



# City Council

**Monday, December 17, 2018**

Special Meeting  
Council Chambers  
**4:30 PM**

*Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday 11 days preceding the meeting.*

## **PUBLIC COMMENT**

Members of the public may speak to agendized items; up to three minutes per speaker, to be determined by the presiding officer. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the City Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful. Public comment may be addressed to the full City Council via email at [City.Council@cityofpaloalto.org](mailto:City.Council@cityofpaloalto.org).

## **TIME ESTIMATES**

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

## **HEARINGS REQUIRED BY LAW**

Applicants and/or appellants may have up to ten minutes at the outset of the public discussion to make their remarks and up to three minutes for concluding remarks after other members of the public have spoken.

## **Call to Order**

### **Special Orders of the Day**

4:30-5:15 PM

1. Proclamation Expressing Appreciation and Honoring City Manager James R. Keene on his Retirement

### **Agenda Changes, Additions and Deletions**

### **City Manager Comments**

5:15-5:25 PM

### **Oral Communications**

5:25-5:40 PM

*Members of the public may speak to any item NOT on the agenda. Council reserves the right to limit the duration of Oral Communications period to 30 minutes.*

### **Minutes Approval**

5:40-5:45 PM

2. Approval of Action Minutes for the December 3 and December 10, 2018 Council Meetings

## Consent Calendar

5:45-5:50 PM

*Items will be voted on in one motion unless removed from the calendar by three Council Members.*

3. Adoption of the Urban Forest Master Plan Second Edition
4. Approval of Amendment Number 4 to Contract Number S16159017 With SZS Consulting Group in the Amount of \$85,880 for the Americans With Disability Act (ADA) Transition Plan Update Project (Capital Improvement Project PF-93009)
5. Approval of Amendment Number 1 to Contract Number C18168154 With SWA Services to Provide Janitorial Services in the Police Department for the Amount of \$377,150 over the Contract's Five-year Term, Including \$335,025 for Basic Services and \$42,125 for Additional Services, for a Total Five-year Contract to Provide Citywide Janitorial Services Not-to-Exceed Amount of \$11,029,765
6. Adoption of a Resolution Declaring the Results of the Consolidated Municipal Election Held on November 6, 2018
7. QUASI-JUDICIAL: 2515-2585 El Camino Real [18PLN-00187]: Request Approval of a Final Map for a 0.96 Acre Site at 2515 and 2585 El Camino Real [18PLN-00187] for Condominium Purposes for 13 Residential Units and up to 13 Retail Commercial Units With Access and Utility Easements. Environmental Assessment: Previously Adopted Initial Study/Mitigated Negative Declaration Prepared for the Associated Development Application (15PLN-00170), Zoning District: CN and CC(2)
8. Adoption of a Resolution Approving Revisions to the City of Palo Alto Energy Risk Management Policy
9. Approval of an Amendment to Contract Number C14151181 With SAP America to Extend the Term for Two-years for Maintenance and Support of the ERP System in the Not-to-Exceed Amount of \$495,168
10. Approval of Amendment Number 3 to Contract Number C17156080 With Lexington Planning to Extend the Term for One-year for \$32,000 to Provide Long-range Planning Support
11. Approval of Amendment Number 1 to Contract Number C18170335 With Concordia, LLC for Professional Services for Cubberley Community Center Master Plan and Visioning to Increase the Not-to-Exceed Amount by \$43,720 and to Include Greendell School and 525 San Antonio Road Sites to the Scope of Services; and Authorize the City Manager to Execute Amendment Number 1 to the

Mutual Cooperation and Cost Share Agreement Between the City of Palo Alto and the Palo Alto Unified School District Related to Cubberley Community Center Master Plan Consultants to add the Additional Scope and Costs to the Agreement for up to \$21,860; and Approve a Budget Amendment in the Cubberley Property Infrastructure Fund

12. Adoption of a Resolution Amending and Restating the Administrative Penalty Schedule for Violations of Chapter 4.42 (Taxicabs and Other For-Hire Vehicles) of the Palo Alto Municipal Code
13. Authorization for the City Manager to Extend the Existing Pilot Program to Allow the use of Autonomous Robots, Also Known as Personal Delivery Devices (PDDs)
14. Approval of Amendment Number 2 to Contract Number S16163031 With Triple HS Inc., dba H.T. Harvey & Associates, to Increase the Contract by \$31,150 to Extend the Term Through December 31, 2021 and add Additional Services, for a Total Not-to-Exceed Amount of \$54,029 for the San Francisquito Creek Pump Station Riparian Mitigation Monitoring
15. Authorization for the City Manager to Enter Into a Comprehensive Agreement With the Peninsula Joint Powers Board on the Caltrain Peninsula Corridor Electrification Project
16. Policy and Services Committee Recommends the City Council Accept the Auditor's Office Quarterly Report as of September 30, 2018
17. Finance Committee Recommends Council Approve an Audio Visual Project for Legislative Meeting Management and Improved Community Engagement
18. SECOND READING: Adoption of an Ordinance Amending Palo Alto Municipal Code (PAMC) Title 16, Chapters 16.58 (Development Impact Fees), 16.59 (Citywide Transportation Impact Fees), and 16.60 (Charleston Arastradero Corridor Pedestrian and Bicyclist Safety Impact Fee) to add Development Impact Fee Exemptions for Junior Accessory Dwelling Units and Certain Accessory Dwelling Units Established by Garage Conversion (FIRST READING: December 3, 2018 PASSED: 6-3 Holman, Kou, Tanaka No)
19. Finance Committee Recommends the City Council Approve the \$4 Million in General Fund Savings and Approve Corresponding Budget Amendments in Various Funds and the Table of Organization

20. Approval of the Appointment of Council Member Fine as the Alternate to the Santa Clara Valley Transportation Authority (VTA) Group 2 Cities Working Group

## Adjournment

### AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

## **Additional Information**

### Schedule of Meetings

Schedule of Meetings

### Tentative Agenda

Tentative Agenda

### Informational Report

Contracts Awarded by the City Manager from July 1, 2015 through June 30, 2018

The Aspen Institute Dialogue on Public Libraries Report: "Bridging Capital: New Directions for Learning, Innovation and Community, A Report of the Palo Alto Dialogue on Libraries and Community Services"

### Public Letters to Council

Set 1- 12/17/2018      Set 2- 12/24/2018