



# **City of Palo Alto**

## **City Council Staff Report**

**(ID # 9463)**

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**Report Type: Informational Report**

**Meeting Date: 11/5/2018**

**Summary Title: CAPER for the CDBG Program for FY 2017**

**Title: Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program for Fiscal Year 2017**

**From: City Manager**

**Lead Department: Planning and Community Environment**

### **Recommendation**

This is an informational report and no Council action is required.

### **Background**

The preparation and submittal of a Consolidated Annual Performance and Evaluation Report (CAPER) is a requirement of the U.S. Department of Housing and Urban Development (HUD) for the receipt of Federal Community Development Block Grant (CDBG) funds. The attached document, Attachment A, was submitted to HUD on September 28, 2018, following the required 15-day public review period. It is being provided to the Council for informational purposes only.

### **Discussion**

This CAPER represents the third year of the City's Five-Year Consolidated plan covering the period 2015-2020 and summarizes the accomplishments under the CDBG program for the period July 1, 2017 to June 30, 2018. As required, the CAPER consists of specific program narratives, an assessment of annual performance, and an assessment of progress toward meeting goals and objectives contained in the Consolidated Plan.

Finally, this CAPER summary report is intended to inform the public on how the CDBG funds administered by the City of Palo Alto during the 2017-18 Fiscal Year have been expended and describes the extent to which the purposes of the grant program have been carried out. The amount funded to specific activities is reported the year they are funded. However, due to the

nature of certain projects, it is common for projects to overlap program years and accomplishments are reported when the project has been completed and in some cases when the units become occupied.

#### Summary of Accomplishments

CDBG funds were used for public services and economic development activities. Palo Alto has five primary CDBG program activity areas in which to allocate funds: Public Services, Planning and Administration, Economic Development, Housing, and Public Facilities. Funds were allocated in accordance with the goals and objectives set forth in the 2015-2020 Consolidated Plan. The major accomplishments include the following:

- Continued implementation of the Workforce Development Program which led to 32 previously unemployed individuals reentering the workforce;
- Assisted 20 individuals in investigating their fair housing complaints
- Services received by 614 homeless individuals at the Opportunity Services Center
- Assisted 369 seniors in Long-Term Care
- Services were provided to 142 persons through the SRO Resident Support Program by Palo Alto Housing
- Assisted 6 people with domestic violence services; and
- Improved access to 130 persons to decent affordable housing.

Attachment A, provides a detailed description of the various programs and project accomplishments within the fiscal year.

#### **Resource Impact**

The total investment of CDBG funds in Palo Alto approved for Fiscal Year 2017-18 was \$901,415. Of this amount, \$85,014 was directed to public service activities, \$336,400 for Economic Development, \$365,529 for housing and public facilities rehabilitation, \$32,012 for Fair Housing Services, and \$82,460 was allocated for administration activities.

#### **Environmental Review**

For purposes of the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA), this action itself is not a project; therefore, no environmental impact assessment is necessary.

#### **Attachment A:**

2017 Consolidated Annual Performance and Evaluation Report (CAPER)

##### **Attachments:**

**[2017 Consolidated Annual Performance and Evaluation Report \(CAPER\) \(PDF\)](#)**



CITY OF  
**PALO ALTO**

**FY 2017  
CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT**

July 1, 2017 through June 30, 2018

Public Review and Comment Period: August 31, 2018 – September 24, 2018

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## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

Below is a description of the progress the City of Palo Alto has made in achieving the goals outlined in its strategic plan and annual action. In fiscal year 2017-18, the City achieved the majority of its annual goals & is on track to meet most of the five year goals outlined in the Consolidated Plan.

Unforunately, due to factors outside of the City's control, the City did not meet the Affordable Housing goal to rehabilitated 103 housing units. The reasons are described later in this report & the City is working with its subrecipient to ensure that work on the programs moves forward.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	Rental units rehabilitated	Household Housing Unit	103	0	0.00%	103	0	0.00%
Economic Development	Non-Housing Community Development	Jobs created/retained	Jobs	125	32	25.60%	30	32	106.67%

Fair Housing	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	20	20.00%	15	20	133.33%
Homelessness	Homeless	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	2500	756	30.24%	531	756	142.37%
Strengthen Neighborhoods	Non-Homeless Special Needs Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	508	20.32%	298	508	170.47%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Palo Alto was able to achieve many of its goals outlined in the 2017 Action Plan and 2015-2020 Consolidated Plan. In total, the City's CDBG program assisted 1316 persons access needed services. Of these persons, 925 were extremely low-income, 70 were very low-income, 169 were low-income & 152 were moderate income.

The City's subrecipient (Community Working Group/Opportunity Center Housing Development Corporation) received \$220,000 in FY 17-18 to rehabilitate 88 affordable rental units at Opportunity Center for individuals and families who are homeless or at risk of becoming homeless. The project encountered unexpected issues involving changes within the organization. As a result, the project was delayed and no work was completed in FY 17-18. However, the City worked diligently with the sub-receipient over the last year to ensure that the project moves forward. The Rehabilitation work phase began in September 2018 & is expected to be completed by the end of 2018. The City will work with the

subrecipient to ensure that accurate accomplishment data is secured & that the information is entered into IDIS and reported to HUD.

In addition, the City of Palo allocated a total of \$145,529 in CDBG funds for the Minor Home Repair Program in FY 17-18. After discussions with the City's HUD representative, the program was developed under the Housing Rehabilitation category. Although a number of non-profits expressed interest when the City solicited proposals for a program administrator for the Minor Home Repair Program through its CDBG NOFA processs in November, 2017, no applications were received.

After the initial NOFA was closed, the City staff reached out to local nonprofits regarding the program & decided to reissued a Notice of CDBG funding availability on February 9, 2018 with completed applications due February 22, 2018. The City received one application.

Upon review of the application, the CDBG staff awarded the Minor Home Repair Program contract to Habitat for Humanity of the East Bay (Habitat) in May 2018. Habitat has many years of experience administrating similar programs throughout the Bay Area.

Given that the Minor Home Repair Program is new, Habitat is focusing on conducting marketing and outreach to engage the community and increase awareness of the program. Thus far, about 10 residents have contacted Habitat, of which 4 are in dialogue to complete applications and 4 have completed applications & are in the process of being verified for program approval.

Due to the factors described, the City did not meet its annual goal of providing repair assistance to 15 households in FY 17-18. The City and Habitat will work diligently to serve as many income qualified households as possible in FY 18-19 in hopes of achieving the annual goal.

## **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)**

	<b>CDBG</b>
White	840
Black or African American	239
Asian	103
American Indian or American Native	45
Native Hawaiian or Other Pacific Islander	11
American Indian and Black	3
Black and White	7
American Indian and White	22
Asian and White	7
Other, multi-racial	39
<b>Total</b>	<b>1316</b>
Hispanic	275
Not Hispanic	1,041

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

The City of Palo Alto's CDBG funded programs and services served a diverse population and provided needed resources to those residents most in need. Sixty four percent (64%) were White, eighteen percent (18%) were African American, and eight percent (8%) were Asian. Twenty one percent (21%) of all the clients served were Hispanic.

## **CR-15 - Resources and Investments 91.520(a)**

### **Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,069,416	579,856
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

**Table 3 - Resources Made Available**

### **Narrative**

See discussion below.

### **Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	N/A

**Table 4 – Identify the geographic distribution and location of investments**

### **Narrative**

The City considers the provisions of all types of housing assistance on a citywide basis consistent with the policies of the Comprehensive Plan. Palo Alto does not have specific target areas for housing activities; instead the City attempts to provide housing affordable to lower-income persons throughout the City.

Minority concentration includes areas in the City where the concentration of racial and ethnic minority population is 10% or higher than their total citywide representation. There are only a few areas that are considered to have a concentration of minority populations or low-income residents in Palo Alto. The CDBG Program defines low-income concentration as any census block group where 51% or more residents earn 80% of MFI or less. An exception exists for a jurisdiction that does not have any areas meeting this definition, such as Palo Alto, which includes the highest quartile of all areas in the City in terms of degree of concentration, is used. However, Palo Alto does not qualify activities under the LMI area benefit category.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Palo Alto leverages federal & private housing funds to the greatest extent feasible consistent with the goals identified in the 2015-2020 Consolidated Plan. Moreover, the City continues to encourage non-profit organizations to seek other local, state, & federal funding for both housing & non-housing community development activities.

**HSRAP:** The City of Palo Alto provided \$ 1,464,146 General Funds during fiscal year 2017-2018 to address primary human service needs in the community. These funds include multi-year agreements with others allocated by HSRAP and administered by the Office of Human Services in the Community Services Department. Funded projects addressed the Human Relations Commission's priority needs in the following categories: early child care and education, youth programs, senior nutrition and social services, homelessness, and basic needs such as health care and mental health. Additionally, a total of \$65,000 was allocated to Project Sentinel and \$50,000 to Youth Community Services for Youth Connectiveness in addition to the \$1464,146 General Funds during fiscal year 2017-18.

**HOUSING IN-LIEU:** The City of Palo Alto maintains a local housing fund consisting of two sub-funds: the “Commercial Housing Fund” and the “Residential Housing Fund.” Palo Alto, under Chapter 16.65 of the Municipal Code, requires commercial and industrial development projects to pay a housing mitigation fee. The fees are deposited in the “Commercial Housing Fund”, and the accumulated fees and interest earned on the fund are made available for the creation of new low and moderate-income housing units under the “Affordable Housing Fund Guidelines” adopted by the City Council. As of June 30, 2018, the Commercial Housing Fund had an available balance of approximately \$6,485,545.

