



LINE INFORMATION	
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**A**

**B**C

BILL OF LADING INFORMATION			
38. <input type="checkbox"/> Non-AMS	39. <input type="checkbox"/> Split Bill	40. BOL TYPE: <input type="checkbox"/> In-Bond <input type="checkbox"/> Master <input type="checkbox"/> House <input type="checkbox"/> Regular/Simple	41. SCAC/CARRIER ID:
42. IN-BOND NUMBER:		43. BOL NUMBER:	44. QUANTITY:
45. UNIT OF MEASURE:			
<b>SECOND BILL OF LADING</b>		40. BOL TYPE: <input type="checkbox"/> In-Bond <input type="checkbox"/> Master <input type="checkbox"/> House <input type="checkbox"/> Regular/Simple	41. SCAC/CARRIER ID:
42. IN-BOND NUMBER:		43. BOL NUMBER:	44. QUANTITY:
45. UNIT OF MEASURE:			
46. VOYAGE/FLT/TRIP:		47. CONVEYANCE:	48. ARRIVAL DATE:
BILL OF LADING INFORMATION (Use additional block below for a second Bill of Lading)			
38. <input type="checkbox"/> Non-AMS	39. <input type="checkbox"/> Split Bill	40. BOL TYPE: <input type="checkbox"/> In-Bond <input type="checkbox"/> Master <input type="checkbox"/> House <input type="checkbox"/> Regular/Simple	41. SCAC/CARRIER ID:
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## PRIVACY ACT STATEMENT

### OMB 1651-0024 CBP Forms CBP 3461 and 3461 ALT, Privacy Act Statement

This Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.

#### Privacy Act Statement

Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.

#### AUTHORITY:

CBP Form 3461 and 3461 ALT are authorized to collect the information requested on these forms pursuant to 19 CFR 142.3, 142.16, 141.22, and 141.24. SSNs can be used to uniquely identify any importer or consignee that does not have an importer ID. The legal authority to collect SSNs is granted through 31 U.S.C. 7701, 19 CFR 24.5 & 19 CFR 149.3.

#### PURPOSE:

CBP is requesting this information for imports into the United States, which are subject to examination before entering the commerce of the United States. The information collected on CBP Forms 3461 and 3461 ALT allow CBP Officers to verify that the information regarding the consignee and shipment is correct and that a bond is on file with CBP. CBP also uses these forms to close out the manifest and to establish the obligation to pay estimated duties in the time period prescribed by law or regulation.

#### ROUTINE USES:

The information requested on this form may be shared externally as a "routine use" with appropriate federal, state, local, tribal, or foreign governmental agencies, or multilateral governmental organizations, to assist DHS in investigating or prosecuting the violations of, or for enforcing or implementing, a statute, rule, regulation, order, license, or treaty or when DHS determines that the information would assist in the enforcement of civil or criminal laws. A complete list of the routine uses can be found in the system of records notice associated with this form, "DHS/CBP-001 Import Information System." The Department's full list of system of records notices can be found on the Department's website at <http://www.dhs.gov/system-records-notices-sorns>.

#### CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:

Providing this information will enable importers and brokers to obtain the release of the merchandise from CBP custody. Failure to provide the information may prevent the release of the merchandise.

## PAPERWORK REDUCTION ACT STATEMENT

An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-0024. The estimated average time to complete this application is 15 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 90 K Street, NE, Washington DC 20002.

DEPARTMENT OF HOMELAND SECURITY

U.S. Customs and Border Protection

**CBP Form 3461 - Instructions**

**BLOCK 1 – PORT OF ENTRY**

Record the U.S. port code utilizing the Schedule D, Port Codes, listed in Annex C of the Harmonized Tariff Schedule (HTS). The port is where the merchandise is released under an immediate delivery permit. Use the following format: DDPP (no spaces or hyphens).

**BLOCK 2 – BOND TYPE**

Record the month, day, and year (MM/DD/YYYY) on which the goods are released, except for immediate delivery, quota goods, or where the filer requests another date prior to release (see 19 C.F.R. § 141.68). It is the responsibility of the filer to ensure that the entry date shown for entry/entry summaries is the date of presentation (i.e., the time stamp date). The entry date for a warehouse withdrawal is the date of withdrawal.

