

The Software Engineering Group Project internal meeting 4 will be held in **Room 462** at **3.30pm** on **14 September 2012**.

Agenda

Internal Meeting 4

Chair: Dawei Geng(a1219181)

Present

1. Yufeng Bai (a1600095)
2. Nguyen Khoi (a1187070)
3. Yatong Zhou (a1204471)
4. Yunyao Yao (a1203525)
5. Shikai (a1214223)
6. Jun Chen (a1206265)

1 Apologies

None.

2 Document Review

The documents made so far will be reviewed, this section will held by Yufeng Bai, the documentation manager.

3 Code Review

Code reviewing will held by Nguyen Khoi, the main developer and QA manager.

4 Current project status

Team members will report their progresses. Including:

1. Blue-tooth connection protocol improved, now can handle both auto & manual command.

2. Software code skeleton completed.
3. GUI update.

5 Next weeks project plan

From next week the project will officially enter implementation phase, next week the team will focus on implementing milestone 1.

6 SVN Repository

The structure of the team's SVN repository will be reconstruct to fix future developing need: The "Code" folder will have three part each contains a working copy of the software, versions of software updates, and program parts that team members' are currently working on. The "Document" folder will contain agendas, minutes, and other documents which requires team members working together, such document will be divided in to "Drafts" and "Final" folder, contains drafts of updates and the final versions which pulled from drafts.

7 L^AT_EX Editor

Sublime Text 2 with L^AT_EX plug-in will be introduced to team members, and further work of documents will be based on this tool to prevent L^AT_EX file format errors.

8 Questions Discuss

Questions that team members had so far will be discussed.

9 Next Client Meeting's Topic

Topic and Chair of next meeting. Question collection for next meeting.

Note: Next meeting to be held on next week.