Pursuant to Program H-3.1.2, the Below Market Rate Program of the City’s Housing Element, Palo Alto collects housing in-lieu fees from residential development when it is infeasible to provide below market rate units on-site. These fees, along with interest earnings of the Fund and other miscellaneous revenues related to housing, are placed in a special fund; “the Residential Housing Fund”. This fund is used to provide funding for acquisition or rehabilitation of low and moderate-income housing, but may also be used for assistance to new housing construction projects. As of June 30, 2018, the Residential Housing fund had an available balance of approximately \$4,369,274.

These are the only local sources of funding and subsidies available for affordable housing within the City. They are used to provide matching funds, pay for expenses which exceed HUD income and cost limits, to fund the cost of features and amenities classified as ineligible under federal housing programs, pre-development expenses, feasibility studies, site acquisition, and other similar purposes.

## **CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	15	0
Number of Special-Needs households to be provided affordable housing units	88	0
<b>Total</b>	<b>103</b>	<b>0</b>

**Table 5 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	103	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>103</b>	<b>0</b>

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

As mentioned previously, the City's subrecipient, Community Working Group/Opportunity Center Housing Development Corporation, received \$220,000 in FY 2017-18 to rehabilitate 88 affordable rental units at Opportunity Center for individuals and families who are homeless or at risk of becoming homeless. The project encountered unexpected issues involving changes within the organization. As a result, the project was delayed. However, the City worked diligently with the sub-receipient over the last

year to ensure that the project moves forward. The Rehabilitation work have began and is expected to be completed by the end of 2018.

**Discuss how these outcomes will impact future annual action plans.**

As discussed previously, the rehabilitation work at Opportunity Center and the Minor Home Repair Program has begun. The Opportunity Center rehabilitation work is expected to be completed by the end of 2018. The FY 2017/18 CAPER includes 88 units from the Opportunity Center rehabilitation project that were detailed in the 2018 Annual Action Plan. This goal will be meet but it was delayed. There is no future impact to the City's annual plans.

The FY 17/18 goals for the Minor Home Repair were also not meet due to factors outside the City's control. The program is underway and the City and subrecipient, Habitat for Humanity, are hopeful that the program will be able to achieve the FY 17/18 and FY 18/19 goals in the near future.

The City anticipates meeting all of its goal highlighted in the 2015-2020 Consolidated Plan despite not meeting last year's annual goal.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	925	0
Low-income	239	0
Moderate-income	152	0
<b>Total</b>	<b>1,316</b>	<b>0</b>

Table 7 – Number of Households Served

**Narrative Information**

In total, the City's CDBG program provided programs and services to 1316 persons. Nine hundred twenty five (70%) of these persons were extremely low-income, Two hundred and thirty nine (18%) were low-income, and one hundred and fifty two (12%) were moderate income.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's entitlement amount for FY 2017-2018 was \$436,309. The City had \$136,049 in program income and \$329,057 in uncommitted funds from previous years. In total, the City provided \$901,415 in direct CDBG funding and \$1,464,146 in HSRAP funding. The following details the accomplishments of the CDBG funded subrecipients targeted to benefit persons who are low income, homeless, or at risk of homelessness.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The following agencies received funding from the City of Palo Alto to provide emergency shelter and/or transitional housing for homeless persons.

**LIFEMOVES - OPPORTUNITY CENTER, CDBG \$37,328:** The Opportunity Services Center continued to provide services to homeless individuals and those at-risk of becoming homeless. Services include drop-in services, showers and laundry facilities, lockers, light snacks, information and referral, transportation assistance, a clothes closet, medical and psychiatric screening and referral, inter-faith chaplaincy, and fellowship. In addition, the Hotel de Zink program along with the Breaking Bread Program continued with the operation. During the program year, the Opportunity Center served 614 unduplicated individuals. 431 unduplicated individuals received case management, housing/job search, referral and mentoring services; and 6,648 shelter nights were provided.

**PALO ALTO HOUSING CORPORATION - DOWNTOWN SRO HOTEL COUNSELING, CDBG \$23,327:** Palo Alto Housing Corporation provided one-on-one counseling, case management, and educational activities at Alma Place and Barker Hotel. The one-on-one sessions provided by the Resident Service Coordinator affords a systematic manner of addressing a diversity of issues these residents face. During the program year there was an increase in demand for more in-depth support counseling services to address mental health and emotional health issues. The SRO Resident Services Coordinator works closely with residents with severe mental health issues to ensure compliance with treatment guidelines and to reduce the risk of relapse. PAHC continued to expand the health and wellness program by collaborating with other non-profit organizations to host a health and resource fair. The goal of the event was to provide information and resources on topics of the areas of health care, counseling, transportation programs, social services, and food programs. During the program year, nutrition and fitness coaching services were initiated to provide residents with information, guidance and support as to how to develop an exercise and plan programs in order to improve their health and quality of life.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The following agencies received funding from the City of Palo Alto to help low income individuals and families avoid becoming homeless.

**CATHOLIC CHARITIES - LONG TERM CARE OMBUDSMAN, CDBG \$9,327:** During the program year 369 unduplicated residents were contacted within the Palo Alto Long term care residences in Lytton Gardens Health Care Center, Lytton Gardens Residential Care for the Elderly and Palo Alto Nursing Center. A total of 82 complaints were received and investigated.

**DOWNTOWN STREETS INC. WORKFORCE DEVELOPMENT PROGRAM, CDBG \$336,400:** During the program year DST was able to continue their success rate and introduced a number of new programs into the existing Workforce Development Program. A total of 32 participants enrolled in the program and were placed in a variety of employment opportunities.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The following agencies received funding from the City of Palo Alto to help homeless persons make the transition to permanent housing and independent living.

**YWCA SILICON VALLEY DOMESTIC VIOLENCE SERVICES, CDBG \$10,000:** The YWCA Support Network Program provides domestic violence support services including counseling, case management, crisis counseling, and legal assistance. During the program year the Support Network Program provided 6 unduplicated clients with counseling, therapy and/or legal advocacy services. Crisis Counselors provided crisis line assistance to 40 individuals receiving crisis counseling services. Additionally, the Domestic Violence Program was able to provide 3 unduplicated Palo Alto resident with emergency shelter, including basic needs (food/clothing) and comprehensive case management services.

**SILICON VALLEY INDEPENDENT LEARNING CENTER - HOUSING & EMERGENCY SERVICES, CDBG \$5,032:** During the program year, Silicon Valley Independent Living Center (SVILC) conducted extensive

outreach in Palo Alto which resulted in 130 persons having improved accessibility to decent affordable housing. In addition, SVILC provided 141 people with information and referral services and 148 people with disabilities were given Housing Search training through a housing workshop at the Palo Alto Opportunity Services Center. SVILC will continue to reach out to other organizations, businesses and non-profits in Palo Alto to ensure the word continues to spread that SVILC is a valuable resource for Palo Alto residents with disabilities.

**PROJECT SENTINEL - FAIR HOUSING SERVICES, CDBG \$32,012:** During the program year, Project Sentinel provided community education and outreach regarding fair housing law and practices, investigation, counseling and legal referral for victims of housing discrimination, and analyses for City staff and officials regarding fair housing practices. In total, 20 fair housing complaints were investigated by Project Sentinel. 12 residents were provided individual consultation relating to specific fair housing questions and 108 individuals were assisted through outreach and presentations.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Housing Authority of the County of Santa Clara (HACSC) owns and manages four public housing units, which are all located in the City of Santa Clara.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

While the majority of their units have been converted to affordable housing stock, HACSC is proactive in incorporating resident input into the agency's policy-making process. An equitable and transparent policy-making process that includes the opinions of residents is achieved through the involvement of two tenant commissioners, one being a senior citizen, on the HACSC board.

HACSC has been a MTW agency since 2008. In this time the agency has developed 31 MTW activities. The vast majority of its successful initiatives have been aimed at reducing administrative inefficiencies, which in turn opens up more resources for programs aimed at LMI families.

As mentioned previously, there are no public housing facilities in the City of Palo Alto.

### **Actions taken to provide assistance to troubled PHAs**

Not applicable.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Palo Alto has undertaken a number of actions to eliminate barriers to the development of affordable housing including participation in a county-wide effort to provide additional affordable housing units; programs in the 2014-2023 Housing Element Update to increase the supply of affordable housing; and the development impact fees for housing.

**Housing Trust Silicon Valley (Housing Trust):** The Housing Trust, formerly the Housing Trust Fund of Santa Clara County (HTSCC), was created to provide additional financial resources to address the County's affordable housing deficit. The Housing Trust's mission is to make Silicon Valley a more affordable place to live. Loans and grants are issued to increase the supply of affordable housing, assist first-time home buyers, prevent homelessness and stabilize neighborhoods. Palo Alto was among the contributors during its founding and has continued to allocate funding. A provision was added to ensure the City's funds be used exclusively for qualifying affordable housing projects within the City of Palo Alto. The most recent included \$200,000 from the City's Residential Housing Fund for Fiscal Year 2014/2015.

Participation in the Housing Trust has increased the available housing funding for a number of Palo Alto Projects as summarized in the table below. In addition, the Housing Trust has invested over \$100,000 assisting 16 households to purchase homes in Palo Alto through its first-time homebuyer program.

<b>Project Name</b>	<b>Number of Units</b>	<b>HTSCC Loan Amount</b>	<b>Leveraged Amount</b>
Opportunity Center	89	\$650,000	\$20,050,000
Oak Court Apartments	53	\$400,000	\$19,700,000
Alta Torre	56	\$689,439	\$18,110,561
Tree House	35	\$500,000	\$11,016,525
Alma Street	50	\$500,000	\$28,536,801
801 Alma	50	\$500,000	\$30,000,000*
<b>Total</b>	<b>333</b>	<b>\$2,739,439</b>	<b>\$127,413,887</b>

\*Estimated Amount

*Adjustments or Improvements to Affordable Housing Strategies*

**2015-2023 Housing Element Update:** The Palo Alto Housing Element, which is part of the City's Comprehensive Plan is the chief policy document describing the City's housing needs and the policies and programs the City will use to meet those needs. The 2015-2023 Housing Element Update has been certified by the California State Department of Housing and Community Development.

