

DANISH SHARJEEL

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Portfolio: dsharjeel.github.io



SUMMARY

Efficient Student of Software Engineering currently attending Virtual with 3 years of work experience. Talented Head of IT Department adept at streamlining operations and increasing performance to maximize business success. Dedicated professional with hands-on personnel management experience and business-related academic knowledge. Particularly organized and efficient with a flair for prioritizing.

WORK EXPERIENCE

11/2017 - 05/2019

Data Management Officer and IT Technician, Speed Bikes Pvt. Ltd., Multan Pakistan

- Performed various administrative functions, including filing paperwork, delivering mail, sorting mail, office cleaning and bookkeeping.
- Managed quality assurance program including on-site evaluations, internal audits, and customer records.
- Data processing by performing back-up procedures and tracking of data.
- Monitoring system operations and system performance.
- Monitor and manage automated transmission software.
- Operate multiple-user computer systems.
- Equipment Maintenance.

07/2015 - 06/2017

Computer Operator, Multan College of IT, Multan Pakistan.

- Data processing by performing back-up procedures and tracking of data.
- Follow documented procedures.
- Monitor and manage automated transmission software.
- Operate multiple-user computer systems.

EDUCATION

Continue - 2023

Bachelor Degree of Software Engineering,
Virtual University of Pakistan

2013 - 2015

Fundamental Sciences

(Equivalent to GED or 12 Year of Education College Degree),
La Salle High School & College Faisalabad

2011 - 2013

High School,

La Salle High School & College Faisalabad

SKILLS

- Strong Organization and Communication Skills.
- Leadership and Time Management.
- Training and development background.
- Strategic planning Problem Solving Skills.
- Efficient multi-tasked.
- Deadline-oriented.
- A good command on Microsoft Word.
- A good command on Microsoft Excel.
- A good command on Linux Mint.

CERTIFICATIONS

Specialization in Python for Everybody (An online specialization by Coursera)

- Basic Programming with Python
- Python Data Structures
- Using Python to Access Web Data
- Using Databases with Python
- Final Project: Retrieving, Processing and Visualizing Data with Python

Link to website:

<https://www.coursera.org/account/accomplishments/specialization/6QMCDW7J4MDS>

Specialization in Web Application for Everybody (Continue) (An online specialization by Coursera)

- Building Web Applications in PHP
- Introduction to SQL
- Building Database Application in PHP
- JavaScript, JQuery and JSON

Link to website:

Full Stack Developer (Continue) (An online specialization by FreeCodeCamp)

- Responsive Web Design Certification
- JavaScript Algorithms and Data Structure Certification

PERSONAL INFORMATION

Date of Birth: November 1, 1997

Religion: Christianity

Gender: Male

Nationality: Pakistani

LinkedIn: <https://www.linkedin.com/in/danish-sharjeel-97873517a/>

GitHub: <https://github.com/dsharjeel>

Portflio: dsharjeel.github.io

Reference

All required Documents and References shall be provided on demand.