

These are recommendations for files to store in the Engineering Folder, and if they should be kept after project completion.

File Type	Keep After Project Completion
Airspace Clearance Form (7460)	Yes
Airspace Study	Yes
Charting Data	Yes
Construction Specifications	Yes
Design Coordination Review Minutes	No
Design Review Records	Yes
Drafting Request	No
Drawings	Yes
Electronics Engineering	Yes
Electronics Material List	Yes
Electronics Statement of Work	Yes
Engineering Drawings	Yes
Engineering Work Package (Installation Plan, Drawings, Specs)	Yes
Flight Inspection Historical Records for Reference	Yes
Frequency Authorization Requests	No
Geotechnical Report	Yes
Math Modeling Report	Yes
NAS Change Proposal (NCP)	Yes
NAS Configuration Control Decisions	Yes
National Flight Data Center Notice (NFDC)	Yes
NFDC and VGSI Data Submission	Yes
NFDC Form	Yes
Obstruction Evaluation	Yes
Project Material List (PML)	Yes