**Development Impact Fees for Housing:** The City's impact fees are comprised of four categories: Housing, traffic, community facilities, and Parkland dedication. The City recently completed Nexus Studies for Residential and Commercial Development. The studies served as a basis for an update to both residential and non-residential housing fees and became effective on June 19, 2017. The housing fee for non-residential development is \$20.37 per square foot for retail and hotel uses. The fee for commercial uses increased to \$35 per square foot. The fee rate applies to all net new commercial square footage on a site. Full payment is required at building permit issuance with some exemptions including hospitals and convalescent facilities, private education facilities, public facilities and private clubs, lodges and fraternal organizations.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City's CDBG program diligently works with other purveyors of funding to provide the most value per dollar. This is actualized by partnering with other City resources such as HSRAP and leveraging dollars invested in site acquisition for low-income housing with a multitude of other funding sources. However, Palo Alto is at a disadvantage in removing or eliminating obstacles to meeting underserved needs due to the consistently shrinking amount of CDBG funds available in recent years. To address this, the City supplements its CDBG funding with other resources and funds, such as:

- The City's Human Service Resource Allocation Process (HSRAP) provides approximately \$1,464,146 from the General Fund in support of human services. The HSRAP funds, in conjunction with the CDBG public service funds, are distributed to local non-profit agencies.
- The Palo Alto Commercial Housing Fund is used primarily to increase the number of new affordable housing units for Palo Alto's work force. It is funded with mitigation fees required from developers of commercial and industrial projects.
- The Palo Alto Residential Housing Fund is funded with mitigation fees provided under Palo Alto's BMR housing program from residential developers and money from other miscellaneous sources, such as proceeds from the sale or lease of City property.
- The City's Below Market Rate Emergency Fund was authorized in 2002 to provide funding on an ongoing basis for loans to BMR owners for special assessment loans and for rehabilitation and preservation of the City's stock of BMR ownership units.
- HOME Program funds are available on an annual competitive basis through the State of California

HOME program, and the County's HOME Consortium.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Lead poisoning can cause permanent damage to the brain and many other organs, and can result in reduced intelligence and behavioral problems in young children. More than 80,000 children younger than 6 years old living in the United States have lead in their blood that is above the level of concern set by the Centers for Disease Control and Prevention (CDC). A significant number of these children are in families of low income and are living in old homes with heavy concentration of lead-based paint and lead-contaminated dust and soil in the environment.

The City's housing and CDBG staff provide information and referral to property owners, developers, and non-profit organizations rehabilitating older housing about lead-based paint hazards. There is no information that indicates lower income households are more likely to be exposed to lead paint hazards in Palo Alto than are families in the general population. The City's 2015-2020 Consolidated Plan has a more detailed discussion of lead based paint in the City. Any house to be rehabilitated with City financial assistance is required to be inspected for the existence of lead paint and lead paint hazards. The City will provide financial assistance for the abatement of such hazards in units rehabilitated with City funding.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City, in its continuing effort to reduce poverty, prioritized funding agencies that provide direct assistance to the homeless and those in danger of becoming homeless. In FY 2017-2018, these programs included the following:

The Workforce Development Program provided a transition from unemployment and homelessness to regular employment and housing through case management, job training, mentoring, housing, and transportation assistance.

-Downtown Streets Team is a nonprofit in the City that works to reduce homelessness through a "work first" model. Downtown Streets Team utilized their community connections to provide training and job opportunities to homeless people, specifically in the downtown area. The Downtown Streets Team has helped over 789 team members maintain employment for 90 days or more and housed 842 individuals, including 610 team members since its inception. The Downtown Streets Team has initiatives in Palo Alto, Sunnyvale, San Jose, and San Rafael.

As mentioned previously, the City provided LIFEMOVES OPPORTUNITY CENTER with \$37,328 in CDBG funds in FY 17/18. The Opportunity Services Center provided services to homeless individuals and those at-risk of becoming homeless. Services include drop-in services, showers and laundry facilities, lockers, light snacks, information and referral, transportation assistance, a clothes closet, medical and psychiatric

screening and referral, inter-faith chaplaincy, and fellowship. During the program year, the Opportunity Center served 614 unduplicated individuals. 431 unduplicated individuals received case management, housing/job search, referral and mentoring services; and 6,648 shelter nights were provided.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City is striving to improve intergovernmental and private sector cooperation to synergize efforts and resources and develop new revenues for community service needs and the production of affordable housing. Collaborative efforts include:

- Regular quarterly meetings between entitlement jurisdictions at the CDBG Coordinators Meeting and Regional Housing Working Group
- Joint jurisdiction Request for Proposals and project review committees
- Coordination on project management for projects funded by multiple jurisdictions
- HOME Consortium between member jurisdictions for affordable housing projects

Recent examples include the effort by the County to create a regional affordable housing fund, using former redevelopment funds that could be returned to the County to use for affordable housing.

Another effort underway involves the possible use of former redevelopment funds to create a Countywide pool for homeless shelters and transitional housing. These interactions among agencies generate cohesive discussion and forums for bridging funding and service gaps on a regional scale.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the County and the CoC. To improve intergovernmental and private sector cooperation, the City will continue to participate with other local jurisdictions and developers in sharing information and resources.

In addition to the actions listed above, the City will continue to coordinate with the City's human services funding efforts to comprehensively address community needs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City makes every effort to affirmatively further fair housing in compliance with the adopted Analysis

of Impediments. During Fiscal Year 2017/2018, the City continued to support actions to affirmatively further fair housing through a subrecipient agreement with Project Sentinel, a non-profit organization dedicated to assisting individuals with housing problems discussed in detail below. The following is a list of actions taken to affirmatively further fair housing:

- HCD has certified the City's 2015-2023 Housing Element update
- The City targeted the majority of its CDBG and local housing funds to increasing and preserving the supply of affordable housing
- The Office of Human Services regularly met with the County of Santa Clara Housing Authority to place homeless individuals with section 8 vouchers
- Affordable housing information and referral services were provided by the Office of Human Services

During Fiscal Year 2017/2018, the City continued to support actions to affirmatively further fair housing choice through a subrecipient agreement with Project Sentinel, a non-profit organization dedicated to assisting individuals with housing problems. Project Sentinel responded to and investigated 20 cases of housing discrimination in Palo Alto during the fiscal year.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Under the CDBG Program, the City conducts desk reviews and on-site monitoring of subrecipients. Last year the City completed on-site monitoring of three non-profit organizations. Since the City operates under a two-year funding cycle there are some subrecipients that receive funding for two years and are only required to have one on-site monitoring during this time. Typically, subrecipients who have had trouble implementing projects or have been identified as having compliance issues in a previous monitoring are selected for the annual monitoring. There were no major deficiencies identified during the previous monitoring. The City will be conducting on-site monitoring of four subrecipients in the next two to three months consistent with the Subrecipient Monitoring Plan.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A notice regarding the availability of the draft CAPER was emailed to interested organization and persons. In addition, a notice informing the public of the availability of the CAPER was published in the Palo Alto Weekly on August 31, 2018.

The draft CAPER was available for public review and comment for a 24-day period, beginning August 31, 2018 and concluding on September 24, 2018. Copies of the draft report were available at the City's Planning Department reception desk, the Development Center, and on the CDBG website. Finally, the Human Relations Commission held a public hearing on Thursday, September 13, 2018 to take public comment and discuss the CAPER. The City Council will receive a copy of the final CAPER along with any public comments received in early November.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Not applicable.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI)**

**grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Not applicable.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **Attachment**

### **Cover Page**



CITY OF  
**PALO ALTO**

**FY 2017  
CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT**

July 1, 2017 through June 30, 2018  
Public Review and Comment Period: August 31, 2018 – September 24, 2018

---

Erum Maqbool, CDBG Staff Specialist  
Department of Planning and Community Environment  
250 Hamilton Avenue, Palo Alto, CA 94301  
T: 650-329-2660 E: [erum.maqbool@cityofpaloalto.org](mailto:erum.maqbool@cityofpaloalto.org)

## **Appendices**



## APPENDICES



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|

## A - PUBLIC HEARING NOTICE



**NOTICE OF PUBLIC REVIEW AND COMMENT PERIOD FOR  
PALO ALTO'S CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT FOR THE PERIOD  
JULY 1, 2017 TO JUNE 30, 2018**

Notice is hereby given that the City of Palo Alto has completed a draft performance report for the Community Development Block Grant (CDBG) Program for Fiscal Year 2017-18. The Draft Consolidated Annual Performance and Evaluation Report (CAPER) is available for public review and comment prior to its submittal to the U.S. Department of Housing and Urban Development.

The CAPER represents the third year of the City's Five-Year Consolidated plan covering the period 2015-2020, and covers the accomplishments under the CDBG program for the period July 1, 2017 to June 30, 2018. It consists of specific program narratives, an assessment of annual performance, and an assessment of progress toward meeting goals and objectives contained in the Consolidated Plan.

**Public Review and Comment Period:** The draft CAPER will be available for public review and comment for a 15-day period, beginning on Monday, August 27, 2018 and concluding at 5:00 p.m. on Tuesday, September 11, 2018. Written comments may be submitted during the review period and should be sent to the City of Palo Alto, Department of Planning and Community Environment, Attention: Erum Maqbool, CDBG Staff Specialist 250 Hamilton Avenue, 5<sup>th</sup> Floor, Palo Alto, CA 94301. Comments can also be submitted via e-mail to [erum.maqbool@cityofpaloalto.org](mailto:erum.maqbool@cityofpaloalto.org).

