



TRAINING MANUAL

CONFIRMED ORDER MANAGEMENT

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*This is the final planned list of system requirements as of “2023”. LNT Soft Team does not plan to add support for additional products or product versions.
However, new service packs and other updates of the currently supported product versions will still be supported.*

Project Name	FXPRO PRODUCT SUITE
Client	VIET VUONG - HCMC
Module	CONFIRMED ORDER MANAGEMENT
Document	User Guide
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Document Approval

FXS Representative	Name	Signature	Date
Compilation			
Review By			
Approved By			

Client Representative	Name	Signature	Date
Ms.			

Version recording:

Version 1: June 2023

Version 2: August 2023: updated

1/ Factory season: Adding the list to select Internal season/year to export the report:

Season list: SP (Spring)/ SU (Summer)/FA (Fall)/WI (Winter) + Year → compulsory field

2/Facilities to enter SIZE BREAKDOWN BASE ON RATIO %: Saving time, system check the total of Ratio % > 105%, Just adding warning msg only.

3/PO STYLE DETAIL SECTION: order PO Detail: allow to save duplicate by validating Color combination/delivery location.

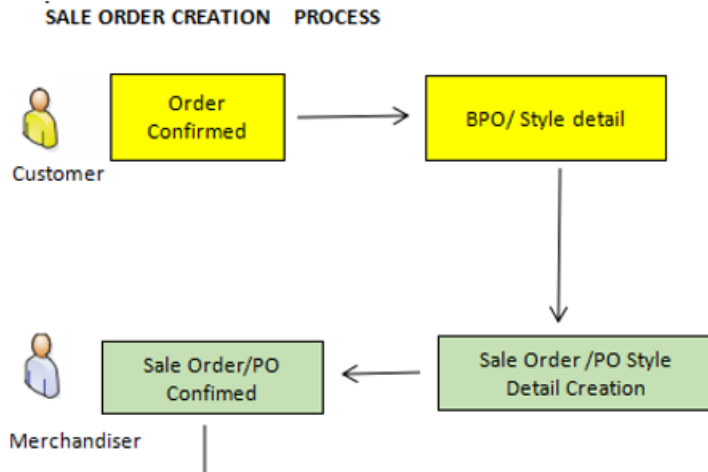
4/Material Lead Time of Raw Material Date :Validated must available to confirm the BPO Line and should displays

LNNT

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Create New Sale Order



1.Create header sale order

Below is instruction how to create Sale order in FXPRO

Link: FXS --> Order Management --> Work Area--> Confirmed Order Management

- + **Step 1:** To create new Sale order, Click symbol “+” or Ctrl + N
 - + Company ID: It will show default value from system automatically
 - + **Step 2:** Order Type: There are some available value (Bulk Order, Stock Lot, Sample, Virtual). User must be select kind of order type for being Sale Order
 - + Order ID: System will generate automatically
 - + **Step 3:** Product Class: Select correct product class for order from available list (single or multiple FG)
 - + **Step 4:** Order program: The User has to select if available
 - + customer detail for step 5,6,7 will automatically displays
- If no Order program: continue select step 5,6,7 for **customer detail**:
- + **Step 5/6/7: customer detail select base on available**
 - + **Step 8:** segment detail if have
 - + **Step 9:** Order PO style: user enter style of PO

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

- + **Step 10:** Order PO No.: user enter PO number
- + **Step 11:** Order confirmed date: user select date
- + Contract confirmed date: Default = Order confirmed date but allow to keep blank if wants.
- + Contract expired Date/Contract Ref. No: can keep blank
- + Contract Ref No: User can input Contract No. Or can keep blank
- + Trading company: Default login company but allow to change if have
- + **Step 12:** Currency: Default USD but allow to change
- + **Step 13:** price type: Default FOB but allow to change
- + **Step 14:** Merchandiser: user select from the list
- + **Step 15:** Product developer: user select from the list
- + **Step 16:** Note: if have
- + **Step 17:** Factory season: must select

Order Management

Order Status: Open

Company ID: COMPANY-01

Order Type: Production order

Product Class: ...

Factory Season: 17

Status: Open

Created Date: 8/16/2023 1:46

Created ID: LNTSOFT2

- + **Step 18:** click saving button to save the sale order header

Order Management

Order Status: Open

Company ID: COMPANY-01

Order Type: BLK

Product Class: OTRWR

Order ID: BLK0000039

Status: Open

Created Date: 6/8/2023 8:40:3

Created ID: LNTSOFT2

Order Confirmed Date: 6/8/2023

Contract Confirmed Date: 6/8/2023

Contract Expired Date: ...

