



State of Utah  
Department of Commerce  
Division of Corporations & Commercial Code  
Certificate of Organization (Limited Liability Company)

[Print](#)  
[Clear Form](#)  
[Instructions](#)

**Important: Read instructions before completing form**

**Non-Refundable Processing Fee: \$70.00**

1. Name of Limited Liability Company:					
2. Principal office address: <b>Street Address Required</b> <b>PO Box can be listed after Street Address</b>					
		Address		City	State Zip
3. The name of the Registered Agent (Individual or Business Entity or Commercial Registered Agent):  <i>The address must be listed if you have a non-commercial registered agent. See instructions for further details.</i> Address of the Registered Agent: _____ <b>Utah Street Address Required, PO Boxes can be listed after the Street Address</b> City: _____ State UT Zip: _____					
4. Signature of Organizer  Signature: <i>Sign here after the form is printed</i>					
5. Name and Address of Members and/or Managers (optional):	1. _____		_____		
	Name		Position		
	Address		City	State	Zip
	2. _____		_____		
	Name		Position		
	Address		City	State	Zip
	3. _____		_____		
	Name		Position		
	Address		City	State	Zip
	4. _____		_____		
Name		Position			
Address		City	State	Zip	
6. Duration (optional):					
		The duration of the company shall be perpetual			
		The duration of the company shall be _____			
7. Purpose (optional):  Under GRAMA {63G-2-201}, all registration information maintained by the Division is classified as public record. For confidentiality purposes, you may use the business entity physical address rather than the residential or private address of any individual affiliated with the entity.					
<b>Optional Inclusion of Ownership Information: This information is not required.</b>					
Is this a female owned business? <input type="radio"/> Yes <input type="radio"/> No					
Is this a minority owned business? <input type="radio"/> Yes <input type="radio"/> No If yes, please specify: _____					

03/16

Querido cliente,

Ahora que tiene su documento de LLC imprimido, solo hay unos pocos pasos más para terminar.  
**¡Asegúrese de que termine cada paso antes de entregar el documento!**

1. Firme su nombre en la caja #4.
2. Asegúrese de que toda la información esté correcta.
3. Caja #6 y #7 se pueden dejar vacías.
4. Incluya \$70 de pagado – en cheque o money order.
5. Entregue su documento de LLC por correo a esta dirección:

**Utah Division of Corporations & Commercial Code  
PO Box 146705  
Salt Lake City Utah 84114-6705**

### **¿Preguntas o dudas?**

[frontdesk@suazocenter.org](mailto:frontdesk@suazocenter.org)

(801) 521-1709

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Dear client,

Now that you have a printed copy of your LLC paperwork, there are just a few quick steps to finish.  
**Please make sure you do each step before submitting your paperwork!**

1. Sign your name into box #4.
2. Ensure all other information is accurate.
3. Boxes 6 & 7 can be left blank – no data is needed.
4. Make sure to include a \$70 payment – either in check or money order.
5. Submit your paperwork by mailing it to the following address:

**Utah Division of Corporations & Commercial Code  
PO Box 146705  
Salt Lake City Utah 84114-6705**

### **Questions or concerns?**

[frontdesk@suazocenter.org](mailto:frontdesk@suazocenter.org)

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