

## EDUCATION

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**California State University Los Angeles, Los Angeles, CA**

**August 2016- Present**

Bachelor of Science: Computer Science  
Expected Graduation: May 2021

## RELEVANT COURSEWORK

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Analysis of Algorithms, Programming with Data Structures (Java), Intro to Technical Writing

## PROJECT

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**Title: ACM Social Media Software**

**August 2018-November 2018**

- Allows user to create accounts and share status updates with each other.
- Developed a signup page using HTML, CSS, and JavaScript to receive and validate user sign up information in a group project of 30 students.
- Ensured all user input data is complete.

## WORK EXPERIENCE

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**Fiesta Publications, Monterey Park, CA**

**June 2016-October 2016**

*Administrative Marketing Assistant Intern*

- Provided excellent customer service, which promoted sales for magazines and publications.
- Responded quickly to clients via email and phone calls, which satisfied many clients.
- Worked with marketing team to meet strict deadlines for magazines.
- Filed, printed, sorted, and entered financial business data into Excel spreadsheets for supervisors.

## SKILLS

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- Experience in Java from Programming with Data Structures course assignments.
- Beginner in HTML, CSS, and JavaScript.
- Beginner in Git and GitHub when used to share and review code with ACM Social Media Software team.
- Bilingual in verbal Cantonese and English to provide customer service at Fiesta Publications.
- Comfortable using Microsoft Office (Microsoft Word, PowerPoint, and Excel).

## EXTRA-CURRICULAR ACTIVITIES

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Member of the Association for Computing Machinery (ACM)

**August 2018-Present**

- Supports projects such as the ACM Social Media Software.

## AWARDS AND RECOGNITIONS

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Dean's List for Fall 2016, Spring 2017

- In recognition for outstanding academic achievement.