

Welcome to Coding Dojo

We're glad you're here.

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Onboarding Overview and Timelines

Welcome, future developer. Now that you're part of the ninja family, you're surrounded by a team of support staff. Here's a general timeline of your onboarding process and who will be involved:

What	When	Who Can Help
Onboarding Session	ASAP Schedule a session with your onboarding manager to make sure you're set up for success for the bootcamp and complete your enrollment tasks.	Onboarding Manager
Enrollment Tasks	ASAP You'll need to complete a collection of enrollment tasks and funding before you can access your prep work, so make sure you get that done ASAP.	Enrollment QA Admissions Advisor
Prep Work	Between now and Day 1 You have prep work to complete for the upcoming bootcamp. Log into the Learn platform to see your prep work. Expect to spend approx 40 hrs on this.	Onboarding Manager Teaching Assistants
Orientation	Prior to Day 1 Orientation Join us to learn more about the program, meet your instructors, and chat with Career Services.	Onboarding Manager
Welcome from Instructors	Friday Prior to Day 1 You'll get an email from your instructor that includes the links to the Day 1 Zoom and other Day 1 information.	Instructor

Use this packet to prepare yourself for the upcoming bootcamp.

Your To-Do's

Print out the following and check items off as you complete them. For each item, check out more information about it in the packet.

- ☐ Schedule and attend PT Onboarding Session ASAP
 - ☐ [Scheduled Onboarding Session](#)
 - ☐ Attended Onboarding Session
- ☐ [Access the Learn platform ASAP](#)
- ☐ Submit required enrollment tasks in Learn ASAP
 - ☐ Signed the Enrollment Agreement
 - ☐ Signed Student Commitment Form
 - ☐ Signed Accident Waiver Form (Onsite students only)
 - ☐ Opted in or out of Career Services via survey
 - ☐ Completed New Student Survey
 - ☐ Uploaded Proof of Education
 - ☐ Uploaded Proof of English Proficiency (only if proof of education is not from an English-speaking school)
 - ☐ Set up and verified payment plan or submitted proof of third party financing
 - ☐ Any location-specific documents requested
- ☐ Complete prep work by Day 1 of the bootcamp
 - ☐ Completed 50% of Prep Work
 - ☐ Completed 75% of Prep Work
 - ☐ Completed all 100% of Prep Work - Go me!
- ☐ Meet your Cohort on Discord by Day 1 of the bootcamp
 - ☐ Created Discord Account
 - ☐ Join the Coding Dojo Discord
 - ☐ Joined Pre- Bootcamp Channel
- ☐ Setup your computer by Orientation
 - ☐ [Downloaded and Installed VS Code](#)
 - ☐ Downloaded and Installed Zoom
- ☐ Read through the catalog! ASAP
 - ☐ Read through 25% of catalog
 - ☐ Read through 50% of catalog
 - ☐ Read through 75% of catalog
 - ☐ Read through 100% of the catalog - Woohoo!
- ☐ Attended Mandatory Orientation
- ☐ Prep logistically for the bootcamp
- ☐ Show up to Day 1 of class!

Schedule Your Onboarding Session

Schedule your onboarding session here: <https://calendly.com/mtey/pt-onboarding>

Let's meet (digitally) face-to-face with other incoming students! Together, we'll cover:

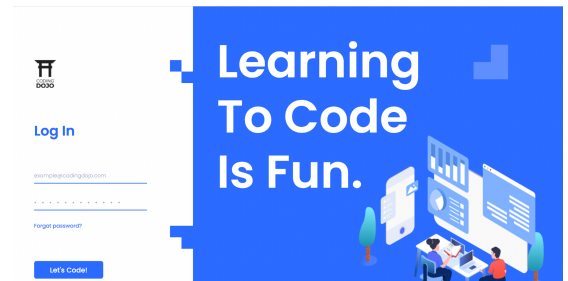
- To Do's to be Successful at the Dojo
- The Learn Platform & Tools Installation
- Your Questions & Motivations

A Zoom link will be included in the calendar invitation. Please make sure you're at a computer for Zoom.

Access the Learn Platform

Your learning content, assignments, and exams are all held in our Learn platform. Please follow the instructions:

1. Go to login.codingdojo.com
2. In a previous email from Coding Dojo, you received login credentials. Please use those. Note: the email you used to apply to Coding Dojo is often the same email associated with the Learn platform.