**Public Hearing:** The Human Relations Commission will hold a public hearing to take public comment on the draft CAPER on Thursday, September 13, 2018. The Public Hearing will be held at 7:00 p.m., or as soon as possible thereafter, in the Palo Alto City Hall Community Meeting Room, 250 Hamilton Avenue, Palo Alto.

**To Obtain a Copy of the CAPER:** Copies are available at the Planning Department reception desk, City Hall, 250 Hamilton Avenue, 5<sup>th</sup> Floor, the Development Center located at 285 Hamilton Avenue during regular business hours, by calling (650) 329-2561, or visiting the City's CDBG website: [https://www.cityofpaloalto.org/gov/depts/pln/long\\_range\\_planning/community\\_development\\_block\\_grant/default.asp](https://www.cityofpaloalto.org/gov/depts/pln/long_range_planning/community_development_block_grant/default.asp)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs, or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact:

ADA Coordinator, City of Palo Alto,  
650-329-2550 (Voice)  
[ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org)



**REVISED**

**NOTICE OF PUBLIC REVIEW AND COMMENT PERIOD FOR  
PALO ALTO'S CONSOLIDATED ANNUAL PERFORMANCE AND  
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## REVISION 2

### NOTICE OF PUBLIC REVIEW AND COMMENT PERIOD FOR PALO ALTO'S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018

Notice is hereby given that the City of Palo Alto has completed a draft performance report for the Community Development Block Grant (CDBG) Program for Fiscal Year 2017-18. The Draft Consolidated Annual Performance and Evaluation Report (CAPER) is available for public review and comment prior to its submittal to the U.S. Department of Housing and Urban Development.

The CAPER represents the third year of the City's Five-Year Consolidated plan covering the period 2015-2020, and covers the accomplishments under the CDBG program for the period July 1, 2017 to June 30, 2018. It consists of specific program narratives, an assessment of annual performance, and an assessment of progress toward meeting goals and objectives contained in the Consolidated Plan.

**Public Review and Comment Period:** The draft CAPER is available for public review and comment for a 25-day period, which began on Friday, August 31, 2018 and will conclude at 5:00 p.m. on Monday, September 24, 2018. Written comments may be submitted during the review period and should be sent to the City of Palo Alto, Department of Planning and Community Environment, Attention: Erum Maqbool, CDBG Staff Specialist, 250 Hamilton Avenue, 5<sup>th</sup> Floor, Palo Alto, CA 94301. Comments can also be submitted via e-mail to [erum.maqbool@cityofpaloalto.org](mailto:erum.maqbool@cityofpaloalto.org).

**Public Hearing:** The Human Relations Commission will hold a public hearing to take public comment on the draft CAPER on Thursday, September 13, 2018. The Public Hearing will be held at 7:00 p.m., or as soon as possible thereafter, in the Palo Alto City Hall Community Meeting Room, 250 Hamilton Avenue, Palo Alto.

**To Obtain a Copy of the CAPER:** Copies are available at the Planning Department reception desk, City Hall, 250 Hamilton Avenue, 5<sup>th</sup> Floor, the Development Center located at 285 Hamilton Avenue during regular business hours, by calling (650) 329-2442, or by visiting the City's CDBG website: [https://www.cityofpaloalto.org/gov/depts/pln/long\\_range\\_planning/community\\_development\\_block\\_grant/default.asp](https://www.cityofpaloalto.org/gov/depts/pln/long_range_planning/community_development_block_grant/default.asp)

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**MAIN STREET**

**NOTICE OF PUBLIC REVIEW AND COMMENT PERIOD FOR PALO ALTO'S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018**

The City Manager presents that the City of Palo Alto has completed a fiscal year-end audit for the Consolidated Annual Performance and Evaluation Report (CAPER) for the period July 1, 2017 to June 30, 2018. This CAPEP includes financial and management information, as well as an assessment of overall performance and implementation of programs toward meeting goals and objectives established in the City's General Plan.

Public Review and Comment Period: The City CAPEP will be available for public review and comment for a 45-day period, beginning on Friday, August 28, 2015 and ending on Saturday, September 26, 2015. The CAPEP will be available for review at the City of Palo Alto, Department of Planning and Community Environment, 1401 Market Street, Suite 200, Palo Alto, CA 94301. Comments may also be submitted via email to [CAPEP@paloalto.org](mailto:CAPEP@paloalto.org).

Public Hearing: The City Council will consider the CAPEP at its regular monthly meeting on the second Tuesday of October, September 15, 2015. The Public Hearing will be held at 7:00 p.m. in room 100, located on the second floor of the City of Palo Alto, Community Meeting Room, 1401 Market Avenue, Palo Alto, CA 94301.

To Obtain a Copy of the CAPEP: Copies are available at the Planning Department, located on City Hall, 1401 Market Avenue, Suite 200. The Business Office is located at 1401 Market Avenue, Suite 100, located in the adjacent business tower, telephone 650-328-2291, or visit our website [www.cityofpaloalto.org/2015-2016-planning.aspx](http://www.cityofpaloalto.org/2015-2016-planning.aspx).  
Comments will be accepted until October 12, 2015.

ADA Contact: City of Palo Alto,  
650-328-2291 (V/TC)  
[ada@paloalto.org](mailto:ada@paloalto.org)

# Police Blotter

**4:41 p.m.** — Petty theft, 500 block of W. Middlefield Road.

## LOS ALTOS

**WEDNESDAY**

**12:07 a.m.** — Person cited for reckless driving, 1200 block of Villa St.

**9:55 a.m.** — Vehicle stolen, 1500 block of Kathy Lane.

**12:09 p.m.** — Theft, 1-99 block of Pine Lane.

## ATHERTON

**WEDNESDAY**

**11:26 a.m.** — Owner finds his parked vehicle has been damaged by another vehicle, El Camino.

## REDWOOD CITY

**SATURDAY**

**1:28 p.m.** — Money allegedly stolen from a cash register by an employee of the business, Roosevelt Ave.

**11:35 p.m.** — Strong-arm robbery, El Camino.

**SUNDAY**

**2:20 a.m.** — Man arrested for public drunkenness, Veterans Blvd.

**11:36 a.m.** — Home burglary, Sunset Drive.

**7:13 p.m.** — Vehicle stolen, Roosevelt Ave.

**10:34 p.m.** — Complaint of loud music, Parkwood Way.

**11:26 p.m.** — Man arrested for public drunkenness, Hudson St.

**11:48 p.m.** — Complaint of loud music, Jones Court.

**MONDAY**

**12:08 a.m.** — Stolen vehicle recovered, Woodside Road.

**3:35 a.m.** — Stolen vehicle recovered, Maple St.

**4:22 a.m.** — Man arrested for creating a disturbance after he tries to get inside a home, Hancock St.

**2:39 p.m.** — Man hit by a vehicle, Broadway. He suffers minor injuries.

**5:15 p.m.** — Vehicle stolen, Stafford St.

**6:07 p.m.** — Vehicle stolen, El Camino.

**10 p.m.** — DUI arrest, Middlefield Road.

## SAN CARLOS

**AUG. 11**

**4:26 p.m.** — Jeffrey Alan McIntyre, 61, of San Carlos, arrested for driving with a suspended or revoked license and on a misdemeanor warrant, 500 block of Old County Road.

**AUG. 12**

**2:48 a.m.** — Pablo Marcelo Moran, 29, of Millbrae, cited for sleeping in a vehicle, Bayport Ave. and Washington St.

**8:45 a.m.** — Raul Eduardo Molina Linares, 29, of East Palo Alto, cited for driving with a suspended or revoked license, South and Holly roads.

suspended or revoked license, El Camino and St. Francis Way.

**9:22 p.m.** — Areas of a school spray-painted, 700 block of Dartmouth Ave.

**11:59 p.m.** — Christopher Matthew Crew, 43, of Portland, arrested for possessing drugs and drug paraphernalia, 1600 block of El Camino. Jillian Petterson, 35, of Susanville, is cited for driving with a suspended or revoked license and possessing drug paraphernalia.

## BELMONT

**THURSDAY**

**10:58 a.m.** — Person makes threats to a cable company, Clipper Drive.

**2:33 p.m.** — Woman reported to be shoplifting from a store, 1200 block of El Camino. Marion Oya Capulong, 51, is arrested on a misdemeanor warrant from another agency.

**FRIDAY**

**3:04 p.m.** — Person arrested on a warrant, Ralston Ave.

**5:06 p.m.** — Three women and one man steal name keychains, Slurpees and nachos from the 7-Eleven at the 76 gas station, 1001 Old County Road.

**9:24 p.m.** — Jillian Petterson, 35, cited for driving with a suspended or revoked license, South and Holly roads.

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Friday, September 7, 2018 Daily Post 19

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REVISION 2



NOTICE OF PUBLIC REVIEW AND  
COMMENT PERIOD FOR  
PALO ALTO'S CONSOLIDATED ANNUAL  
PERFORMANCE AND  
EVALUATION REPORT FOR THE PERIOD  
JULY 1, 2017 TO JUNE 30, 2018

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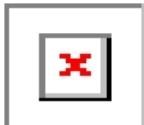
## B - IDIS REPORTS



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IDIS REPORTS  
SUMMARY OF ACTIVITIES  
(CO4PR03) PROGRAM YEAR 2017



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2017  
PALO ALTO

Date: 27-Sep-2018  
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PGM Year: 2015  
Project: 0006 - Project Sentinel

IDIS Activity: 277 - Fair Housing Services

Status: Completed 8/8/2017 3:48:05 PM  
Location: ,

Objective:  
Outcome:  
Matrix Code: Fair Housing Activities (subject to  
20% Admin Cap) (21D)

National Objective:

Initial Funding Date: 12/29/2015

Description:

Project Sentinel will provide community education and outreach regarding fair housing law and practices, investigation, counseling and legal referral for victims of housing discrimination, and advocacy for City staff and officials regarding fair housing practices. California and federal fair housing laws assure specific protected classes the right to be treated in terms of their individual merits and qualifications in seeking housing. Unfortunately, some people are not aware of the law or their rights.

