

The Software Engineering Group Project weekly meeting 1 will be held in **Room 462** at **3.30pm** on **Monday 6 August 2012**.

Agenda

Client Meeting 1

Chair: Dawei Geng(a1219181)

Present

1. Yufeng Bai (a1600095)
2. Nguyen Khoi (a1187070)
3. Yatong Zhou (a1204471)
4. Yunyao Yao (a1203525)
5. Shikai (a1214223)
6. Jun Chen (a1206265)

1 Apologies

2 Presentation

Dawei Geng will give a short poster presentation, introducing the software group.

3 Team Member Introduction

Each member of the team and their role in the team will be introduced.

4 Define Project Development Plan

5 Simple Project requirements Elicitation

Briefly go through the requirements, select important requirements.

1. Elicit Functional Requirements
2. Elicit Design Requirements
3. Elicit Implementation Requirements

6 Other Issues

Topic and Chair of next meeting.

Note: Next meeting to be held on 13 August 2012.