**BLOCK 3 – IMPORTER NUMBER**

Check the appropriate box for IRS, SSN, or CBP assigned number of the importer of record. Record the number in the space provided.

**BLOCK 4 – IMPORTER NAME AND ADDRESS**

Record the name and address of the importer of record.

**BLOCK 5 – ENTRY NUMBER**

Record the 11-digit alphanumeric code. The entry number is comprised of the three-digit filer code, followed by the seven-digit entry number, and completed with the one-digit check digit. The Entry Filer Code represents the three-character alphanumeric filer code assigned to the filer or importer by CBP. The Entry Number represents the seven-digit number assigned by the filer. The number may be assigned in any manner convenient, provided that the same number is not assigned to more than one CBP Form 3461. Leading zeros must be shown. The check digit is computed on the previous 10 characters. The formula for calculating the check digit can be found in Appendix 1.

**BLOCK 6 – BOND VALUE**

Provide the value of the bond in U.S. dollars, rounded off to the nearest whole dollar.

**BLOCK 7 – ENTRY VALUE**

Provide the value of the entry in U.S. dollars, rounded off to the nearest whole dollar.

**BLOCK 8 – CENTRALIZED EXAMINATION STATION (CES)**

Provide the Facilities Information and Resource Management (FIRMS) code of the desired devanning or CES in case this shipment is subject to an intensive exam. If there is only one site, this information is not required.

**BLOCK 9 – ENTRY TYPE**

Record the appropriate entry type code by selecting the two-digit code for the type of entry summary being filed. The first digit of the code identifies the general category of the entry (i.e., consumption = 0, informal = 1, warehouse = 2). The second digit further defines the specific processing type within the entry category. The following codes shall be used:

Consumption Entries

Free and Dutiable 01

Quota/Visa 02

Antidumping/Countervailing Duty (AD/CVD) 03

Foreign Trade Zone Consumption 06

Quota/Visa and AD/CVD combinations 07

Informal Entries

Free and Dutiable 11

Quota Other than textiles 12

Warehouse Entries 21

Temporary Importation Bond 23

Government Entries

Defense Contract Management Command (DCMAO NY) Military Only (P99 filer) 51

Any U.S. Federal Government agency (other than DCMAO NY) 52

Note: When the importer of record of emergency war materials is not a government agency, entry type codes 01, 02, 03, etc., as appropriate, are to be used.

**BLOCK 10 –ORIGINATING WAREHOUSE ENTRY NUMBER**

Record the entry number of the originating warehouse entry.

**BLOCK 11 – SURETY CODE**

Provide the surety code. The surety code identifies the surety company, authorized by the Department of Treasury, for the bond.

**BLOCK 12 – PORT OF UNLADING**

Record the U.S. port code where the merchandise was unladen from the importing vessel, aircraft or train. Do not show the name of the port instead of the numeric code.

**BLOCK 13 – MODE OF TRANSPORTATION**

Enter the voyage number if arrival by vessel, the flight number if arrival by air, and the trip number if arrival by land of the importing carrier which brought the merchandise into the United States.

**BLOCK 14 - LOCATION OF GOODS-CODE(S)/NAME(S)**

Record the Facilities Information and Resources Management (FIRMS) codes where the goods are available for examination. For air shipments, record the flight number. Where the FIRMS Code is not available, record the name and physical location of the goods.

**BLOCK 15 –G.O. NUMBER**

If the shipment has been placed in a general order (G.O.) warehouse, enter the G.O. number (e.g., 2022—0638)

**BLOCK 16 – CONVEYANCE NAME/FTZ ZONE ID:**

Record the U.S. port code where the merchandise was unladen from the importing vessel, aircraft or train. Do not show the name of the port instead of the numeric code.

For merchandise arriving in the U.S. by means of transportation other than vessel, rail or air, leave blank. For merchandise arriving in the customs territory from a U.S. foreign trade zone (FTZ), leave blank.

**HEADERS REFERENCE INFORMATION:****BLOCK 17 - REFERENCE ID CODE**

Provide the reference ID code.

