

HosInfo/Altiplan

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Welcome

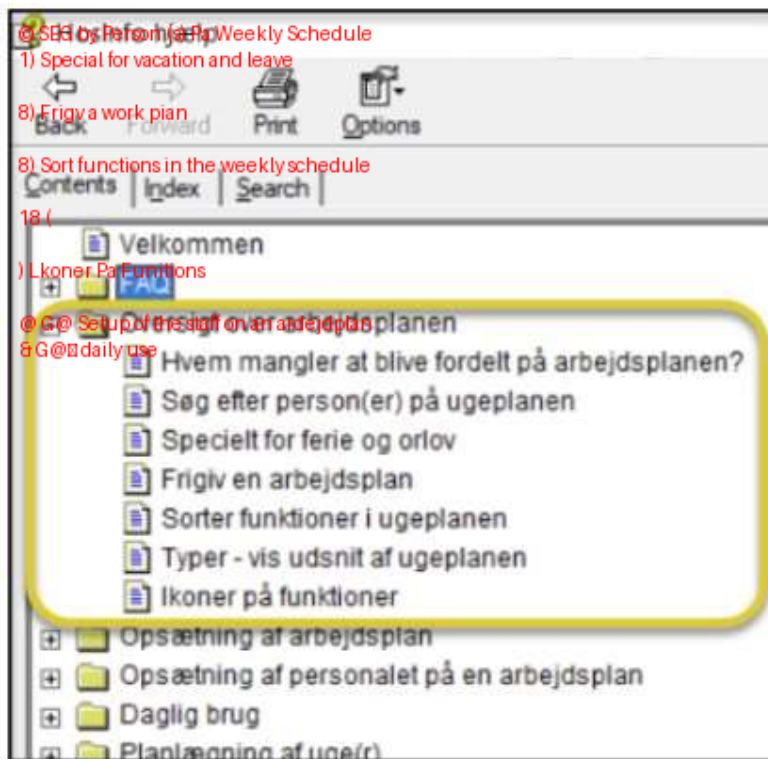
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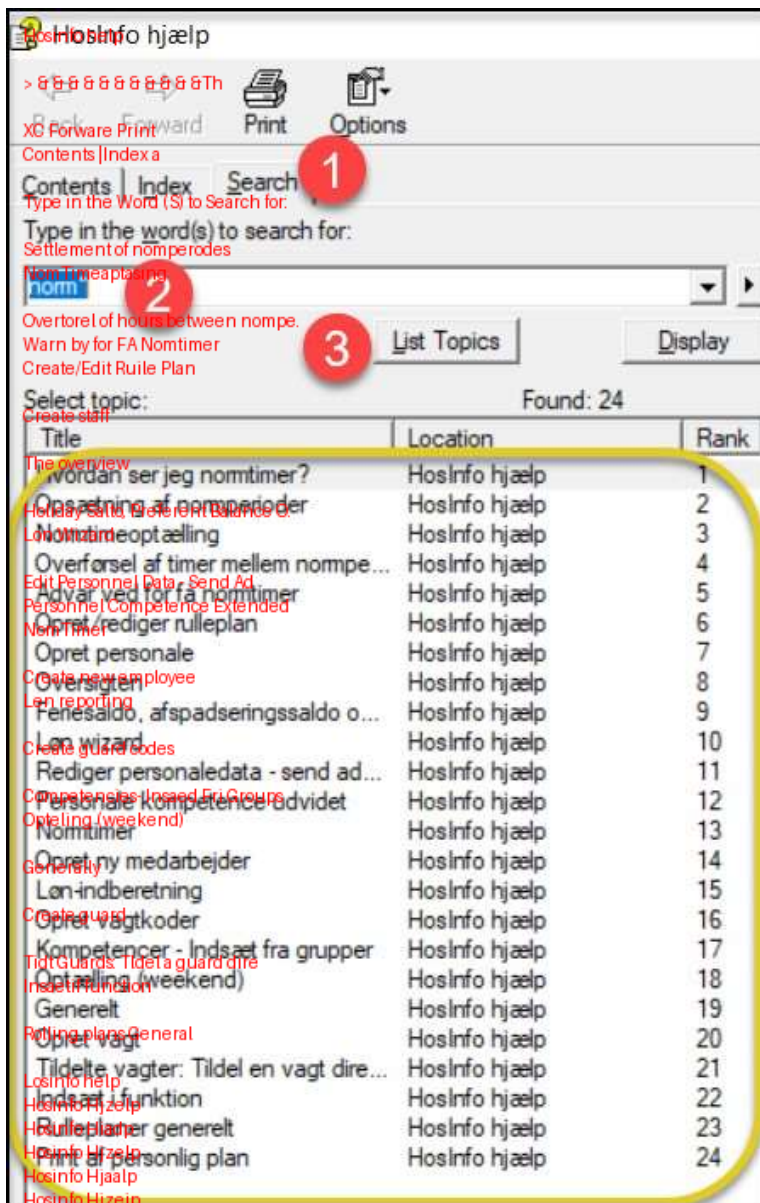
Most recently edited 25-03-2024