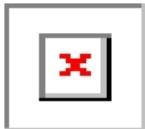
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,930.03	\$0.00	\$0.00
		2013	B13MC060020		\$0.00	\$4,255.23
		2014	B14MC060020		\$0.00	\$5,674.80
	PI			\$21,736.38	\$0.00	\$21,736.38
<b>Total</b>	<b>Total</b>			<b>\$31,666.41</b>	<b>\$0.00</b>	<b>\$31,666.41</b>

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		



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Hispanic:

Total:

	0	0	0	0	0	0	0
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Female-headed Households:

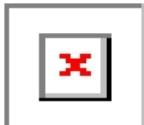
Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2016  
Project: 0009 - Midpen Housing  
IDIS Activity: 289 - Palo Alto Gardens Landscaping

Status: Open Objective: Provide decent affordable housing  
Location: 650 San Antonio Rd Palo Alto, CA 94306-4711 Outcome: Affordability  
Matrix Code: Rehab; Multi-Unit Residential (14B) National Objective: LMH

Initial Funding Date: 04/19/2017

Description:

The proposed rehabilitation will increase the property's environmental sustainability.  
Palo Alto Gardens will implement a City approved landscaping, irrigation, and water conservation plan.  
The reduced operating costs resulting from this project will ensure the continued provision of basic programs to families and seniors.

Financing

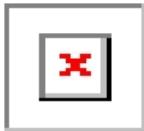
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$213,165.00	\$0.00	\$0.00
		2014	B14MC060020		\$0.00	\$213,165.00
		2016	B16MC060020	\$60,373.38	\$46,492.89	\$60,373.38
	PI			\$5,286.62	\$5,286.62	\$5,286.62
<b>Total</b>	<b>Total</b>			<b>\$278,825.00</b>	<b>\$51,779.51</b>	<b>\$278,825.00</b>

Proposed Accomplishments

Housing Units : 156

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	30	0	30	0	0	0
Black/African American:	0	0	15	0	15	0	0	0
Asian:	0	0	34	0	34	0	0	0
American Indian/Alaskan Native:	0	0	12	0	12	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	63	0	63	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic: 0 0 0 0 0 0 0 0

**Total:** 0 0 154 0 154 0 0 0

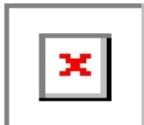
Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	31	31	0
Moderate	0	123	123	0
Non Low Moderate	0	0	0	0
Total	0	154	154	0

Percent Low/Mod 100.0% 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2016	The Palo Alto gardens project is a landscape renovation project. A total of 156 people benefited from this project all belonging to low or very low income households. The project helped in reducing water consumption and maintenance needs and enhance the community.	



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PGM Year: 2017  
Project: 0008 - Downtown Streets Inc.  
IDIS Activity: 290 - Workforce Development Program

Status: Open  
Location: 1671 The Alameda Ste 306 San Jose, CA 95126-2222  
Objective: Create economic opportunities  
Outcome: Availability/accessibility  
Matrix Code: Employment Training (05H) National Objective: LMC

Initial Funding Date: 01/10/2018

Description:

The Workforce Development Program will provide a transition from unemployment and homelessness to regular employment and housing through case management, job training, mentoring, housing, and transportation assistance.

Downtown Streets Team will screen and prepare applicants and will use their community connections to provide training and job opportunities.

Financing

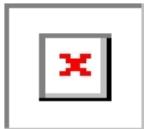
	Fund Type	Grant Year	Grant	Funded Amount		Drawn In Program Year	Drawn Thru Program Year
				Pre-2015	\$69,633.09		
CDBG	EN	2014	B14MC060020			\$69,633.09	\$69,633.09
		2015	B15MC060020		\$104,568.38	\$104,568.38	\$104,568.38
		2016	B16MC060020		\$47,591.39	\$47,591.39	\$47,591.39
		PI			\$107,782.02	\$107,782.02	\$107,782.02
<b>Total</b>		<b>Total</b>			<b>\$329,574.88</b>	<b>\$329,574.88</b>	<b>\$329,574.88</b>

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	21	2
Black/African American:	0	0	0	0	0	0	8	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	1



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Asian/Pacific Islander:	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32</b>

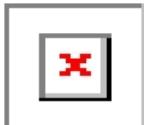
Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	32
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	32

Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	The program placed 32 individuals into regular employment. The network of local employers has grown to 34 employers this year. 86% of employers retained their new employees beyond the three month mark.	



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PGM Year: 2017  
Project: 0002 - Catholic Charities  
IDIS Activity: 291 - Long-Term Care Ombudsman Program

Status: Open Objective: Create suitable living environments  
Location: 2625 Zanker Rd Ste 200 San Jose, CA 95134-2130 Outcome: Availability/accessibility  
Matrix Code: Senior Services (05A) National Objective: LMC

Initial Funding Date: 01/10/2018

Description:

Catholic Charities will operate their long-term care ombudsman program at various skilled nursing facilities in Palo Alto.

Financing

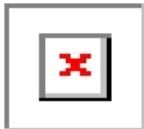
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060020	\$1,374.08	\$1,374.08	\$1,374.08
		2016	B16MC060020	\$1,628.89	\$1,628.89	\$1,628.89
	PI			\$6,282.00	\$6,282.00	\$6,282.00
	Total	Total		\$9,284.97	\$9,284.97	\$9,284.97

Proposed Accomplishments

People (General) : 236

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	300	6
Black/African American:	0	0	0	0	0	0	22	0
Asian:	0	0	0	0	0	0	44	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	3	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>369</b>	<b>6</b>



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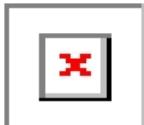
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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	60
Low Mod	0	0	0	160
Moderate	0	0	0	149
Non Low Moderate	0	0	0	0
Total	0	0	0	369
Percent LowMod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	369 elderly residents were visited at one of three Palo Alto long-term facilities that serve low-income residents: Lytton Gardens, Palo Alto Nursing Center and Lytton Gardens Community Care. The program investigated 82 complaints on behalf of low-income residents.	



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PGM Year:	2017	Objective:	Create suitable living environments	
Project:	0001 - Silicon Valley Independent Living Center	Outcome:	Availability/accessibility	
IDIS Activity:	292 - Housing and Emergency Services for Persons with Disabilities	Matrix Code:	Services for Persons with Disabilities (OSB)	
Status:	Open	National Objective: LMC		
Location:	2202 N 1st St San Jose, CA 95131-2007			

Initial Funding Date: 01/10/2018

Description:

Silicon Valley Independent Living Center provides assistance for individuals with disabilities and their families to transition from homelessness, health care facilities, unstable or temporary housing to permanent affordable, accessible, integrated housing with emergency assistance, security deposits, rent, information & referral, and other basic essentials.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060020	\$1,248.00	\$1,248.00	\$1,248.00
		2016	B16MC060020	\$1,262.00	\$1,262.00	\$1,262.00
	PI			\$2,522.00	\$2,522.00	\$2,522.00
Total	Total			\$5,032.00	\$5,032.00	\$5,032.00

Proposed Accomplishments

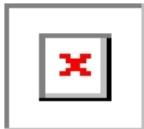
People (General) : 15

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	84	41
Black/African American:	0	0	0	0	0	0	25	1
Asian:	0	0	0	0	0	0	10	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	1
Asian White:	0	0	0	0	0	0	2	1
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	1
Other multi-racial:	0	0	0	0	0	0	4	4
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>	<b>49</b>

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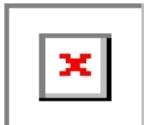
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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	128
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	130
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	SVILC provided 125 Palo Alto residents with disabilities housing assistance services, either one on one or through a housing search workshop. 141 Palo Alto residents were provided with Information and Referral Assistance.	



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PGM Year: 2017  
Project: 0005 - YWCA of Silicon Valley  
IDIS Activity: 293 - Domestic Violence Services Program

Status: Open  
Location: 375 S 3rd St San Jose, CA 95112-3649  
Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)  
National Objective: LMC

Initial Funding Date: 01/10/2018

Description:

YWCA will provide individuals and families experiencing domestic violence, the program provides a bilingual domestic violence hotline, an emergency shelter, crisis counseling, legal assistance, court accompaniment, individual and group therapy, support groups, childrens therapy groups, preventative education, safety planning and community referrals.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060020	\$2,313.64	\$2,313.64	\$2,313.64
		2016	B16MC060020	\$2,343.39	\$2,343.39	\$2,343.39
	PI			\$4,400.63	\$4,400.63	\$4,400.63
Total	Total			\$9,057.66	\$9,057.66	\$9,057.66

Proposed Accomplishments

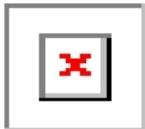
People (General) : 20

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	3	1
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>1</b>

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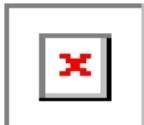
Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	6
Low Mod	0	0	0	1
Moderate	0	0	0	2
Non Low Moderate	0	0	0	0
Total	0	0	0	9

Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	The Domestic Violence Program provided 9 clients with vital support services, including counseling/therapy and/or legal advocacy services. Crisis advocates provided 40 Palo Alto residents with crisis line assistance, including crisis counseling, safety planning and information and referrals. The program also provided emergency shelter and crisis counseling to 3 victims of domestic violence.	



