## **Duke Faley**

Iowa City, Iowa jdukef@icloud.com | (563) 587-9662

## **Education**

The University of Iowa | Iowa City, IA

Anticipated December 2026

Bachelor of Business Administration, Finance

Bachelor of Business Administration, Business Analytics and Information Systems

• GPA: 4.21/4.0

• President's List: Spring 2024 - Present

## **College Activities**

**Men's Track and Field Team** | The University of Iowa | Iowa City, IA *Division I Athlete* 

August 2023 - Present

- Balanced 15 semester hours of courses with 20+ hours of training weekly to maintain eligibility, utilizing
  valuable time and stress management skills in pursuit of two bachelor's degrees and athletic victories
- Competed with the nation's best in pursuit of B1G Championships, translating into success and confidence in the classroom and the professional world
- Cultivated a work ethic that thrives off competition, which hardened my resolve and willingness to do difficult, strenuous tasks in high-pressure scenarios

**Tippie Business Honor Society** | The University of Iowa | Iowa City, IA *Director of Marketing* 

January 2024 – Present

- Scheduled, financed, and coordinated social events for our members to attend, which boosted membership and garnered positive peer feedback
- Served as administrator for the organization's social media accounts, increasing our following by 27% in one year while developing graphic design skills
- Managed a committee of 50 people and facilitated communication with other committees in the organization, ensuring organization-wide success and continuity among our 200+ members

**Iowa Student Athlete Advisory Committee** | The University of Iowa | Iowa City, IA *Men's Track and Field Team Representative* 

May 2025 – Present

- Served as one of two individuals who ensure that team activities abide by the NCAA's guidelines, which assured that over 50 athletes and coaches maintained athletic eligibility
- Collaborated with other athletes and administrators to host department-wide events, expanding
  professional and post-graduate opportunities for over 600 student athletes at the University of Iowa
- Engaged in professional development opportunities to meet prospective employers and area professionals, fostering interpersonal skills and building experience in professional communication

## **Work Experience**

IWI Motor Parts | Dubuque, Iowa

June 2019 – August 2021

**Inventory Assistant** 

- Improved shelf organization in a warehouse of over 10,000 sq. ft., contributing to a faster restock process and better product accessibility for other employees
- Analyzed customer orders and on-sight inventory levels to quickly meet requests, which facilitated company goals across fourteen cities in three different states
- Communicated with counter staff to verify special orders and locate hard-to-find parts, enabling timely fulfillment of customer orders