

Duncan Johnson

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Summary

Young, educated professional with some management experience, seeking to develop new skills through a career change.

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Employment Experience

Foundation Baptist College

Vice President

EDMONTON, AB

October 2013 – present

Foundation Baptist College is a small, non-profit post-secondary education institution that provides vocational training for prospective Christian ministers and personal enrichment courses for Christian adults. I oversaw various aspects of the business affairs of the College and taught college courses on the biblical text, theology, and history. Some of my accomplishments included incorporating the College under the Alberta *Companies Act*, obtaining Charitable Status from CRA, producing audited financial statements for the College's fiscal year, and overseeing the development and release of a new website.

Meadowlands Baptist Church

Church Administrator

EDMONTON, AB

October 2012 – September 2013

With an average of 500 Sunday-morning attenders, Meadowlands Baptist Church is a larger church in southeast Edmonton. I provided administrative support to the Senior Pastor while also overseeing a variety of church operations. Some of my responsibilities included organizing and overseeing volunteers in various church ministries, overseeing building maintenance staff, participating in meetings with the church pastoral staff and deacon board, and writing curriculum for adult education classes.

MacEwan University

Technology Support Centre Assistant

EDMONTON, AB

August 2011 – October 2012

I provided Tier 1 technology support to students, staff and faculty via phone, walk up and e-mail, focusing on end-user support for computer applications and peripherals as well as use of the University network and internet resources.

Bob Jones University

Graduate Assistant, Mack Library

GREENVILLE, SC, USA

May 2006 – May 2010

The Mack Library is the primary academic library for the Bob Jones University community. As a graduate assistant, I carried out a number of ongoing duties while also assisting with special projects. My primary task was to abstract and catalog popular and scholarly articles stored in the [Fundamentalism File](#), which is a resource center with over 118,000 items of information classified under 5,000 different subjects. Topics covered in this collection include religion, theology, biblical interpretation, ethics, history, and current events. I assisted students, faculty, and guests with research queries and supervised library student workers on nights and weekend shifts. Some of my projects included organizing, marketing, and teaching instructional workshops on the use of technology in student research; designing an updated web interface for the library catalog; writing a variety of online subject guides; and generating barcode labels for approximately 80,000 items from the Library catalog.

Education

Bob Jones University

GREENVILLE, SC, USA

Master of Divinity

2006 – 2011

Graduate program in religion with a total of 96 credit hours, including advanced classes in biblical Greek and Hebrew.

Bachelor of Arts

2002 – 2006

Major in Bible (School of Religion) with a minor in Information Systems Management (College of Arts and Sciences, Division of Mathematical Science, Department of Computer Science).

Professional Memberships

- Evangelical Theological Society, Associate Member (2015 – present)
 - Western Canada Baptist Fellowship (2013 – present)
 - Canadian Baptist Historical Society (2013 – 2014)
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Community Service

Meadowlands Baptist Church

EDMONTON, AB

Adult Sunday School Coordinator

2013 – present

Wrote weekly curriculum for adult educational programs.

Adult Sunday School Teacher

2012 – present

Prepared and taught weekly Bible lessons.

Summer Intern

June – August 2011

Preached and taught in a variety of church services. Assisted with youth activities.

Foundation Baptist College

EDMONTON, AB

Professor

June 2011 – September 2013

Taught Bible courses, managed library and maintained college web presence, among other duties.

Grace Baptist Church

Dacula, GA, USA

Volunteer

Oct. 2006 – May 2010

Led bi-weekly Bible studies with a small group. Taught various adult, teen and children's Sunday school classes. Participated in youth group activities as a sponsor. Maintained church website and social network pages. Trained for and managed sound booth equipment.

Mt. Calvary Baptist Church

GREENVILLE, SC, USA

Intern

Jan. 2006 – May 2006

Exposed to and involved in all aspects of church ministry.

Skills

Technical specialties: MARC, L^AT_EX

Natural languages: English (*native speaker*), biblical Greek (*working proficiency*), and biblical Hebrew (*elementary proficiency*).

Interests

Non-exhaustive and in alphabetical order: Android, bicycling, Christian theology, history, Linux, open source, Raspberry Pi, skating, and Windows.

Teaching Experience

Foundation Baptist College

EDMONTON, AB

AL401 Matthew in Greek

Fall 2013

Translation and exegesis of the first Gospel, with studies in syntax and vocabulary.

Ex201 Exposition of John's Gospel

Fall 2012, Spring 2015

Analyzes major theological themes and exposit select portions in John. Highlights hermeneutical principles vital to a proper exposition of John's writings.

Ex204 Exposition of Isaiah

Summer 2012, Spring 2015

An exposition of the book of Isaiah emphasizing the book's unified structure and thematic development. Includes discussion of how to structure a preaching series from Isaiah and vital hermeneutical principles within the book.

Ex315 Exposition of John's Epistles

Spring 2014

An exposition of 1, 2, and 3 John, with an emphasis on John's theology.

Ex402 Exposition of Mark

Spring 2013

An exposition of the gospel of Mark. Emphasizes its role in the synoptic gospels and its theme. Discusses how to interpret New Testament narrative as well as parabolic literature and discourse.

Pr103 Personal Evangelism

Spring 2012, Fall 2014, Spring 2015

Establishes the believer's obligation to evangelize. Demonstrates both the theology and methodologies for carrying out this obligation.

Su201 Life of Christ

Fall 2011, Fall 2014

A survey of the life of Christ as recorded in the four canonical gospels, with an emphasis on the application of a traditional grammatical-historical hermeneutic to the biblical text.

Su401 Historical Books

Spring 2014

Overviews Joshua through Esther, emphasizing chronology and historical background. Highlights the introduction to each book (date of composition, author, occasion & purpose, and recipients) and themes. Discusses contemporary application.

Th105 Church History Survey

Spring 2014, Summer 2014

Surveys the people, places and dates most important in understanding how the Holy Spirit has been saving, sanctifying and organizing people for the past two millennia.

Th106 Baptist History

Fall 2013, Spring 2015

Traces the history of the present Baptist movement back to 17th century England. Examines the three primary theories of Baptist history and traces the spread of Baptist teaching throughout England, North America and the world.

Bob Jones University

GREENVILLE, SC, USA

I developed a series of workshops titled the *Seminary Project Labs*, and delivered these several times in 2010 and 2011. All of the sessions were webcasted, and archived footage from the session webcasts is available on [the workshop website](#).

Greek and Hebrew Fonts

Compares and contrasts the use of typefaces which display English characters as Greek/Hebrew glyphs with typefaces which support a full Unicode character set. Encourages users to adopt Unicode, and demonstrates how to configure Unicode support on the Windows operating system (some resources for Mac OS also available).

Turabian

Provides a general orientation to the *Manual for Writers* written by Kate Turabian, *et al*. Demonstrates the use of templates in Word and OpenOffice to properly lay out a Turabian style document.

Zotero

Demonstrates the use of Zotero, a powerful citation management tool that enables writers to track information found in research sources and properly cite those sources in an academic paper.