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PGM Year: 2017  
Project: 0007 - City of Palo Alto  
IDIS Activity: 294 - City of Palo Alto

Status: Open Objective:  
Location: , Outcome:  
Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 01/10/2018

Description:

Administer the Administrative costs for the overall management, coordination, and evaluation of the CDBG program, and the project delivery costs associated with bringing projects to completion.

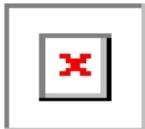
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060020	\$4,151.79	\$4,151.79	\$4,151.79
		2016	B16MC060020	\$33,807.17	\$33,807.17	\$33,807.17
	PI			\$44,501.04	\$44,501.04	\$44,501.04
Total	Total			\$82,460.00	\$82,460.00	\$82,460.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0	0	0
Black/African American:					0	0	0	0
Asian:					0	0	0	0
American Indian/Alaskan Native:					0	0	0	0
Native Hawaiian/Other Pacific Islander:					0	0	0	0
American Indian/Alaskan Native & White:					0	0	0	0
Asian White:					0	0	0	0
Black/African American & White:					0	0	0	0
American Indian/Alaskan Native & Black/African American:					0	0	0	0
Other multi-racial:					0	0	0	0
Asian/Pacific Islander:					0	0	0	0
Hispanic:					0	0	0	0
<b>Total:</b>	<b>0</b>							



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CDBG Activity Summary Report (GPR) for Program Year 2017  
PALO ALTO

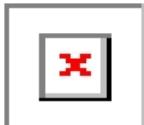
Date: 27-Sep-2018  
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Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				0

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2017  
Project: 0006 - Project Sentinel  
IDIS Activity: 295 - Fair Housing Services

Status: Open Objective:  
Location: , Outcome:  
Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) National Objective:

Initial Funding Date: 01/10/2018

Description:

Project Sentinel will provide community education and outreach regarding fair housing law and practices, investigation, counselling and legal referral for victims of housing discrimination, analyses for City staff and officials regarding fair housing practices.

California and federal fair housing laws assure specific protected classes the right to be treated in terms of their individual merits and qualifications in seeking housing.

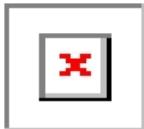
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC060020	\$27,483.49	\$27,483.49	\$27,483.49
	PI			\$4,528.51	\$4,528.51	\$4,528.51
<b>Total</b>	<b>Total</b>			<b>\$32,012.00</b>	<b>\$32,012.00</b>	<b>\$32,012.00</b>

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							



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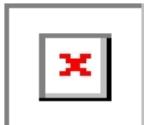
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Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				0

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2017	Objective:	Create suitable living environments
Project:	0004 - PAHC Management & Services Corporation	Outcome:	Availability/accessibility
IDIS Activity:	296 - SRO Resident Support Services	Matrix Code:	Other Public Services Not Listed in 05A-05Y, 03T (05Z)

Initial Funding Date: 01/10/2018

Description:

PAHC Management & Services Corporation will provide counseling and supportive case management services for low-income residents of single room occupancy facilities in order to help them maintain housing stability.

Activities include financial counseling, health maintenance, information and referral, problem solving, employment assistance, crisis intervention and case management.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060020	\$5,831.75	\$5,831.75	\$5,831.75
		2016	B16MC060020	\$5,831.75	\$5,831.75	\$5,831.75
	PI			\$11,663.50	\$11,663.50	\$11,663.50
Total	Total			\$23,327.00	\$23,327.00	\$23,327.00

Proposed Accomplishments

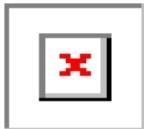
People (General) : 131

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	92	20
Black/African American:	0	0	0	0	0	0	30	0
Asian:	0	0	0	0	0	0	14	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	6	2
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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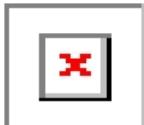
**Total:** 0 0 0 0 0 0 142 22

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	81
Low Mod	0	0	0	60
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	142
Percent LowMod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	PAHC Management & Services Corporation will provide counseling and supportive case management services for low-income residents of single room occupancy facilities in order to help them maintain housing stability. Activities include financial counseling, health maintenance, information and referral, problem solving, employment assistance, crisis intervention and case management	



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PGM Year: 2017  
Project: 0003 - LifeMoves  
IDIS Activity: 297 - Opportunity Services Center

Status: Open  
Location: 33 Encina Ave Palo Alto, CA 94301-2300  
Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Other Public Services Not Listed in 05A-05Y, 03T (05Z)  
National Objective: LMC

Initial Funding Date: 01/10/2018

Description:

LifeMoves provides basic necessities for persons who are homeless or at-risk of becoming homeless. The Opportunity Services Center is a comprehensive, one-stop, multi-service, day drop-in center that provides critical services for homeless Palo Alto residents. Specifically, the facility provides showers, laundry, clothing, snacks, case management, and shelterhousing referral services.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC060020	\$7,393.71	\$7,393.71	\$7,393.71
	PI			\$29,934.29	\$29,934.29	\$29,934.29
<b>Total</b>	<b>Total</b>			<b>\$37,328.00</b>	<b>\$37,328.00</b>	<b>\$37,328.00</b>

Proposed Accomplishments

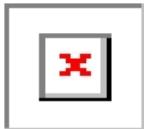
People (General) : 300

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	320	139
Black/African American:	0	0	0	0	0	0	152	5
Asian:	0	0	0	0	0	0	30	0
American Indian/Alaskan Native:	0	0	0	0	0	0	42	34
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	9	1
American Indian/Alaskan Native & White:	0	0	0	0	0	0	21	13
Asian White:	0	0	0	0	0	0	5	0
Black/African American & White:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	2	1
Other multi-racial:	0	0	0	0	0	0	26	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>614</b>	<b>193</b>

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CDBG Activity Summary Report (GPR) for Program Year 2017  
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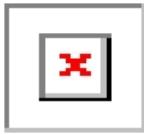
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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	609
Low Mod	0	0	0	5
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	614
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2017		



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Total Funded Amount: \$838,567.92  
Total Drawn Thru Program Year: \$838,567.92  
Total Drawn In Program Year: \$579,856.02



IDIS REPORTS  
SUMMARY OF CONSOLIDATED PLAN PROJECTS  
(CO4PR06) PROGRAM YEAR 2017

U.S. DEPARTMENT OF HOUSING AND  
 URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND  
 DEVELOPMENT  
 PR06 - Summary of Consolidated Plan  
 Projects for Report Year

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IDIS

Plan IDIS Year	Project Project	Project Title and Description	Program
2017	1	Silicon Valley Independent Living Center	Housing and Emergency Housing Services CDBG
	2	Catholic Charities	Long-Term Care Ombudsman Program CDBG
	3	LifeMoves	Opportunity Services Center CDBG
	4	PAHC Management & Services Corporation	SRO Resident Support Services CDBG
	5	YWCA of Silicon Valley	Domestic Violence Services CDBG
	6	Project Sentinel	Fair Housing Services CDBG
	7	City of Palo Alto	Planning and Administration CDBG
	8	Downtown Streets Inc.	Workforce Development Program CDBG
	9	Community Working Group - Opportunity Center Rehabilitation	The proposed project will permit full repainting of the exterior surfaces of the Opportunity Center, in order to prevent weather related damage, and will replace flooring in the hallways of the residential housing facility at the Center that have been damaged from more than 10 years of use.
	10	Minor Repair Program	The Minor Repair Program will provide funds to address health and safety and accessibility concerns for income qualified Palo Alto homeowners. To participate in the program, a homeowner must be low income.

U.S. DEPARTMENT OF HOUSING AND  
 URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND  
 DEVELOPMENT  
 PR06 - Summary of Consolidated Plan  
 Projects for Report Year

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IDIS

Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$5,032.00	\$5,032.00	\$5,032.00	\$0.00	\$5,032.00
\$10,000.00	\$9,284.97	\$9,284.97	\$0.00	\$9,284.97
\$37,328.00	\$37,328.00	\$37,328.00	\$0.00	\$37,328.00
\$23,327.00	\$23,327.00	\$23,327.00	\$0.00	\$23,327.00
\$10,000.00	\$9,057.66	\$9,057.66	\$0.00	\$9,057.66
\$32,012.00	\$32,012.00	\$32,012.00	\$0.00	\$32,012.00
\$82,460.00	\$82,460.00	\$82,460.00	\$0.00	\$82,460.00
\$336,400.00	\$329,574.88	\$329,574.88	\$0.00	\$329,574.88
\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$145,529.00      \$0.00      \$0.00      \$0.00      \$0.00