Contract Ref.No: ...

Trading Company: CM1

Currency: USD

Price Type: FOB

Merchandise: ...

Product Developer: ...

Order PO Style: 50295737- DEMO BOM

Order PO No.: 4901361665

Note: ...

Company C...	Order Status	Customer ...	Division/Br...	Season Code	Order Type...	Order ID	Order PO No...	Order PO S...	Product It...	Product Cla...	Product Cla...	Product UOM	Product Or...	Product M...	Currency C...	Price Type	Order
CM1	Open	HUGO BOSS	BOSS GREEN	W23WI	BLK	BLK0000039	4901361665	50295737- ...	FG/AP/GMT	OTRWR	OUTERWEAR	PCS	3,357	3,357	USD	FOB	6/8/2023

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

1.1 Product detail

1.2.1: Save image

- After save the sale order, the user have to allocate product detail for that order
- currently the system compulsory update image/sketch of that sale order
- the user select base on step 1,2 as snapshot

1.2.2: Allocate FG item for Sale order

At the FG item detail tab: the user selects FG item for that sale order / enter the ratio if have. (Default ratio =1) → click save

Following step 3,4,5 as snapshot

Note: base on the product item class selection can be single or multiple FG item in one sale order.

The screenshot displays the 'Order Management' interface with the 'BOM Structure' tab selected. The 'Order Status' is 'Open'. The 'Product Detail' tab is active, showing a 'Select Image' area with two images of a jacket. Red arrows indicate the workflow: '1- select' points to the first image, and '2. Save' points to the 'Save Image' button. Below the 'Product Detail' tab, the 'FG Item Detail' tab is visible, showing a table of FG items. A red arrow labeled '3-select' points to the first row of the table. The table has columns: FG Item ID, Item Code, Item Description, UOM Code, Product ID, Product Description, ProductType/Product..., FG Item R..., SMV Conf..., SMV Confirm Date, SMV Confirm ID, and SMV Confirm. The first row contains: GMT0000001, Jadon 17/ 50295737, 10183680 01- Men Green Outerw..., PCS, PID0000001, MEN|OUTERWEAR|JAC..., Apparel/Garment Item, 1, 6/8/2023, LNTSOFT2, and a green checkmark. A red arrow labeled '4- If have' points to the 'SMV Conf...' column. A 'Save' button with a red arrow labeled '5' is also visible.

FG Item ID	Item Code	Item Description	UOM Code	Product ID	Product Description	ProductType/Product...	FG Item R...	SMV Conf...	SMV Confirm Date	SMV Confirm ID	SMV Confirm
GMT0000001	Jadon 17/ 50295737	10183680 01- Men Green Outerw...	PCS	PID0000001	MEN OUTERWEAR JAC...	Apparel/Garment Item	1	6/8/2023	LNTSOFT2		✓

1.2.3: Allocate FG item color for sale order

At the FG item color detail tab: the user selects FG color and adding unit price, CM cost

Unit price: FOB of that color cost

CM cost: Default = Unit price but user can edit

Please note that the system validate the Unit price is always equal or greater than CM cost.

Following step 1,2,3,4 as snapshot

Remove button: Allow to remove the color incase add wrong still not available any BPO line

Inactive button: Allow to inactive color incase not apply for that color and available BPO.

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT


Order ID: BLK0000039 4901361665\50295737- DEMO BOM

Product Class: OTRWR

Customer: HUGO BOSS

Order Po Style Ref: 50295737- DEMO BOM

Order Ref Po. No: 4901361665

Select Image:  Save Image

FG Item Detail FG Item Color Detail

FG Item ID	Item Code	Item Descri...	Product Ty...	Product Ite...	UOM Code	FG Item Ratio	FG Color	FG Color C...	FG Color N...	Unit Price	CM Cost	
1	GMT0000001	Jadon 17/ ...	10183680 ...	Apparel/Ga...	MEN OUTE...	PCS	1	CID0000065	001	001/Black	52.84	19.80

4 Add Remove Inactive

Drag a column header here to group by that column

Color Comb...	FG Color C...	FG Color N...	FG Item ID	Item Code	Item Descri...	Product Ty...	FG Item Ratio	Product ID	Product De...	Unit Price	CM Cost	Active Flag
1	001	001/Black	GMT0000001	Jadon 17/ ...	10183680 ...	Apparel/Ga...	1	PID0000001	MEN OUTE...	52.84	19.80	✓
2	410-Navy	410-Navy	GMT0000001	Jadon 17/ ...	10183680 ...	Apparel/Ga...	1	PID0000001	MEN OUTE...	52.84	19.80	✓
3	273	273/Sandshell	GMT0000001	Jadon 17/ ...	10183680 ...	Apparel/Ga...	1	PID0000001	MEN OUTE...	52.84	19.80	✓

1.2 Size chart template

To enter size breakdown, detail the user should select correct the size chart template of that order.