Enrollment Tasks

Once in the Learn Platform, you'll be prompted to complete all your necessary paperwork, which includes:

- Enrollment Agreement
- Student Commitment Form
- Accident Waiver Form (Onsite students only)
- Opted in or out of Career Services via survey
- New Student Survey
- Proof of Education
- Proof of English Proficiency (only if proof of education is not from an English-speaking school)
- VIB Packet (if a veteran using VA funding)
- Verified proof of funding*:
 - Statement of standard, self-paying installments (paid in full by program completion) or full payment from student or admissions
 - Signed Payment plan for long-term installments (if payments will extend beyond program)
 - Confirmation of third party payment (image of loan acceptance, ISA acceptance, Veteran benefit documentation, etc.)

If you have any questions or concerns, reach out to enrollment at enrollment@codingdojo.com

*A few notes about tuition and financing:

- Proof of funding needs to be verified prior to starting with the program.
- Arrangements for alternative payment methods such as by check must be made in advance and account for delivery time. A payment's deadline is 5pm PST on the date due. Payments after this time are processed the following business day and will be considered late.
- If students do need adjustments during the program, please reach out to support@codingdojo.com. Most adjustments that will still result in the program being paid in full by the time the program ends are accepted, but not always. If a student requires extension of payments past the program end date, this will require additional documentation and confirmation. Talk with Support for more information.

See your Enrollment Agreement and Catalog for more information.

Pre-Bootcamp Coursework

All incoming students have access to the self-paced Pre-Bootcamp prep course in the Learn platform. Just log-in and complete the work prior to day 1. Note: it takes about 30 hrs to complete all the work, so plan accordingly.

Pre-Bootcamp Coursework Help

Teaching Assistants are available on the Pre-Bootcamp channel in Discord from Monday thru Friday, 11am - 8pm PST, Saturday and Sunday 8am - 6pm PST.

Community: Meet Your Fellow Ninjas

Discord is the chat service we use to communicate, you'll find your peers, TAs, and Instructors on Discord throughout your bootcamp days. Discord is your lifeline to the community. Please follow the instructions to install and get access to the Coding Dojo Discord. If you run into issues: reach out to onboarding@codingdojo.com

1. **First** register a discord account (<https://discord.com/register>)
 - a. Note: sign up using the same email you use to log into the Learn platform.
 - b. Username format: **firstname_lastname**
2. Join our Coding Dojo Discord server
 - a. Click <http://discord.codingdojo.com/join> and it will prompt you to enter in your account info. **Note:** if you are unable to enter, please reach out to your Onboarding Manager or email us at onboarding@codingdojo.com
 - b. Say hi and share a fun fact about yourself
3. Download the discord desktop app (<https://discord.com/download>) and install it
 - a. Familiarize yourself with discord and our community server. Here's an introduction to our discord server if you are new to discord. <https://vimeo.com/492688193/9a7fbbd143>

Setup Your Computer

Your computer will need to meet the following requirements and have the necessary software:

- 8GB or more
- Either Mac or Windows Operating System no more than 1 year old and not in beta
 - Note: if your operating system does not meet the requirements above, we will not be able to help troubleshoot any technical issues you may encounter
- x64 Processor (at minimum)
- Privacy settings: allow you to install software and access the internet

Software Needed for the Program

Sign up and install the following software at least 4 days prior to start

Zoom

We do all our live instruction via Zoom. Please follow the instructions to install Zoom on your computer.

- [Watch the Zoom 101 video here.](#)
- Go to Zoom.us, sign up, and download the meeting client.
 - **Note:** Sign up using the same email you use to log into the Learn platform.
- Watch the following videos to master the tool, as you will be using it everyday.
 - [Joining & Configuring Audio & Video](#)
 - [Meeting Controls](#)
 - [Video Breakout Rooms](#)
 - [Sharing Your Screen](#)
 - [Virtual Backgrounds](#) - Optional

You must have and use a headset and microphone for our Zoom classes.

You must have a stable internet connection. Zoom requires upload speeds of at least 2.5 Mbps and download speeds of at least 2.5 Mbps. (To check your speed, connect the computer you will be using to the internet you will be using either wirelessly or directly. Go to <https://www.speedtest.net> Select Start Test. If your internet does not meet the above, contact your internet provider).

If you have problems with setting up your computer, please reach out to your support@codingdojo.com.

Read the Catalog

Make sure you read through the catalog. You can find the catalog in the “My Files” section of your My Profile in the Learn Platform.

