

DOMYNIQUE SHELBY

513.646.0108

DSHELBYV@GMAIL.COM

CAREER OBJECTIVE

EXPAND LEADERSHIP RESPONSIBILITIES, IMPROVE ORGANIZATIONAL ABILITY TO EXCEED CORPORATE GOALS, AND HELP HONOR ALL LONG-TERM COMMITMENTS MADE TO CUSTOMERS, STOCKHOLDERS, EMPLOYEES AND THE COMMUNITIES IN WHICH WE LIVE.

EXPERIENCE

RENTAL SALES AGENT

MIKE ALBERT RENTAL, CINCINNATI, OH, JUNE 2019-AUGUST 2020

-

STRATEGY AND OPERATIONS/INVENTORY MANAGER

DOORDASH, CINCINNATI, OH, AUGUST 2017–PRESENT

- RECRUIT AND ONBOARD NEW DRIVERS
- GENERAL ADMINISTRATIVE WORK
- TAKE ON SALES AND MARKETING PROJECTS TARGETED AT IMPROVING PARTNERSHIP SERVICES
- IDENTIFIED, RESEARCHED, AND RESOLVED CUSTOMER ISSUES USING THE COMPUTER SYSTEM
- MONITOR THE LEVEL OF SUPPLIES WHILE ENSURING PRODUCT STOCK IS ADEQUATE AND CAN COVER DIRECT DEMAND FROM CUSTOMERS

SOCIAL MEDIA INTERN

THE WIG DR. MARIETTA, GA, MAY 2016 – AUGUST 2016

- MANAGED SOCIAL MEDIA CONTENTS INCLUDING INSTAGRAM, TWITTER, AND FACEBOOK ON A DAILY BASIS
- BUILD RELATIONSHIP BASE WITH CLIENTS AND HELP THEM FIND MERCHANDISE THAT BEST FITS THEIR NEEDS AND EXPECTATIONS
- CREATED FLYERS FOR EVENTS, AND SET UP EVENTS

SKILLS

STRONG WORK ETHIC

PROFICIENT WITH MICROSOFT

OFFICE TIME MANAGEMENT

ACTIVE LISTENING

ATTENTION TO DETAIL

INVENTORYING MERCHANDISE

ORGANIZATION AND PLANNING

DEMONSTRATING PRODUCTS

DETAIL ORIENTATION

DEAN'S LIST, NCAT- SPRING 2014

ANTHONY MUNOZ FOUNDATION- SUMMER 2014

AGGIE ELITE FLAG FOOTBALL- FALL 2016

EDUCATION

BACHELOR OF SCIENCE, BUSINESS MANAGEMENT
NORTH CAROLINA A&T STATE UNIVERSITY,
GREENSBORO, NC JANUARY 2014- MAY 2018