Division/Br... Season Code Order Type... Order ID *39 Order PO No. 4901361665 Order PO S... 50295737- ... Product Ite... FG/AP/GMT Product Cla... OTRWR Product Cla... OUTERWEAR Product UOM PCS Product Or... 3,357 Product M... 3,357 Currency C... USD Price Type FOB Order Conf 2023-06-08

Order Size Chart Template

Customer Name: HUGO BOSS

Order ID: BLK0000039

Size Template: CSC0000010

Size Sequent No	Size ID	Size Code	Description
1	SID0000071	XS	XS
2	SID0000072	S	S
3	SID0000073	M	M
4	SID0000074	L	L
5	SID0000075	XL	XL
6	SID0000078	2XL	2XL
7	SID0000079	3XL	3XL

Order PO ID Order ID Order PO R...

PO00000203 BLK0000039

PO00000204 BLK0000039

PO00000205 BLK0000039

L XL 2XL

241 162 137

241 162 137

Order Sketch

Order Dimension

Customer Details

Product Details

Size chart template

Product Item Info.

Order Execute Info.

1.3 Change Status for Sale Order

There are 5 kind of status:

+**Delete**: Delete status only can apply in case no PO line detail

+**Cancelled**: BPO line status cancelled & BOM Structure should be cancelled also if have

+**On Hold**: In case need to be hold, can reopen by action.

+**Open**: Always status Open for new Order, and after status on-hold

+**Closed**: After close Sale order, status will automatically change into Closed

Note: If The User want to change the status of Sale order need to click “Action” and select the correct Action for changing, and to change the status of Sale Order is based on Authorized Account Level setting

Order Management												
<div> + 📄 🗑️ 🔍 ✓ Approve 🖨️ ⏮️ < > ⏭️ </div> <div> <div>ACTION</div> <div>Report</div> <div>🔄</div> </div> <div> <div>Cancel</div> <div>On Hold</div> <div>Open</div> </div>												
Drag a column header here to group by that column												
Company C...	Status Name	Order Type	Order ID	Order Ref. ...			Item Code	Product It...	Item Categ...	Product Ty...	Order Type...	Customer ...
COM-1	Open	Bulk Order	BLK0000019	TEST ON H...	QP1945X (...)	GMT0000011	QP1945X (...)	HIPSTER P...	GMT	Apparel/Ga...	BLK	PVH
COM-1	On Hold	Bulk Order	BLK0000020	TEST ON H...	QP1945X (...)	GMT0000011	QP1945X (...)	HIPSTER P...	GMT	Apparel/Ga...	BLK	PVH
COM-1	Deleted	Bulk Order	BLK0000021	TEST DELE...	QP1945X (...)	GMT0000011	QP1945X (...)	HIPSTER P...	GMT	Apparel/Ga...	BLK	PVH
COM-1	Canceled	Bulk Order	BLK0000022	TEST CANC...	QP1945X (...)	GMT0000011	QP1945X (...)	HIPSTER P...	GMT	Apparel/Ga...	BLK	PVH
COM-1	Open	Bulk Order	BLK0000023	A34W3441...	QP1945X (...)	GMT0000011	QP1945X (...)	HIPSTER P...	GMT	Apparel/Ga...	BLK	PVH

2.Create PO wise style detail

2.1 New BPO line creation

The user following step as below:

- + **Order PO ID**: the system auto generates after save
- + **Order PO detail**: user enter, allow to save duplicate by validate Color and delivery location
- + **Color combinations ID**: User select product color of that order
- + **Delivery location**: User select, if not available should adding at delivery location from customer master
- + **Packing method**: user select
- + **Delivery mode**: user select
- + **PO confirmed date**: user select the date, validation equal or less than current date
- + **Original Delivery date**: user select the date, validation equal or greater than PO confirmed date
- + **Latest Delivery date**: default = Original Delivery date but allow to change
- + **Plan Ex-Factory date**: default = Original Delivery date but allow to change
- + **Delivery term**: user select
- + **Production month**: Not compulsory, so user can user select or keep blank, validation should between order confirmed and latest delivery date
- + **Sale month**: Not compulsory, so user can user select or keep blank , default =production month but allow to change, validation between production month and latest delivery date

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+ **Note:** enter if have

+ **Mfg. Company ID:** Select the company allocate for this BPO

+ **Mfg. Site :** Select the site of production

+ **Unit price:** this is FOB price default from color allocate but allow to edit accordingly market

+ **Final Unit price:** 1st will default = Unit price, not allow to change, if any change after save must change by size wise and take average for this column.