**BLOCK 18 – REFERENCE ID NUMBER**

Provide the reference ID number up to 50 characters.

**BLOCK 19 - SELF CERTIFICATION CHECK BOX**

Check box if self certification has been uploaded to the Document Image System

**BLOCK 20 – HEADER PARTY TYPE**

Select the Header Party Type from the available options. Use a separate line for each Header Party Type. Note: The Header Parties must apply to the entire entry.

**BLOCK 21 – HEADER PARTY TYPE NAME/ADDRESS**

Provide the name and address of the selected Header Party.

**BLOCK 22 – HEADER ID NUMBER, IF APPLICABLE**

Check the appropriate box to indicate if you are providing an IRS, SSN, or CBP Assigned number. Record the number in the space provided.

**CERTIFICATION:****BLOCK 23 – SIGNATURE OF APPLICANT**

Record the name, job title, and signature of the owner, purchaser, or agent who signs the declaration. When the entry summary consists of more than one page, the signature of the declarant, title, and date must be recorded on the first page. Facsimile signatures are acceptable. Certification is the electronic equivalent of a signature for data transmitted through ABI. This electronic (facsimile) signature must be transmitted as part of the entry summary data.

**BLOCK 24 – PHONE NUMBER**

Report the applicant's phone number.

**BLOCK 25 – DATE**

Record the date of when the applicant signed the form.

**BLOCK 26 - BROKER OR OTHER GOVT. AGENCY USE**

The following items will be placed in this block in the following order:

Examination Site - The broker/importer must give the desired devanning or centralized exam site in case the shipment is subject to an intensive exam. If there is only one such site, this information is not required.

Container Numbers - The broker/importer must give the container numbers covered by the entry and bills of lading in the case of containerized sea cargo. If there is insufficient space for all container numbers, they may be given on the continuation sheet containing the additional bills of lading or on a separate continuation sheet.

**BLOCK 27 – CBP USE ONLY**

**LINE INFORMATION:**

**BLOCK 28 – LINE 1 HTS CODE**

Provide the 10-digit Harmonized Tariff Schedule (HTS) of the U.S. number. If more than one HTS number is required, follow the reporting instructions in the statistical head note in the appropriate HTS section or chapter. If the entry type is 23 (TIB), at least two HTS codes must be provided per line.

**BLOCK 28A – COUNTRY OF MINING**

Provide the country where a shipment of diamonds has been mined or extracted. If the line item does not contain diamonds, as in certain articles of jewelry, then the disclaimer is made on the line level. If country of mining does not apply, check no.

**BLOCK 28B – COUNTRY OF HARVEST**

Provide the country the product, including the country of harvest of any ingredient or component that was incorporated into the final product.

**BLOCK 28C – VESSEL FLAG**

Provide the country flag the vessel is registered in.

**BLOCK 28D – VESSEL NAME**

Provide the vessel which harvested the product, including the name of the vessel that harvested any ingredient or component that was incorporated into the final product.

**BLOCK 28E – VESSEL INTERNATIONAL MARITIME ORGANIZATION (IMO) NUMBER**

Provide the unique seven-digit vessel number issued to each vessel.

**BLOCK 28F – METHOD OF HARVEST**

Manner in which the product was gathered. This can include vessel, harvest capture fisheries, hatchery-based aquaculture, small vessel harvest.

**BLOCK 29 – HTS/COMMERCIAL/DESCRIPTION**

If the HTS code is known, check the HTS box and provide the HTS code. If the HTS code is not known, check the commercial/invoice box and provide a description of the merchandise.

**BLOCK 30 – LINE ITEM QUANTITY**

For entry type 06, enter the quantity in units of this HTS line to be removed from the FTZ and entered into Commerce of the U.S. Quantity enter must be a whole number and greater than zero. For all other entry types, leave blank.

**BLOCK 31 – FTZ FILING DATE**

For entry type 06, enter the date the merchandise was granted Privileged Foreign Status by CBP. For all other entry types, leave blank.

**BLOCK 32 - VALUE**

Provide the value of the line in U.S. dollars, rounded off to the nearest whole dollar. A value must be provided for each HTS code entered.

