



# City Council

**Monday, June 18, 2018**

Special Meeting  
Council Chambers  
**5:00 PM**

**REVISED**

*Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday 11 days preceding the meeting.*

## **PUBLIC COMMENT**

Members of the public may speak to agenda items; up to three minutes per speaker, to be determined by the presiding officer. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the City Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful.

## **TIME ESTIMATES**

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

## **HEARINGS REQUIRED BY LAW**

Applicants and/or appellants may have up to ten minutes at the outset of the public discussion to make their remarks and up to three minutes for concluding remarks after other members of the public have spoken.

## **Call to Order**

## **Closed Session**

**5:00-6:30 PM**

*Public Comments: Members of the public may speak to the Closed Session item(s); three minutes per speaker.*

## **1. PUBLIC EMPLOYMENT**

Title: City Manager

Authority: Government Code Section 54957(b)

## **Agenda Changes, Additions and Deletions**

## **City Manager Comments**

**6:30-6:40 PM**

## **Oral Communications**

**6:40-6:45 PM**

*Members of the public may speak to any item NOT on the agenda. Council reserves the right to limit the duration of Oral Communications period to 30 minutes.*

## **Minutes Approval**

**6:45-6:50 PM**

## **2. Approval of Action Minutes for the June 4, 2018 Council Meeting**

Consent Calendar

6:50-6:55 PM

*Items will be voted on in one motion unless removed from the calendar by three Council Members.*

3. Recommendation That the City Council Accept Audit Status Updates on Contract Oversight of Trenching Installation and Electric Substructure, Inventory Management, and Utility Metering
4. Recommendation That the City Council Accept the Status Updates of the Cash Handling, Travel Expense Audit, the Cable Franchise and PEG Fees Audit and the Payments Audit
5. Adoption of a Resolution Summarily Vacating Public Utility Easements at 333 West Charleston Road and 4202 Ruthelma Avenue
6. Adoption of a Resolution Summarily Vacating Public Utility Easement at 405 Curtner Avenue
7. Adoption of a Resolution Vacating Public Utility Easement at 4301-4329 El Camino Real
- MEMO 8. Approval of Contract Amendment Number 4 With Cypress Security, Q&A Inc. Increasing the Amount by \$330,000 for a Total Not-to-Exceed Amount of \$3,662,216, and Extend the Term of the Agreement to September 30, 2018 for Guard Monitoring Services at Palo Alto Caltrain Locations
- Q&A 9. Approval of Three General Services Contracts for Approximately \$2.0 Million per Year in Annual Expenses in the Wastewater Treatment Enterprise Fund: 1)Contract With Denali Water Solutions, LLC for Sludge Hauling Services in an Amount Not to Exceed \$2,181,000 for a 3-Year Term; 2) Contract With Lystek International Limited in an Amount Not to Exceed \$3,649,000; and 3) Contract With Synagro-WWT, Inc. in an Amount Not to Exceed \$3,415,000, Both for Offsite Sludge Treatment Services for a 5-Year Term
- Q&A 10. Approval of Amendment Number 5 With C&S Engineers, Inc. Contract Number C15155208A in the Amount of \$119,227 for Construction Administration Services on the Airport Apron Reconstruction, Capital Improvement Program Project AP-16000
11. Adoption of an Updated Salary Schedule and Revised Compensation Plan for Unrepresented Limited Hourly Employees Effective July 1, 2017 - June 30, 2021

- MEMO 12. Approval of an Agreement with Concordia LLC for 18 Months in the Amount not to Exceed \$565,972 for Cubberley Community Center Master Plan and Visioning; Approval of a Cost Share Agreement with the Palo Alto Unified School District for up to \$332,986; and Approve Budget Amendments to Fund the Master Plan
- Q&A 13. Approval of Contract C18172547 With Integrated Design 360 for Development and Support of Sustainability Implementation Plan, Green Building Program, Deconstruction and Source Separation Program, Dewatering Monitoring Program and Utilities On-call Services Through June 30, 2019 for a Total Not-to-Exceed Amount of \$606,291
- 13A. Adoption of a Resolution Calling a General Municipal Election for Tuesday, November 6, 2018, for Three Council Member Seats

#### Action Items

*Include: Reports of Committees/Commissions, Ordinances and Resolutions, Public Hearings, Reports of Officials, Unfinished Business and Council Matters.*

6:55-8:30 PM

14. PUBLIC HEARING: Adoption of Budget Ordinance for Fiscal Year 2019, Including Adoption of Operating and Capital Budgets and Municipal Fee Schedule

8:30-9:15 PM

- MEMO 15. Adoption of a Resolution Placing an Initiative Measure on the November 6, 2018 Ballot to Amend Title 5 of the Palo Alto Municipal Code to Limit Health Care Costs That Hospitals, Medical Clinics and Other Health Care Providers may Charge Patients and Other Payers
- LETTER

9:15-10:30 PM

16. Adoption of a Resolution Calling a Special Election for November 6, 2018 to Place a Ballot Measure Before the Voters to Increase the City's Transient Occupancy Tax (TOT) by Two Percentage Points

#### State/Federal Legislation Update/Action

#### Council Member Questions, Comments and Announcements

*Members of the public may not speak to the item(s)*

#### Adjournment

##### AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

## **Additional Information**

### Standing Committee Meetings

Finance Committee Meeting Cancellation	June 19, 2018
Sp. City Council Meeting	June 19, 2018
Sp. City/School Committee Meeting	June 21, 2018
Sp. Policy & Services Committee Meeting	June 21, 2018

### Schedule of Meetings

Schedule of Meetings

### Tentative Agenda

Tentative Agenda

### Informational Report

General Municipal Election on November 6, 2018 Informational Report  
Regarding Schedules, Fees and Length of Candidate Statements

Semiannual Update on the Status of Capital Improvement Program Projects

### Public Letters to Council

Set 1