

<Custom Study Plan Generator>
Meeting Minutes
Meeting No: <5>

MEETING DETAILS

DATE:	16 November 2015
TIME:	8.00pm AEDT
VENUE:	Skype
ATTENDEES:	Dr Santha Sumanasekara, Alistair Goulding, Duane McMahon, Jennifer Dousset, Bret Thomas, Michael Baggott
APOLOGIES:	Harrison Slater
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INFORMATION / DECISIONS

No	ITEM
1	Allow use of a default study plan, in the usual process, without having the algorithm run on it. Requirements - No units are exempted, February intake.
2	Fix bug where program is creating an exception when user removes the application from Google account, then re-runs it.
3	Format Google spreadsheet with unit names, headings, date and make it look more professional
4	Complete documentation
5	Attend to remaining minor bugs

ACTION ITEMS

No.	ITEM	Who	By
1.1	Allow use of default study plan	Jennifer	23/11/15
1.2	Fix exception when application has been removed from Google	Michael, Jennifer	23/11/15
1.3	Format Google Spreadsheet	Duane	23/11/15
1.4	Complete Documentation	Michael, Jennifer, Bret	23/11/15
1.5	Attend to remaining minor bugs	Michael, Jennifer	32/11/15