**BLOCK 33 – COUNTRY OF ORIGIN**

Record the country of origin utilizing the International Organization for Standardization (ISO) country code located in Annex B of the HTS. The country of origin is the country of manufacture, production, or growth of any article. If the article consists of material produced, derived from, or processed in more than one foreign territory or country, or insular possession of the U.S., it shall be considered a product of that foreign territory or country, or insular possession, where it last underwent a substantial transformation. When merchandise is invoiced in or exported from a country other than that in which it originated, the actual country of origin shall be specified rather than the country of invoice or exportation.

**BLOCK 34 - ZONE STATUS**

For Entry type 06, select P for Privileged Foreign or N for Non-privileged Foreign. For all other entry types leave blank.

**BLOCK 35 - LINE PARTY TYPE**

Select the Line Party Type from the available options. Use a separate line for each Line Party Type.

**BLOCK 36 - LINE NAME/ADDRESS**

Provide the name and address of the selected Line Party.

**BLOCK 37 - LINE ID NUMBER**

Check the appropriate box to indicate if you are providing an IRS, SSN, or CBP Assigned number and record the number in the space provided.

**BILL OF LADING INFORMATION:**

**BLOCK 38 – NON-AMS**

Check the box to indicate if the Bill of Lading is not automated.

**BLOCK 39 – SPLIT BILL**

Check the box to indicate if the bill is a split bill.

**BLOCK 40 – BOL TYPE**

Select the Bill of Lading type from the available options: In-Bond, Master, House, or Regular/Simple.

**BLOCK 41 – SCAC/CARRIER ID**

For merchandise arriving in the U.S. by air, record the two-digit IATA alpha code corresponding to the name of the airline which transported the merchandise from the last airport of foreign lading to the first U.S. airport of unloading. If the carrier file does not contain a specific air carrier's code, write the designation “\*C” for Canadian airlines, “\*F” for other foreign airlines, and “\*U” for U.S. airlines. These designations should be used only for unknown charter and private aircraft. When a private aircraft is being entered under its own power (ferried), the designation “\*\*\*” will be used. For merchandise arriving in the U.S. by means of transportation other than vessel or air, leave blank. Do not record the name of a domestic carrier transporting merchandise after initial unloading in the U.S. For merchandise arriving in the customs territory from a Foreign Trade Zone (FTZ), insert “FTZ” followed by the FTZ number. Use the following format: FTZ NNNN.

**BLOCK 42 – IN-BOND NUMBER**

Provide the in-bond number.

**BLOCK 43 – BOL NUMBER**

Record the number listed on the manifest of the importing carrier. Provide the Bill of Lading (BOL) number.

**BLOCK 44 – QUANTITY**

Report the entered quantity for each IT/BOL/AWB covered by this entry. The quantity reported should be at the most detailed level of the shipment being reported (the quantity being reported is the smallest exterior packaging unit). If the entry covers the entire bill of lading, AWB, or in-bond shipment, the quantity reported will be the total quantity. If the entry is for a house bill, both the master bill and house bill will be shown in Block 39, but the only quantity reported will be the house bill quantity.

**BLOCK 45 – UNIT OF MEASURE**

Provide the unit of measure code.

**BLOCK 46 – VOYAGE/FLIGHT/TRIP**

Provide the voyage number if arrival by vessel, the flight number if arrival by air, and the trip number if arrival by land of the importing carrier which brought the merchandise into the United States.

**BLOCK 47 – CONVEYANCE NAME**

Provide the name of the vessel, airline, truck or rail.

**BLOCK 48 – ARRIVAL DATE**

Provide the month, day, year (MM/DD/YYYY) the merchandise arrived at a U.S. port of entry. For pre-filed entries, use the scheduled date of arrival. For merchandise arriving by vessel, the arrival date is the date the vessel enters the port limits with the intent to unlade. For merchandise arriving by air, the arrival date is the date the air carrier landed within the port. For merchandise arriving by truck or rail, the arrival date is the date the conveyance entered the Customs territory of the United States. For merchandise arriving by in-bond, the date to be used is the estimated date of arrival at the port of destination.