+ **CM cost:** this is default from color allocate but allow to edit.

➔ **Click save**

2.2 Copy PO

If the same info user can use copy PO to create new PO, edit information and save to saving time

2.3.1 Enter size breakdown by qty

The user selects the BPO line and add qty based on Customer PO→SAVE

Validation: MO qty should equal or greater than Order qty

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

Order Status: Open

Size Chart Template: CSC0000010/Hugo Boss

PO Number: PO00000264/001/DE/00010/001/001/Black

Rev Note:

Copy PO Size Detail From:

Size ID	Size Code	Order Qty	MO Qty	Scrap %
SID0000071	XS			0.00
SID0000072	S	100	100	0.00
SID0000073	M	100	100	0.00
SID0000074	L	150	150	0.00
SID0000075	XL			0.00
SID0000076	2XL			0.00
SID0000079	3XL			0.00

2.3.1 Enter size breakdown by ratio %

The user Enter total qty first, after that enter size wise % ratio, the system auto calculate qty.

validate %: Saving time, system check the total of Ratio % > 105%, Just adding warning msg only.

Order Status: Open

Size Chart Template: CSC0000010/Hugo Boss

PO Number: PO00000592/4901361665/001/Black/001/Black

Rev Note:

Copy PO Size Detail From:

Total Product Order Qty: 2,564

Size ID	Size Code	Size Ratio %	Product Order Qty	Product MO Qty	Scrap %
SID0000071	XS	0.00			0.00
SID0000072	S	25.00	641	641	0.00
SID0000073	M	15.00	385	385	0.00
SID0000074	L	15.50	398	398	0.00
SID0000075	XL	45.00	1,154	1,154	0.00
SID0000078	2XL	6.00	154	154	0.00
SID0000079	3XL	0.00			0.00

Check Total Ratio %

Total Ratio% is more than 105% , Do you want to continue?

Yes No

2.4 Copy size breakdown

If any BPO line is the same qty the user can copy BPO same order to saving time.

Order Status: Open

Size Chart Template: CSC0000010/Hugo Boss

PO Number: PO00000264/001/DE/00010/001/001/Black

Rev Note:

Copy PO Size Detail From:

Order POID	Order PO Rev ID	PO RET Code	Color Code	Color Descript...	Country ID	Order Qty	MO Qty	Scrap %
PO00000258	0	001/CA	001	001/Black	DE	2000	2000	0.00
PO00000259	0	001/CN	001	001/Black	CN	1500	1500	0.00
PO00000260	0	001/DE	001	001/Black	DE	2000	2000	0.00

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

2.5 BPO status

2.5.1 BPO status OPEN

- The System not allow cancel but The User can delete.
- User can revise anytime with all fields except Color and Delivery term.

PO Style Detail | Production Allocation | MO Information | Order PO SKU | FG Stock Status

Copy PO ACTION PO Completion PO Size Amendment Details PO Status Change Details PO Detail Alteration PO Unit Price Alteration

Active In-Active

Order PO ID: PO00000264 | PO Status: Open | PO Confirmed Date: 6/12/2023 | Delivery Term: FOB | Production Month: June 2023

Order PO Style detail: 001/DE/00010 | PO Expired Date: | Unit Price: 0.00 | Sales Month: June 2023

Color Combination ID: 1 | 001 | Original Delivery Date: 7/31/2023 | CM Cost: 0.00 | Product Order Qty: 2000

Delivery Location: 00010-Ger... | Hugo Boss AG-Germany | Latest Delivery Date: 7/31/2023 | Final Unit Price: 0.00 | Product MO Qty: 2000 | Scrap %: 0

Contry/Region: Germ... | Packing Method: Case P... | Delivery Mode: Sea S... | Plan Ex-Factory Date: 7/31/2023 | Final Unit Price %: 0 | Note:

FG Item ID	FG Color	Ratio	Mfg Company ID	Mfg.Site	Unit Price	Final Unit Price	Final Unit Price%	CM Cost	MO Generated ...
GMT0000001	001	1	COM01	SITE1	82.54	82.54	0.00	19.80	

2.5.2 BPO status CONFIRMED

User should follow as below direction to revise and checking status.

