developers etc.)
- Work Experience (Past Internships, Jobs, info about your employer, your tenure & Job Roles)
- Certifications
- Research papers or Publications, if any
- Awards & recognitions



Pointers in a Resume ?

- Fonts: Times new Roman, Calibri
- **Font Size:**
Always send pdf, and make sure your pdf is not locked to be opened with a password, thats a big no
- **(never send a word file)**



SNEAK PEEK

ARYAN DAS

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GitHub: <https://github.com/aryandas> | Website: <http://supte.aryasrehab.in/>

OBJECTIVE: To obtain a position to allow me to utilize my technical skills, experience and willingness to learn in making an organization successful.

EDUCATION:

1. Vivesvaraya Technological university, Chennai

Aug 2016 – May 2020

Bachelor of Engineering in Computer Science, GPA 3.5

2. Sri Sri academy, Chennai

Aug 2012 – May 2015

Bachelor of Engineering in Computer Science, Bengaluru, GPA 3.5

TECHNICAL SKILLS:

Software: python, sql, HTML, CSS, php, javascript, Django, machine learning, artificial intelligence.

WORK EXPERIENCE:

1. Concrust, Ananthanagar, Bengaluru.

July 2019 - Present

Designation: Full Stack Developer Intern

- ✓ Designed content management system
- ✓ Content Management
- ✓ Community building
- ✓ Front end development
- ✓ Good communication, punctual, coexistence, handle deadlines, and respect the integrity of highly professional and knowledgeable co-workers.

2. Raft, Bengaluru.

Sept 2018 – May 2019

Designation: Front end developer

- ✓ Made a documentation of online banking system by utilizing the concepts of object-oriented paradigm.
- ✓ Investigating exams and evaluate assignments for undergrad & graduate level courses.
- ✓ Instructing thesis students on how to handle lab equipment, guide them to perform concrete tests and ensure tests are in accordance with ASTM standards.

Projects:

Creation of management system for office: A web app

- ✓ Prepared a corresponding management system for letters to the office and keep track of all the actions happening with in the system.
- ✓ Worked on backend development of the website using technologies like python and Django

CERTIFICATION:

1. **Python Data Structures:** Coursera Jounal Mar 20
2. **Advanced to python:** Certification Date - Aug 2018 - Jul 2020
3. **Programming for everybody:** Certification Date - July 2018
4. **Introduction to SQL :** Certification Date - July 2019

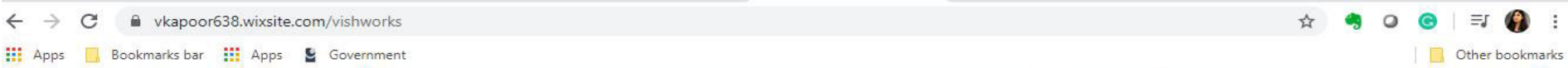
RESEARCH PAPERS PUBLISHED: Experimental investigation of concrete breakout strength of anchor in tension within fiber reinforced concrete.

AWARDS:

1. Best Coder candidate: Date: July 2019
2. National Scholarship Award during engineering

SNEAK PEEK

<https://vkapoor638.wixsite.com/vishworks>



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A portrait of a man with dark hair and a beard, wearing a white shirt with small dark polka dots. He has his arms crossed and is looking directly at the camera. The background is a blurred cityscape with tall buildings.

Vishal Kapoor

Animator & Designer

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Professional Skills

Video

Graphics

BOOK ONLINE

Professional Skills



Graphic Designer



Motion Graphics



2D/3D Animation



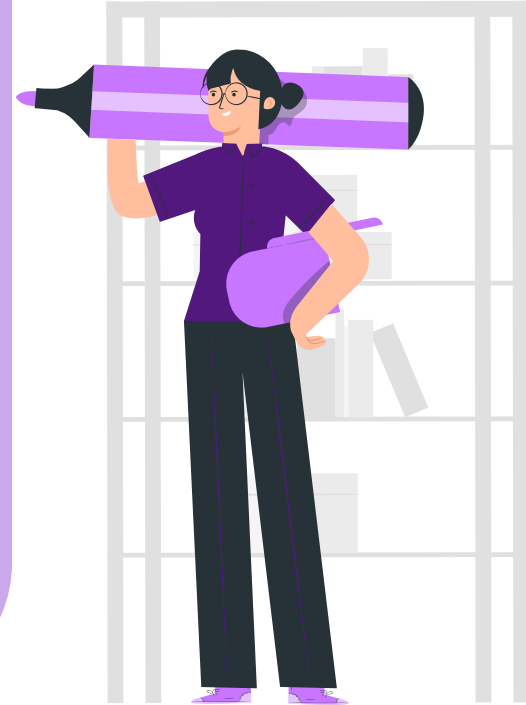
Infographics



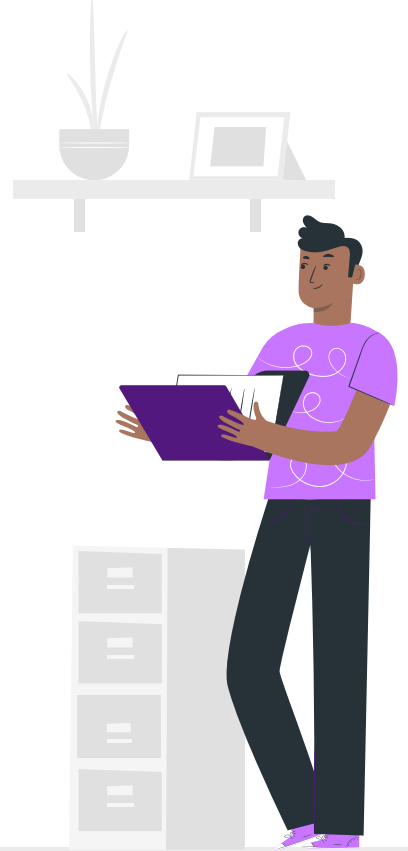
TOPIC

Common confusing Points people usually have in mind.

- **Number of Pages in a Resume!**
- **Is adding an address important?**
- **Is adding your picture to the resume important?**
- **Is adding a declaration at the end of a resume important?**
- **Is adding languages important?**
- **Use bullet points (Avoid writing stories or paragraphs, keep it short, crispy & interesting)**



Any Questions??





THANK YOU

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