

Resume

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Duncan Johnson

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PO Box 92117, Meadowbrook RPO
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Education

Master of Divinity (2011).

[Seminary and Graduate School of Religion, Bob Jones University](#), Greenville, SC.

Bachelor of Arts (2006).

[Bob Jones University](#), Greenville, SC.

Major: Bible ([School of Religion](#))

Minor: Information Systems Management (College of Arts and Sciences, Division of Mathematical Science, [Department of Computer Science](#))

Experience

Foundation Baptist College, Edmonton, AB (October 2013–present)

Vice President

Taught courses on Bible and church history and managed the business affairs of the College.

Meadowlands Baptist Church, Edmonton, AB (October 2012–September 2013)

Church Administrator

Organized, oversaw, and executed routine church operations through support staff and volunteers. Managed church operations, finances, human resources, and projects.

MacEwan University, Edmonton, AB (August 2011–October 2012)

Technology Support Centre Assistant

Provided technology support to students, staff and faculty via phone, walk up and e-mail, focusing on end-user support for computer applications and peripherals as well as use of the University network and internet resources.

Bob Jones University, Greenville, SC (May 2006–May 2010)

Graduate Assistant (Mack Library)

Abstracted and cataloged popular and scholarly articles on religion, theology, biblical interpretation, ethics, history, and current events while assisting with patron research queries. Supervised student workers working in circulation, periodicals, reference, and shelving during night and weekend shifts. Wrote code to facilitate library projects and processes. Organized, marketed and taught [instructional workshops](#) on the use of various technologies in seminary research. Wrote [online subject guides](#) on a variety of topics.

Community Service

Foundation Baptist College, Edmonton, AB (June 2011–September 2013)

Professor

Taught Bible courses, managed library and maintained college web presence, among other duties.

Meadowlands Baptist Church, Edmonton, AB (June–August 2011)

Intern

Preached and taught in a variety of church services. Assisted with youth activities.

Grace Baptist Church, Dacula, GA (Oct. 2006–May 2010)

Volunteer

Conducted bi-weekly Bible studies for the singles' fellowship group. Taught various adult, teen and children's Sunday school classes. Participated in youth group activities as a sponsor. Maintained church website and social network pages. Trained for and managed sound booth equipment.

Mt. Calvary Baptist Church, Greenville, SC (Jan. 2006–May 2006)

Intern

Exposed to and involved in all aspects of church ministry.

Professional Memberships

- Canadian Baptist Historical Society