

ARTICLE VIII: COMMITTEES

Section 1. General

- a. Each committee shall be responsible to the President and shall report to him/her as requested.
- b. Committee chairpersons shall be prepared to give a report upon request at each general meeting.
- c. Each committee chairperson shall enlist as many members as necessary to fulfill the committee's responsibilities.
- d. Unless otherwise provided in these Bylaws or unless otherwise ordered by the Executive Board, committees shall act by a majority of its members meeting at a time and place designated by the chairperson. Meetings through electronic communication as allowed under the laws of the state of Ohio shall be permitted.
- e. Any act, authorization of an act, or transaction of business by a committee within the authority delegated to it shall be as effective for all purposes as the act or authorization of the Executive Board.

Section 2. Standing Committees

- a. Membership Committee- This committee shall make all necessary arrangements for, and conduct the annual membership drive. They shall also purchase all membership premiums as approved by the Board.
- ~~b. Publicity Committee- This committee shall handle all the publicity for any Projects, contacting newspapers, radio, TV, handling posters, etc. They shall also act as a liaison between the Band and the media for exchange of information.~~
- ~~e~~.b. Uniform Committee- This committee shall handle the uniform rental program for Marching Band and the Concert Bands. They shall also handle auxiliary uniforms and related accessories. They shall keep records of issued items and make necessary repairs and replacements as needed. They shall also work with the Band Directors and keep them informed regarding uniform issues.
- ~~d~~.c. Chaperone Committee- This committee shall recruit adult volunteers to supervise students on band trips and related functions. These volunteers shall work in cooperation with the Band Directors to assure that established guidelines for conduct are enforced.
- ~~e~~.d. Hospitality Committee- This committee shall make arrangements for all Band banquets, parents' nights, and other social functions.
- ~~f~~.e. Scholarship Committee- This committee shall review scholarship applications and shall award a scholarship to the ~~three(3)~~four (4) most deserving applicants. ~~The committee members should not be parents of senior students.~~ All applicants must be in their year of graduation and have been a band member for all four years. The amount of these scholarships shall be determined annually. Recipients must claim scholarship funds within six (6) months of presentation. Unclaimed scholarships shall remain in the fund for future use.
- ~~g~~.f. ~~Badge-A Minute~~Button Committee- This committee shall handle making of individual buttons containing band student pictures.
- ~~h~~.g. Band Truck and Pit Crew Committee- This committee shall be responsible for the general appearance of the Band vehicle and the packing, transport, and set-up of the pit equipment.

- i.h. Cleveland Air Show Committee- This committee shall handle the scheduling of members to work at the Cleveland Air Show.
- ~~j. Entertainment Book Committee- This committee shall handle the ordering and distribution of Entertainment Books as a fund raiser.~~
- k.i. 50/50 Raffle Committee- This committee shall handle the distribution of raffle tickets and collection of funds for the 50/50 raffle at home football games.
- l.j. Fruit Sale Committee- This committee shall handle all volunteers, ordering and distribution of fruit for the annual fruit sale fund raiser.
- ~~m. Hoagie Sale Committee- This committee shall handle all arrangements for the annual hoagie sale. In addition, they shall also handle all aspects of the biannual hoagie sale to support the band trip fund.~~
- ~~n. Market Day Committee- This committee shall handle the ordering and distribution of items purchased for the Market Day fund raiser.~~
- ~~o.k. Phone/Email Chain Committee- This committee shall establish and coordinate a list of parent volunteers who will function in a telephone chain format. This phone chain will be implemented at various times throughout the year to disseminate information to the members. It shall also assemble a broadcast email list for the Band and send out information as needed~~
- ~~p. Craft Fair Committee- This committee will procure and man a table at the annual PTA craft fair for purposes of selling Band memorabilia, Entertainment Books and other fund raising items.~~
- ~~q. Newsletter Committee- This committee shall collate and distribute an informational newsletter to the membership. It shall be published 3 times during the year on dates appropriate to the Band calendar. Special issues may be published at the request of the Board.~~
- ~~r. Drumline Committee- The committee shall consist of a chairperson and financial coordinator. It shall coordinate the finances of the group with the Booster treasurer. It shall keep a record of all deposits and disbursements and reconcile that record with Booster financial records. The committee shall also report on the group's activities at monthly Booster meetings. Booster financial support shall be contingent upon the full function and cooperation of the committee.~~
- ~~s.l. Winterguard Committee- The committee shall consist of a chairperson and financial coordinator. It shall coordinate the finances of the group with the Booster treasurer. It shall keep a record of all deposits and disbursements and reconcile that record with Booster financial records. The committee shall also report on the group's activities at monthly Booster meetings. Booster financial support shall be contingent upon the full function and cooperation of the committee.~~
- m. Band Fest Committee – This committee shall work with the band directors to run the annual Festival of Bands.

ARTICLE IX: FUNDS

Section 1. General

- a. Funds of this organization shall not be expended for items which would ordinarily be supplied by the Board of Education or for expenditures that would normally be paid by the music department of North Royalton High School.

- b. In addition to the funds in this section the Executive Board shall have the authority to set up Special Funds for specific one-time purchases or events.
- c. The Executive Board shall have authority to sweep excess monies from all funds except Reserve and Trip into other Band Funds as necessary. Excess money in the General Fund at the end of the fiscal year shall be deposited into the Uniform Replacement Reserve Fund. Approval by the membership shall be required.

Section 2. Band Funds

- a. Uniform Replacement Reserve Fund- There shall be a Uniform Reserve Fund set aside for the purpose of purchasing new uniforms and accessories for the high school band. This fund is to be on deposit with an insured savings institution at the highest yield compatible with the organization's plans for purchasing the uniforms.
- b. Uniform Repair Fund- There shall be a Uniform fund set aside for the repair and replacement of the existing Band uniforms. The proceeds from the Uniform Rental Fee shall be deposited to this fund.
- c. Scholarship and Awards Fund- There shall be a fund set aside for the purpose of awarding ~~three (3)~~ four (4) scholarships to deserving graduating band members. This fund shall also cover the cost of the Senior awards and the Band Banquet. The proceeds from the Membership Drive ~~and the Fall Hoagie Sale and Spirit Wear/membership premiums~~ shall be deposited into this fund.
- d. Band Show Fund- There shall be a separate fund for the purpose of funding the expenses involved in presenting the Contest Show. This shall include, but not be limited to, contest choreography, entry fees, and other equipment. The proceeds from the 50/50 Raffle, ~~and~~ Fruit Sale ~~and the current year's Contest hoodies/pins/ornaments (except when used as membership premiums)~~ shall be deposited into this fund. ~~Previous years' Contest items will be categorized as Sprit Wear/membership premiums.~~
- e. Trip Fund- There shall be a separate fund for the purpose of defraying student costs for the Bi-annual band trip. The proceeds from the ~~Super Bowl Hoagie Sale and~~ Air Show shall be deposited into this fund.
- f. ~~Instrument~~ Maintenance Fund- There shall be a fund set aside for the yearly cleaning and maintenance of the Band instruments which are rented by the students for the Marching or Concert Bands. The proceeds from the instrument rental fee shall be deposited into this fund.
- g. Capital Assets Fund – There shall be a fund set aside for expenses incurred for transporting band equipment to contests, shows, etc.
- h. General Fund-All other organization expenses shall be paid by a general fund. Any other fund-raiser not already designated shall deposit proceeds into this fund.