Admin Shipping Method

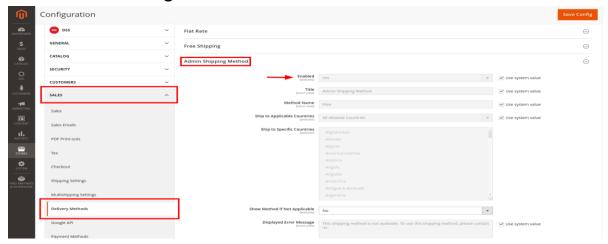
DSS

1. How Does It Work?

1.1 Module configuration:

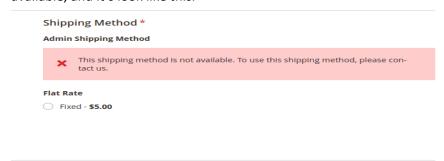
Navigate to Stores ⇒ Configuration ⇒ Sales ⇒ Delivery Methods ⇒ Admin Shipping Method

1.2 General configuration:



- Enabled: Choose Yes to enable the extension.
- Use system value: Choose for use system value (By default yes).
- Title: Set name you want to call this functionality.
- Method Name: Set name you want to call this method.
- Ship to Applicable Countries: Choose countries you want to enable this functionality,
- Ship to Specific Countries: If you want to Choose specific countries for this functionality, 1st choose Specific Countries in Ship to Applicable Countries Field, now you can select specific countries you want to ship using this method.
- Show Method if Not Applicable: Choose Yes to show this method in admin area.

• **Displayed Error Message:** Write an error massage you want to show when method is not available, and it's look like this.



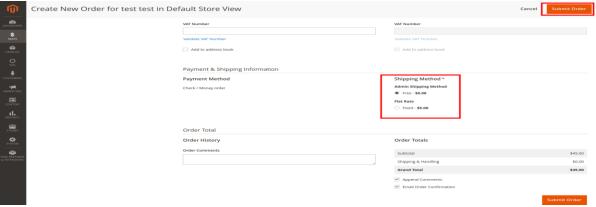
- Auto create Invoice: Choose Yes to auto generate Invoice when admin reorder using admin panel (behalf of customer).
- **Auto create Shipment:** Choose **Yes** to auto generate **Shipment** when admin reorder using admin panel (behalf of customer).
- **Pre-Select:** Choose **Yes** to **Pre-Select** this method for store.
- **Sort Order:** Choose 1 to any number order for display this method in all methods (By default 0).

1.3 How to use?:

- **Enable** the extension.
- If you want to give free shipping to customer's order,

Navigate to Sales \Rightarrow Orders \Rightarrow Click on "Create New Order" \Rightarrow "Please select a customer",

Now, add products for customer and scroll down to the **Shipping Method** area, click on "Get shipping methods and rates",



As you can see, select the method and submit order, customer got free shipping.

You can apply this method using reorder also.