IDIS REPORTS  
SUMMARY OF ACCOMPLISHMENTS REPORT  
(CO4PR23) PROGRAM YEAR 2017



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2017

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PALO ALTO

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed		Program Year Count	Total Activities Disbursed
					Program Year Count	Total Activities Disbursed		
Housing	Rehab; Multi-Unit Residential (14B)	1	\$51,779.51	0	\$0.00	1	\$51,779.51	
	<b>Total Housing</b>	<b>1</b>	<b>\$51,779.51</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$51,779.51</b>	
Public Services	Senior Services (05A)	1	\$9,284.97	0	\$0.00	1	\$9,284.97	
	Services for Persons with Disabilities (05B)	1	\$5,032.00	0	\$0.00	1	\$5,032.00	
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	1	\$9,057.66	0	\$0.00	1	\$9,057.66	
	Employment Training (05H)	1	\$329,574.88	0	\$0.00	1	\$329,574.88	
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	2	\$60,655.00	0	\$0.00	2	\$60,655.00	
	<b>Total Public Services</b>	<b>6</b>	<b>\$413,604.51</b>	<b>0</b>	<b>\$0.00</b>	<b>6</b>	<b>\$413,604.51</b>	
General Administration and Planning	General Program Administration (21A)	1	\$82,460.00	0	\$0.00	1	\$82,460.00	
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	1	\$32,012.00	1	\$0.00	2	\$32,012.00	
	<b>Total General Administration and Planning</b>	<b>2</b>	<b>\$114,472.00</b>	<b>1</b>	<b>\$0.00</b>	<b>3</b>	<b>\$114,472.00</b>	
<b>Grand Total</b>		<b>9</b>	<b>\$579,856.02</b>	<b>1</b>	<b>\$0.00</b>	<b>10</b>	<b>\$579,856.02</b>	



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CDBG Summary of Accomplishments  
Program Year: 2017

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PALO ALTO

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Multi-Unit Residential (14B)	Housing Units	154	0	154
	<b>Total Housing</b>		<b>154</b>	<b>0</b>	<b>154</b>
Public Services	Senior Services (05A)	Persons	369	0	369
	Services for Persons with Disabilities (05B)	Persons	130	0	130
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	Persons	9	0	9
	Employment Training (05H)	Persons	32	0	32
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	756	0	756
	<b>Total Public Services</b>		<b>1,296</b>	<b>0</b>	<b>1,296</b>
<b>Grand Total</b>			<b>1,450</b>	<b>0</b>	<b>1,450</b>



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 CDBG Summary of Accomplishments  
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PALO ALTO

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	30	0
	Black/African American	0	0	15	0
	Asian	0	0	34	0
	American Indian/Alaskan Native	0	0	12	0
	Other multi-racial	0	0	63	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>154</b>	<b>0</b>
Non Housing	White	820	209	0	0
	Black/African American	239	6	0	0
	Asian	103	0	0	0
	American Indian/Alaskan Native	45	35	0	0
	Native Hawaiian/Other Pacific Islander	10	1	0	0
	American Indian/Alaskan Native & White	22	14	0	0
	Asian & White	7	1	0	0
	Black/African American & White	7	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	3	2	0	0
	Other multi-racial	40	7	0	0
	<b>Total Non Housing</b>	<b>1,296</b>	<b>275</b>	<b>0</b>	<b>0</b>
Grand Total	White	820	209	30	0
	Black/African American	239	6	15	0
	Asian	103	0	34	0
	American Indian/Alaskan Native	45	35	12	0
	Native Hawaiian/Other Pacific Islander	10	1	0	0
	American Indian/Alaskan Native & White	22	14	0	0
	Asian & White	7	1	0	0
	Black/African American & White	7	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	3	2	0	0
	Other multi-racial	40	7	63	0
	<b>Total Grand Total</b>	<b>1,296</b>	<b>275</b>	<b>154</b>	<b>0</b>



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Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2017

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CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	916
Extremely Low (<=30%)	0	0	228
Low (>30% and <=50%)	0	0	152
Mod (>50% and <=80%)	0	0	1,296
Total Low-Mod	0	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	0	0	1,296



IDIS REPORTS  
FINANCIAL SUMMARY REPORT  
(CO4PR26) PROGRAM YEAR 2017



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2017  
PALO ALTO , CA

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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	432,674.46
02 ENTITLEMENT GRANT	436,309.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	216,900.61
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,085,884.07

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	465,384.02
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	465,384.02
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	114,472.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	579,856.02
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	506,209.05

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	51,779.51
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	413,604.51
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	465,384.02
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	465,384.02
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	465,384.02
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	413,604.51
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(329,574.88)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	84,029.63
32 ENTITLEMENT GRANT	436,309.00
33 PRIOR YEAR PROGRAM INCOME	138,732.15
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	575,041.15
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.61%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	114,472.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	114,472.00
42 ENTITLEMENT GRANT	436,309.00
43 CURRENT YEAR PROGRAM INCOME	216,900.61
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	653,209.61
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.52%



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**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	9	289	Palo Alto Gardens Landscaping	14B	LMH	\$51,779.51
				14B	Matrix Code	<b>\$51,779.51</b>

**Total**

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	2	291	6112564	Long-Term Care Ombudsman Program	05A	LMC	\$1,272.33
2017	2	291	6133153	Long-Term Care Ombudsman Program	05A	LMC	\$5,009.67
2017	2	291	6143566	Long-Term Care Ombudsman Program	05A	LMC	\$1,628.89
2017	2	291	6183451	Long-Term Care Ombudsman Program	05A	LMC	\$1,374.08
					05A	Matrix Code	<b>\$9,284.97</b>
2017	1	292	6112564	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,260.00
2017	1	292	6133153	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,262.00
2017	1	292	6143566	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,262.00
2017	1	292	6183451	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,248.00
					05B	Matrix Code	<b>\$5,032.00</b>
2017	5	293	6112564	Domestic Violence Services Program	05G	LMC	\$2,190.80
2017	5	293	6133153	Domestic Violence Services Program	05G	LMC	\$2,209.83
2017	5	293	6143566	Domestic Violence Services Program	05G	LMC	\$2,343.39
2017	5	293	6183451	Domestic Violence Services Program	05G	LMC	\$2,313.64
					05G	Matrix Code	<b>\$9,057.66</b>
2017	8	290	6112564	Workforce Development Program	05H	LMC	\$81,618.76
2017	8	290	6133153	Workforce Development Program	05H	LMC	\$73,853.49
2017	8	290	6143566	Workforce Development Program	05H	LMC	\$69,534.25
2017	8	290	6183451	Workforce Development Program	05H	LMC	\$104,568.38
					05H	Matrix Code	<b>\$329,574.88</b>
2017	3	297	6112564	Opportunity Services Center	05Z	LMC	\$19,791.94
2017	3	297	6133153	Opportunity Services Center	05Z	LMC	\$10,142.35
2017	3	297	6143566	Opportunity Services Center	05Z	LMC	\$7,393.71
2017	4	296	6112564	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6133153	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6143566	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6183451	SRO Resident Support Services	05Z	LMC	\$5,831.75
					05Z	Matrix Code	<b>\$60,655.00</b>
<b>Total</b>							<b>\$413,604.51</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	2	291	6112564	Long-Term Care Ombudsman Program	05A	LMC	\$1,272.33
2017	2	291	6133153	Long-Term Care Ombudsman Program	05A	LMC	\$5,009.67
2017	2	291	6143566	Long-Term Care Ombudsman Program	05A	LMC	\$1,628.89
2017	2	291	6183451	Long-Term Care Ombudsman Program	05A	LMC	\$1,374.08



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	292	6112564	Housing and Emergency Services for Persons with Disabilities	05A	Matrix Code	\$9,284.97
2017	1	292	6133153	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,260.00
2017	1	292	6143566	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,262.00
2017	1	292	6183451	Housing and Emergency Services for Persons with Disabilities	05B	LMC	\$1,248.00
2017	5	293	6112564	Domestic Violence Services Program	05G	LMC	\$2,190.80
2017	5	293	6133153	Domestic Violence Services Program	05G	LMC	\$2,209.83
2017	5	293	6143566	Domestic Violence Services Program	05G	LMC	\$2,343.39
2017	5	293	6183451	Domestic Violence Services Program	05G	LMC	\$2,313.64
2017	8	290	6112564	Workforce Development Program	05H	LMC	\$81,618.76
2017	8	290	6133153	Workforce Development Program	05H	LMC	\$73,853.49
2017	8	290	6143566	Workforce Development Program	05H	LMC	\$69,534.25
2017	8	290	6183451	Workforce Development Program	05H	LMC	\$104,568.38
2017	3	297	6112564	Opportunity Services Center	05Z	LMC	\$19,791.94
2017	3	297	6133153	Opportunity Services Center	05Z	LMC	\$10,142.35
2017	3	297	6143566	Opportunity Services Center	05Z	LMC	\$7,393.71
2017	4	296	6112564	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6133153	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6143566	SRO Resident Support Services	05Z	LMC	\$5,831.75
2017	4	296	6183451	SRO Resident Support Services	05Z	LMC	\$5,831.75
					05Z	Matrix Code	\$60,655.00
<b>Total</b>							<b>\$413,604.51</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	7	294	6112564	City of Palo Alto	21A		\$12,087.03
2017	7	294	6133153	City of Palo Alto	21A		\$16,006.91
2017	7	294	6143566	City of Palo Alto	21A		\$32,468.44
2017	7	294	6183451	City of Palo Alto	21A		\$21,897.62
					21A	Matrix Code	<b>\$82,460.00</b>
2017	6	295	6112564	Fair Housing Services	21D		\$4,528.51
2017	6	295	6143566	Fair Housing Services	21D		\$11,640.67
2017	6	295	6183451	Fair Housing Services	21D		\$15,842.82
					21D	Matrix Code	<b>\$32,012.00</b>
<b>Total</b>							<b>\$114,472.00</b>



### Adjustments Summary

Line Number	Adjustment	Detail
01. Unexpended CDBG funds at end of previous reporting period	\$ 432,674.46	Amount from PY2016 PR26
30. Adjustment to compute total subject to PS cap	(329,574.88)	This funding is related to activity undertaken by a CBDO and not subject to the PS Cap



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## Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Number of Persons Assisted</b>										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<b>Totals :</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Number of Households Assisted</b>										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<b>Totals :</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Number of Persons Assisted</b>										
with new (or continuing) access to a service	1,888	0	0	0	0	0	32	0	0	1,920
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<b>Totals :</b>	<b>1,888</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>1,920</b>

