

The Software Engineering Group Project internal meeting 3 will be held in **Room 462** at **3.30pm** on **31 August 2012**.

Agenda

Internal Meeting 3

Chair: Dawei Geng(a1219181)

Present

1. Yufeng Bai (a1600095)
2. Nguyen Khoi (a1187070)
3. Yatong Zhou (a1204471)
4. Yunyao Yao (a1203525)
5. Shikai (a1214223)
6. Jun Chen (a1206265)

1 Apologies

None.

2 Document Review

The documents made so far will be reviewed, this section will held by Yufeng Bai, the documentation manager.

3 Code Review

Code reviewing will held by Nguyen Khoi, the main developer and QA manager.

4 Current project status

Team members will report their progresses. Including:

1. The graphic user interface progress: improved GUI icons, button color changed.

2. Manual Control from GUI demo.
3. SPMP progress report.

5 Next weeks project plan

Establish the next weeks milestones based on current progress. Ideally, next week the team will be working on:

1. SDD(Software Design Document).
2. Smart Robot Milestone 1 based on project gantt chart.
3. Finishing improving graphic user interface.

6 Questions Discuss

Questions that team members had so far will be discussed.

7 Next Client Meeting's Topic

Topic and Chair of next meeting. Question collection for next meeting.

Note: Next meeting to be held on 09 September 2012.