Shortcut to Altiplan Vikar

Select menu item to the left to read more:



It may be an advantage to seek part of a word followed by *:



Select the Search tab and enter a keyword in the search box and press Enter or List Topics.

Double -click a guide to view it.

NOTE!There will be described functionalities in AltiPlan/Hosinfo
The manual, which is purchased to the basic program, e.g.Integration to
SD salary system.

Created with the Standard Edition of HelpNDoc: Ensure High-Quality Documentation with HelpNDoc's
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Altiplan bays

Choose a menu item on the left

Created with the Standard Edition of HelpNDoc: Effortlessly Create Encrypted, Password-Protected PDFs

HOSINFO -> Files -> Admin -> Select Employee

Once you have created your colleague on your work schedule, your colleague must have planner access.

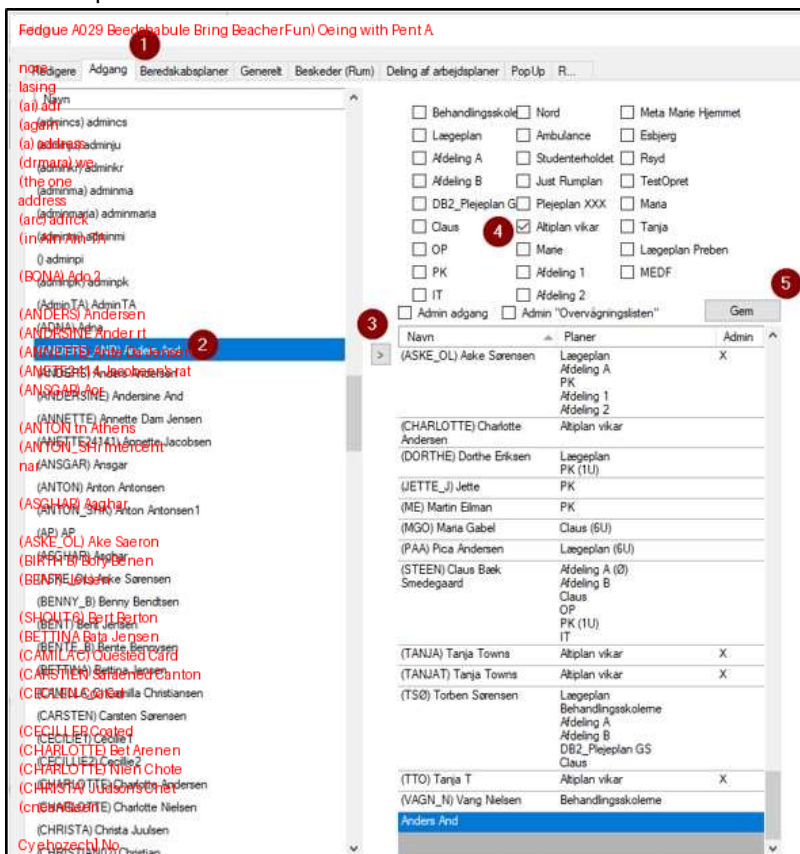
Note : Only people with admin access can give your colleague planner access.

How to give your colleague plan/admin access

- Open Hosinfo (front)
- Select **File** -> **Admin**



- Admin opened



- Select the tab **Access**