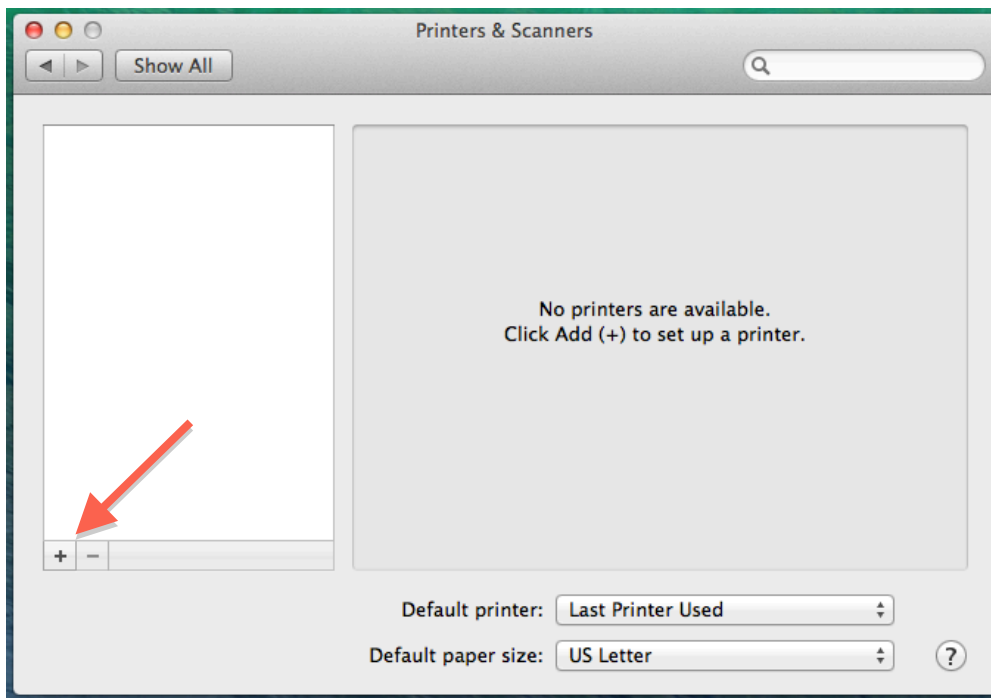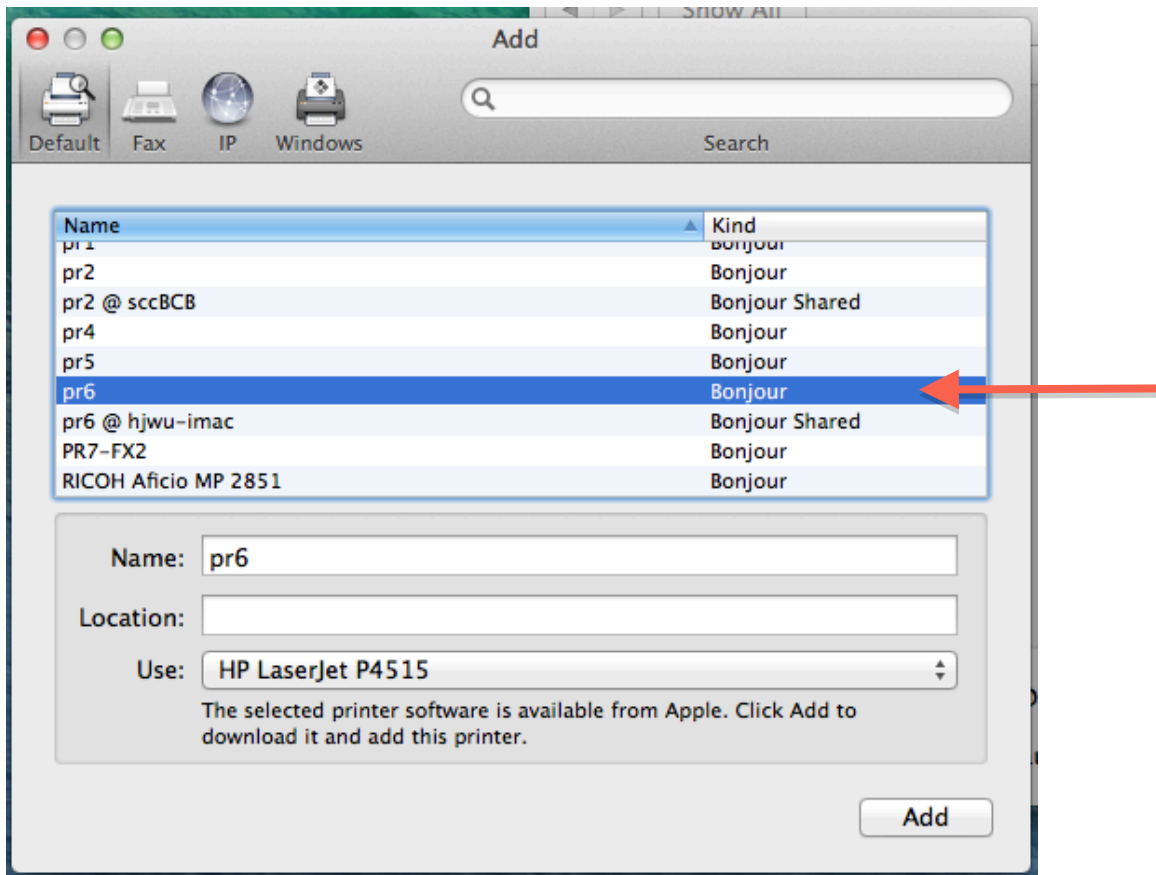To add one or more of the network printers to your Mac, go to System Preferences and click "**Printers & Scanners**":

From the Printers & Scanners screen, click on the "**+**" to add a printer:

Select the printer you want to add, for example "**pr6**" (it should say Bonjour in the column marked "Kind") and double-click the printer name or click "**Add**":

The printer software will be installed on your Mac, after which you can click Options to be sure that Duplex is selected and set the printer as your default if you like.

Add

Default Fax IP Windows   Search

Na...
pr...
pr...
pr...
pr...
pr...
pr...
PR...
RICOH Aficio MP 2851   Bonjour

Setting up 'pr6...'

Downloading Printer Software Update...

Cancel

Name: pr6

Location:

Use: HP LaserJet P4515

The selected printer software is available from Apple. Click Add to download it and add this printer.

Add

Printers & Scanners

Show All

Printer

General Options Supply Levels Utility

To take full advantage of your printer's options, confirm that they are accurately shown here. For information on your printer and its optional hardware, check the printer's documentation.

Collation in Printer: Yes: Total RAM >= 288 MB or Hard Disk

Tray 3: Not Installed

Tray 4: Not Installed

Tray 5: Not Installed

Tray 6: Not Installed

☑ Duplex Unit

☑ Printer Disk

☐ Optional Envelope Feeder

Accessory Output Bins: Not Installed

Fit to Page: Prompt User

Cancel   OK