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## Public Services (continued)

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Number of Households Assisted</b>										
with new (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0
<b>Totals :</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Economic Development

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Total Number of Businesses Assisted</b>										
Of Total	0	0	0	0	0	0	0	0	0	0
New businesses assisted	0	0	0	0	0	0	0	0	0	0
Existing businesses assisted	0	0	0	0	0	0	0	0	0	0
Number of business facades/buildings rehabilitated	0	0	0	0	0	0	0	0	0	0
Assisted businesses that provide a good or service to service area/neighborhood/community	0	0	0	0	0	0	0	0	0	0
<b>Total Number of Jobs Created</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Types of Jobs Created</b>										
Officials and Managers	0	0	0	0	0	0	0	0	0	0

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## Economic Development (continued)

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Professional	0	0	0	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0	0	0	0
Types of Jobs Retained	0	0	0	0	0	0	0	0	0	0
Officials and Managers	0	0	0	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0	0	0	0

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## Economic Development (continued)

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Technicians	0	0	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0
Of jobs retained, number with employer sponsored health care benefits	0	0	0	0	0	0	0	0	0	0
Acres of Brownfields Remediated	0	0	0	0	0	0	0	0	0	0

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## Rehabilitation of Rental Housing

	Create Suitable Living	Provide Decent Housing	Create Economic Opportunities	Total						
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	Total
Total LMH* units	0	0	0	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0	0	0	0
Of Total, Number of Units Made 504 accessible	0	0	0	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0	0	0	0
Created through conversion of non-residential to residential buildings	0	0	0	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0	0	0	0
Affordable	0	0	0	0	0	0	0	0	0	0
Of Affordable Units	0	0	0	0	0	0	0	0	0	0
Number subsidized by another federal, state, local program	0	0	0	0	0	0	0	0	0	0
Number occupied by elderly	0	0	0	0	0	0	0	0	0	0
Number of years of affordability	0	0	0	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0	0	0	0

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## Rehabilitation of Rental Housing (continued)

	Create Suitable Living	Provide Decent Housing	Create Economic Opportunities	Total						
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	Total
Of those, number for the chronically homeless	0	0	0	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0	0	0	0

## Construction of Rental Housing

	Create Suitable Living	Provide Decent Housing	Create Economic Opportunities	Total						
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	Total
Total LMH* units	0	0	0	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0	0	0	0
Of Total, Number of 504 accessible units	0	0	0	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
Affordable units	0	0	0	0	0	0	0	0	0	0
Of Affordable Units	0	0	0	0	0	0	0	0	0	0
Number occupied by elderly	0	0	0	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0	0	0	0

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## Construction of Rental Housing (continued)

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Number subsidized with project based rental assistance by another federal, state, or local program</b>										
0	0	0	0	0	0	0	0	0	0	0
<b>Number designated for persons with HIV/AIDS</b>										
0	0	0	0	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0	0	0	0
<b>Number of permanent housing units for homeless persons and families</b>										
0	0	0	0	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0	0	0	0

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## Owner Occupied Housing Rehabilitation

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Total LMH* units</b>										
0	0	0	0	0	0	0	0	0	0	0
<b>Total SB*, URG units</b>										
0	0	0	0	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	0	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0	0	0	0

## Homebuyer Assistance

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
<b>Total Households Assisted</b>										
0	0	0	0	0	0	0	0	0	0	0
Of Total:	0	0	0	0	0	0	0	0	0	0
Number of first-time homebuyers	0	0	0	0	0	0	0	0	0	0
Of those, number receiving housing counseling	0	0	0	0	0	0	0	0	0	0
Number of households receiving downpayment/closing costs assistance	0	0	0	0	0	0	0	0	0	0

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## Development of Homeowner Housing

	Create Access	Suitable Afford	Living Sustain	Provide Access	Decent Afford	Housing Sustain	Create Access	Economic Afford	Opportunities Sustain	Total
Total LMH* units	0	0	0	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0	0	0	0
Of Total, Number of Affordable units	0	0	0	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
504 accessible units	0	0	0	0	0	0	0	0	0	0
Units occupied by households previously living in subsidized housing	0	0	0	0	0	0	0	0	0	0
Of Affordable Units										
Number occupied by elderly	0	0	0	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0	0	0	0
Number of housing units for homeless persons and families	0	0	0	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0	0	0	0

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## Housing Subsidies

	Create Access	Suitable Afford	Living Sustain	Provide Access	Decent Afford	Housing Sustain	Create Access	Economic Afford	Opportunities Sustain	Total
Total Number of Households	0	0	0	0	0	0	0	0	0	0
Of Total:										
Number of households receiving short-term rental assistance (< = 3 months)	0	0	0	0	0	0	0	0	0	0
Number of households assisted that were previously homeless	0	0	0	0	0	0	0	0	0	0
Of those, number of chronically homeless households	0	0	0	0	0	0	0	0	0	0

## Shelter for Homeless Persons

	Create Access	Suitable Afford	Living Sustain	Provide Access	Decent Afford	Housing Sustain	Create Access	Economic Afford	Opportunities Sustain	Total
Number of beds created in overnight shelter/other emergency housing	0	0	0	0	0	0	0	0	0	0
Number of homeless persons given overnight shelter	304	0	0	0	0	0	0	0	0	304

## Homeless Prevention

	Create Access	Suitable Afford	Living Sustain	Provide Access	Decent Afford	Housing Sustain	Create Access	Economic Afford	Opportunities Sustain	Total
Number of Persons Assisted										
that received emergency financial assistance to prevent homelessness	0	0	0	0	0	0	0	0	0	0
that received emergency legal assistance to prevent homelessness	0	0	0	0	0	0	0	0	0	0



## C - SECTION 3 REPORT



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons  
**U.S. Department of Housing and Urban Development**  
Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

### Disbursement Agency

CITY OF PALO ALTO  
250 HAMILTON AVENUE, PALO ALTO, CA 94303  
94-6000389

### Reporting Entity

CITY OF PALO ALTO  
250 HAMILTON AVENUE, PALO ALTO, CA 94303

Dollar Amount:	\$432,177.46
Contact Person:	Erum Maqbool
Date Report Submitted:	09/24/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/17	6/30/18	CDB1	Community Devel Block Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.



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## D - NOTES ON IDIS REPORTS

**PR03:**

IDIS Activity # 277 – Program Year 2015, includes \$31,666.41 in “Drawn Thru Program Year” field. This activity shows up in the PR03 for 2017 because IDIS shows the completion date of August 8<sup>th</sup>, 2017 due to the fact that the activity was not closed down in the actual program year it was completed and the staff corrected this in August 2017. No amount was drawn for this activity in Program Year 2017. We are providing this explanation, because at the end of the report, the “Total Funded Amount” and “Total Drawn Thru Program Year” amount includes the \$31,666.41.

**PR23:**

On page 2 of this report, for Activity Group – Housing, the report is self-populating 154. The project name is Palo Alto Gardens and the numbers assisted were reported in Program Year 2016. The staff have not reported these numbers in 2017 CAPER to avoid duplication. The project was completed on July 7<sup>th</sup>, 2017. The final payment for this project was done in Program Year 2017 and the activity is still open, the staff is assuming that the numbers are self-populating because of this.

The grand total in the report does not reflect the number of persons assisted by Project Sentinel (20) because it is set up under the Planning & Administration category. **The grand total should be 1450 – 154 (Palo Alto Gardens) + 20 (Project Sentinel) = 1316** and this is reflected in the CAPER, CR-10 Racial and Ethnic Composition of Families Assisted in Table 2.

**PR83:**

In the program year 2017 the City of Palo Alto assisted 1316 persons. The total on the report shows 1920. Staff cannot determine the reason for this discrepancy.

**SECTION 3 REPORT:**

The Staff submitted the Form 60002 online in SPEARS on September 24<sup>th</sup>, 2018. The Report ID is 38314.



## E - PUBLIC COMMENTS

On September 08, 2018 – the CDBG staff received a comment from the resident of Palo Alto on CAPER. The CDBG staff responded to the comment on September 26<sup>th</sup>, 2018. Please see below the questions asked by the resident and the staff's response to it.

**1. What are the city's plans and timetable for the creation of such units?**

On February 12, 2018, the City Council approved a Housing Work Plan that outlines steps to implement the City's vision and adopted policies and programs for housing production, affordability, and preservation. The Work Plan includes select policies and programs from the adopted Comprehensive Plan, adopted Housing Element, and a City Council colleagues' memo. The approved Housing Work Plan indicates what action is needed to spur the production of housing.

Staff is in the process of preparing zoning code amendments to implement the Housing Work Plan; the most current recommendations will be discussed with the Planning and Transportation Commission (PTC) on September 26, 2018. For details on staff's progress and the proposed ordinance, please see the PTC staff [report](#).

<https://www.cityofpaloalto.org/civicax/filebank/documents/66826>

**2. Has any thought been given to expanding the approved "Affordable Housing Fund Guidelines" to include emergency shelter housing for the tiny fraction of our residents who remain unhoused?**

The existing "Affordable Housing Fund Guidelines" mentions that CDBG funds are used for the construction or rehabilitation of shelters. The City of Palo Alto during the last fiscal year provided funds for the rehabilitation of the Opportunity Center which provides 88 units of affordable housing to individuals and families who are homeless or at risk of becoming homeless. Additionally, the City funds LifeMoves Opportunity Center to assist population that are in need of emergency shelter housing. During the past fiscal year, the Opportunity Center served 614 unduplicated individuals, 431 unduplicated individuals received case management, housing/job search, referral and mentoring services; and 6,648 shelter nights were provided. However, there are no plans at this time to modify the "Affordable Housing Fund Guidelines."