Events

Mandatory Orientation

Prior to the start date be on the lookout for an email 1 week out:

Orientation is where the students get to meet their support and instructional teams that will be there through the bootcamp. Students also get a reminder of the program goals and outcomes, as well as what will be expected of them on a day-by-day basis. Members from our Career Services team, Student Support team, and Instructional Team are present at the orientations to answer any additional questions.

Keep an eye out for the email from someone at Coding Dojo, as it will include the Zoom link to the orientation. Please make sure your inbox isn't blocking any emails from someone with an email address from @codingdojo.com

Career Services and Alumni Panel

Once a month we host a talk for incoming ninjas on: *How to get a job in tech post Coding Dojo*

During this one hour event we have one of our Career Services Managers and two alumni join us to share their career expertise, experience finding a job, and advice for pivoting into the tech industry. Email communications will go out prior to the event and *will be at the end of your second week* in class for Web Fundamentals. Be on the lookout for your invite!

Career Services

Career Services Overview

Career Services is to help you feel empowered and ready to take on your technical job search. Communication goes out primarily through email, so be sure you check yours regularly.

You'll get an intro email within the first week of the bootcamp from your Career Services Manager (CSM) to schedule a one-on-one to discuss the following:

Here is a [breakdown of your Career Services assignments and requirements](#).

Career Services is here to help discuss and provide resources on:

- Career Goals & Assignments
- Resume writing
- Interviewing skills (behavioral & technical preparation)
- Market research
- Job searching
- Digital branding
- Networking (LinkedIn and GitHub)
- Salary negotiation
- Career/ Path exploration
- Workshops

Bootcamp Planner

You may discover that you need more time each week to work on your learning than you planned. Humans are notoriously [bad at estimating how long something is going to take us](#) to do.

Overestimate Your Weekly Time Needed

- Look at the expected weekly hourly dedication, and for the first week, add more.
- Depending on your previous coding experience, the number of hours needed in the learning content may be more or less than other students.
- Learn what **you** need, and then allocate as necessary. But always start with allocating more, as it's easier to scale back than scale up

Example Part-Time Accelerated Calendar

We sound like a broken record, but it's worth repeating: our bootcamp requires 25-35 hrs a week. Here's what that may look like for you. Make yourself a similar calendar, so you can plan your days accordingly.

Time CST	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	5 hrs	3 hrs	4 hrs	4 hrs	4 hrs	3 hrs	5 hrs
6 - 7AM	Sleep	Work out	Coding Dojo	Work out	Coding Dojo	Work out	Sleep
7 - 8AM	Family Time	Get kids ready	Coding Dojo	Get kids ready	Coding Dojo	Get kids ready	Coding Dojo
8 - 9	Family Time	Commute	Commute	Commute	Commute	Commute	Coding Dojo
9 - 10	Family Time	Work	Work	Work	Work	Work	Coding Dojo
10 - 11	Family Time						Coding Dojo
11 - 12	Family Time						Coding Dojo
12 - 1	Lunch						Lunch
1 - 2	Coding Dojo						Family Time
2 - 3	Coding Dojo						Family Time
3 - 4	Coding Dojo						Family Time
4 - 5	Coding Dojo						Family Time
5 - 6	Coding Dojo	Commute	Commute	Commute	Commute	Commute	Family Time
6 - 7	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
7 - 8	Rest	Lecture	Put kids to bed	Lecture	Put kids to bed	Coding Dojo	Put kids to bed
8 - 9	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
9 - 10	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
10 - 11	Rest	Rest	Rest	Coding Dojo	Rest	Rest	Rest
11 - 6am	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep

Example Part-Time Flex Calendar

We sound like a broken record, but it's worth repeating: our bootcamp requires 10-15 hrs a week. Here's what that may look like for you. Make yourself a similar calendar, so you can plan your days accordingly.

Time PST	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 hrs	2 hrs	2 hrs	2 hrs	2 hrs	2 hrs	5 hrs
6 - 7AM	Sleep	Work out	Sleep	Work out	Sleep	Work out	Sleep
7 - 8AM	Weekend	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Sleep
8 - 9	Weekend	Commute	Commute	Commute	Commute	Commute	Sleep
9 - 10	Weekend	Work	Work	Work	Work	Work	Coding Dojo
10 - 11	Weekend						Coding Dojo
11 - 12	Weekend						Coding Dojo
12 - 1	Lunch						Lunch
1 - 2	Coding Dojo						Weekend
2 - 3	Weekend						Weekend
3 - 4	Weekend						Coding Dojo
4 - 5	Weekend	Office Hours					Coding Dojo
5 - 6	Weekend	Lecture	Commute	Commute	Commute	Commute	Weekend
6 - 7	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
7 - 8	Rest	Rest	Rest	Rest	Rest	Rest	Friend Time
8 - 9	Rest	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
9 - 10	Rest	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
10 - 11	Rest	Rest	Rest	Rest	Rest	Rest	Rest
11 - 6am	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep

Prep Your Family

Going through any bootcamp is demanding, so it's important to get everyone in your immediate circles onboard to help. A few guiding questions for you to answer:

1. *Who will take care of my children during bootcamp?* You will need to arrange childcare for any time you are not in the bootcamp or studying. Learning to program is **hard** and will take all your focus.
2. *Who will take on more household responsibilities?* You will not have time to take on your typical chores, so figure out who can help.
3. *Are my finances set for the next few months?* Set yourself up for success and make sure your financial health is in order, so you can focus solely on your learning.

We highly recommend you do the following activity with

- those who live in your household
- any dependents you have
- your coworkers (if you're planning to work while in the bootcamp).

It's important both for you and for them to see how they can support you during the bootcamp. Bonus: now is the time to use the bootcamp as an excuse to get out of chores or hand off that one project at work.

ACTIVITY: My Responsibilities Chart

Host a meeting and complete the following as a team.

Step 1:

Create a responsibility chart similar to the one below.

Step 2:

Each person lists all their responsibilities in the first column. Be as specific as you can. Check out the example from a family meeting.

Step 3:

Now, review your current responsibilities list out loud. Work with others to identify which ones other members can take those on. Some of the responsibilities might need to be put on hold until after the bootcamp or swap bigger responsibilities with a smaller one. Add it into the "I'm Taking On" column.

Remember, this is a temporary shift in responsibilities.

Once you and your group have reviewed and redistributed responsibilities, each person should fill in the last column so they have a clean list of what they are responsible for while you are in the bootcamp.

An example of a student's Family Responsibilities is below.

MY RESPONSIBILITY CHART

Currently, I'm responsible for	I am handing off ____ (to)	I am taking on ____ (from)	During the bootcamp, I am responsible for
<p><i>Getting kids up, fed, and dressed every day</i></p> <p><i>Carpooling duty M, W, F.</i></p> <p><i>Grocery shopping.</i></p> <p><i>Lawn mowing.</i></p> <p><i>Dinner M, W, F, Sat.</i></p> <p><i>Assistant Coaching Soccer</i></p> <p><i>Laundry.</i></p>	<p><i>Getting kids up, fed, and dressed on weekdays (Marie)</i></p> <p><i>Carpooling duty → Marie will find another parent will do it</i></p> <p><i>Lawn mowing (Jacque → show him how to use the mower)</i></p> <p><i>Call Ron to see if he will take this on. Work with the coach to offload this by the end of week.</i></p> <p><i>Laundry (Sadie! Nice job, Sadie)</i></p>	<p><i>Bedtime Routine M, W, F, Sat (Marie)</i></p> <p><i>Dusting and vacuuming (Marie)</i></p> <p><i>Taking Sadie to/from soccer (Marie)</i></p>	<p><i>Getting kids up, fed, and dressed on weekends.</i></p> <p><i>Bedtime Routine M, W, F, Sat</i></p> <p><i>Dusting and vacuuming</i></p> <p><i>Taking Sadie to/from soccer</i></p> <p><i>Grocery Shopping</i></p> <p><i>Dinner M, W, F, Sat</i></p>

Contacts and Resources

Enrollment & Tuitions <ul style="list-style-type: none"> • Payments, deposits, loans • Program stacks • Required paperwork • Enrollment agreements 	enrollment@codingdojo.com
Admissions <ul style="list-style-type: none"> • Finalizing admissions • Program Start Dates • Transfer or Cancel 	ada@codingdojo.com
Prep Work & The Learn Platform <ul style="list-style-type: none"> • Onboarding calls • TA office hours • Discord 	onboarding@codingdojo.com
Support (After Day 1) <ul style="list-style-type: none"> • Payments, deposits, loans • Program stacks • Required paperwork • Enrollment agreements • Postponement • Alumni Pass • Education verifications • Withdrawals • Retakes 	support@codingdojo.com
Career Services <ul style="list-style-type: none"> • Interviewing prep and Negotiation • Networking (LinkedIn and GitHub) • Career Path exploration • Workshops 	csm@codingdojo.com