PO Style Detail | Production Allocation | MO Information | Order PO SKU | FG Stock Status

Copy PO ACTION PO Completion PO Size Amendment Details PO Status Change Details PO Detail Alteration PO Unit Price Alteration

Active In-Active

PO Unit Price Alteration: to change price

The user selects BPO need to change and update the price → save and view history

Unit Price Alteration

Drag a column header here to group by that column

FG Item ID	FG Item Code	FG Item Description	UOMCode	Product ID	Product Description
GMT0000001	Jadon 17/ 50295737	10183680 01- Men Green Outerwear	PCS	PID0000001	MEN OUTERWEAR JACKET LONG SLEEVE

PO Status: All | Order PO ID: PO00000259 | 001/CN

Price Change History

Order BPO ID	PO Ref Code	BOM Line Status	FG Item ID	Item Size Code	Item Color Code	FG Order Qty	FG MO Qty	Scrap %	Unit Price	Final Unit Price	CM Cost	Revised Price %	Note
PO00000259 0	001/CN	Confirmed	GMT0000001	S	001	500	500		82.54	82.54	19.80	0.00	
PO00000259 0	001/CN	Confirmed	GMT0000001	M	001	500	500		82.54	50.00	19.80	-39.42	change final unit price
PO00000259 0	001/CN	Confirmed	GMT0000001	L	001	400	400		82.54	50.00	19.80	-39.42	change final unit price
PO00000259 0	001/CN	Confirmed	GMT0000001	XL	001	100	100		82.54	82.54	19.80	0.00	

Unit Price Alteration - History

Order POID	PO Ref Code	FG Item ID	Size Code	Color Code	Price Altern...	Unit Price	Final Unit Price	CM Cost	Note	Created Date	Created ID
PO00000259	001/CN	GMT0000001	M	001	1	82.54	50.00	19.80	change final...	6/12/2023	LNTSOFT2
PO00000259	001/CN	GMT0000001	L	001	1	82.54	50.00	19.80	change final...	6/12/2023	LNTSOFT2

PO Detail Alteration: to change delivery date, production month, delivery location

Route Details

Order PO ID: Alteration ID:

Po Ref. Style Code:

Delivery Location: Hugo Boss AG-Germany

Country /Region: Packing Method: Delivery Mode:

Note:

PO Confirmed Date:
 PO Expired Date:
 Original Delivery Date:
 Latest Delivery Date:
 Plan Ex-Factory Date:
 Production Month:
 Sales Month:

	Order PO ID	PO Ref Code	PODetailAlt...	Delivery Lo...	Delviery Lo...	DelvieryLoc...	Country ID	Packing Me...	PackingMet...	DeliveryMo...	PO Expir
	PO00000260	001/DE	0	0	00010-Ger...	Hugo Boss ...	DE	CSP	Case Pack	SEA	

The system will record new rev ID for BPO line

The system will record new rev ID for BPO line

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

2.8. Production lead time (Target PCD)

Based on longest the material lead time, the system auto proposed the possible PCD for refer, and the user can enter target PCD to make TNA/plan of all even for that order.

3.Validation process

3.1. Product detail

Must adding before entry BPO detail

- Not allow to remove if already available BPO info.

3.2 Size chart template

- Must adding before entry BPO detail
- Not allow to remove if already available BPO info.

3.3 Order status detail

- Capture history sale order with status OPEN, CLOSE, ON HOLD, CANCEL, DELETED and USER ID

3.3.1 OPEN

- Allow to delete if no BPO size breakdown detail or all BPO status deleted
- Allow to on hold
- Allow to canceled if all BPO status canceled
- Allow to adding new BPO detail

3.3.2 ON HOLD

FASHION EXCHANGE SOLUTION – ORDER MANAGEMENT

- Allow to open again SO
- Not allow to deleted/cancel
- SO on hold: Not allow to adding new BPO line detail/Not allow to delete BPO/ not allow to confirmed BPO/ not allow to generate MO/ Not allow to release MO to production/ not display to create BOM structure
- SO on hold: Allow to cancel BPO/ Allow to do BPO Detail alteration/ Allow to changed price at BPO/ Allow to continues Bom structure if available.

3.3.3 CLOSED

- Not allow to do any modification

3.3.4 CANCELED/DELETED

- Define as de-active
- Not allow to do any modification

UNT

THANK YOU!

LNT