

## Handout 2

1. Copy and paste your peer's Summary paragraph into this file and write the **Reviewer's name** (your name) and **the Reviewee's name**.

2. Read the paragraph and assess **the content**:

Question	Points 1-5	Comments
1. Is the summary of the source article <b>detailed enough</b> for the reader to understand what the article is about?		
2. Are all the ideas <b>described well enough</b> for the reader to understand them?		
2. Is the paragraph <b>concise</b> ?		

3. Read the paragraph and assess **the structure**:

*Has the writer included **all the mandatory elements** of a Summary Paragraph? Assess their **quality**.*

Element	+/-	Quality	Comments
1. A <b>topic sentence/paragraph head</b>			
2. The <b>first key idea</b>			
3. <b>Supporting ideas</b> that illustrate the first idea ( <u>important examples, evidence, a short quotation, and information from the source text</u> )			
4. The <b>second key idea</b>			
5. <b>Supporting ideas</b> that illustrate the second idea ( <u>important examples, evidence, a short</u>			

<i>quotation, and information from the source text)</i>			
6. A brief description of the <b>third key idea</b>			

**4. Assess transitions and reporting verbs.**

<b>Criterion</b>	<b>+/-</b>	<b>Comments</b>
Has the writer used a <b>transition</b> to introduce the <b>first</b> key idea?		
Has the writer used a <b>transition</b> to introduce the <b>second</b> key idea?		
Has the writer used a <b>transition</b> to introduce the <b>third</b> key idea?		
Has the writer used <b>reporting verbs</b> every time he/she <b>referred to</b> the author's ideas?		

**5. Assess the coherence of the paragraph.**

<b>Question</b>	<b>Points 1-5</b>	<b>Comments</b>
Are the ideas presented in the paragraph <b>logically</b> organized?		

**6. Assess the vocabulary and grammar structures that the writer used in the paragraph.**

<b>Question</b>	<b>Points 1-5</b>	<b>Comments</b>
1. Has the writer used <b>a range</b> of relevant and precise vocabulary?		
2. Are there any <b>vocabulary errors</b> ?		
3. Has the writer used <b>a range</b> of complex grammar structures?		
4. Are there any <b>grammar errors</b> ?		

**7. What are the key strengths of the paragraph?**

<b>Strengths</b>	<b>Comments</b>
<b>1.</b>	
<b>2.</b>	
<b>3.</b>	

**8. What should the writer improve in order to make the paragraph more effective?**

<b>Suggested improvements</b>	<b>Comments</b>
<b>1.</b>	
<b>2.</b>	
<b>3.</b>	