

Dumisani Muzungu

Meanwood Ndeke,

Lusaka Zambia

Telephone: +260-971-669-342

Email: [muzungudumisani@gmail.com](mailto:muzungudumisani@gmail.com)

2<sup>nd</sup> January, 2024

The Human Resource Manager

Zambia Forestry and Forest Industries Corporation

Lusaka, Zambia

Dear Sir/Madam,

APPLICATION FOR AN GRADUATE TRAINEE PROGRAM UNDER INFORMATION  
TECHNOLOGY POSITION.

I am writing to express my interest in securing an Trainee position within your esteemed organization. Having recently completed my Bachelor of Science in Computer Science, I am eager to contribute my skills and knowledge to your company.

During my academic tenure, I acquired comprehensive skills in Computer Science, honing my technical proficiency and fostering strong communication abilities. Moreover, my adaptability and willingness to work across various ICT-related fields align well with the dynamic nature of your organization.

Enclosed, please find the following documents supporting my application:

- My updated resume outlining my educational background and relevant experiences.
- Copies of my original certifications validating my academic achievements.
- A recommendation letter from DMI St. Eugene University.

I am enthusiastic about the opportunity to discuss how my dedication and fresh perspective can positively contribute to your administrative team and further the growth and success of your company.

Thank you for considering my application. I am eagerly anticipating the possibility of contributing to your esteemed organization.

Yours faithfully,

Dumisani Muzungu