



Duty Deferment

Please send the completed form to:

HMRC Banking Operations
Central Deferment Office
8th Floor North Central
Alexander House
21 Victoria Avenue
SOUTHEND-ON-SEA
Essex SS99 1AA

Name(s) of account holder(s)

Andrew Duddy

Bank/Building society account number

7	0	0	1	2	5	2	1
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Branch sort code

4	0	4	7	6	4
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Name and full postal address of your bank/building society

To: The Manager

Bank/building society

First Direct	
Address	
1-3 Broadway	
London Road	
Southend-on-Sea	Postcode SS1 1TJ

Instruction to your bank or building society to pay by Direct Debit

Service user number

9	9	0	2	9	5
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Reference number

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Instruction to your bank or building society

Please pay HM Revenue & Customs Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with HM Revenue & Customs and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

This Guarantee should be retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit HM Revenue & Customs will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request HM Revenue & Customs to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by HM Revenue & Customs or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when HM Revenue & Customs asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.