

The principle,
DMSI ST EUGENE University/college

Dear sir/madam,

RE: COMPLETION OF TEACHING PRACTICE

I write to confirm that DUMISANI MUZUNGU has successfully completed his teaching experience at this school from 01-11-20 to 26-11-21

During his tenure of teaching practice, he proved to be hardworking, active and mature person. He interacted well with others and exhibited potential as an upcoming teacher.

I therefore, wish him good luck in the future career.

Yours sincerely.

JMK

J. MUTYOKA

Head Teacher



JMK

87%

LESSON OBSERVATION SHEET

TEACHER: DUMISANI MUZUNGU

GRADE: 8

SUBJECT: COMPUTER STUDIES

TOPIC: CREATING A NEW DOCUMENT

PLANNING:

- STATEMENT OF LESSON OBJECTIVES P.S.B.A.I
- To demonstrate on how to create a new document using Microsoft Word & its tools.
- LEARNING AIDS/MATERIALS
- Laptop

PERSONALITY:

- TEACHER APPEARANCE
V. Good
- VOICE AUDIBILITY AND PROJECTION
V. Good

ORGANISATION:

- CLASS MANAGEMENT
V. Good
- TEACHER CHILD RELATIONSHIP
V. Good
- VARIETY OF INTERACTION
- Question And Answers
- Learner Centred.



879

EXECUTION:

- INTRODUCTION
You introduce your lesson very well and gave concrete examples.
- PRESENTATION
V-good
- CLARITY OF INSTRUCTION
V-good
- QUESTIONING TECHNIQUES
V-good
- USING OF TEACHING MATERIALS
V-good
- TEACHER'S LANGUAGE
Official Language (ENGLISH)
- USE OF CHALK BOARD
V-good
- SUITABILITY OF METHOD USED
 - Question And Answer
 - Group discussion.

EVALUATION

The lesson was well taught as planned by the teacher at least 78% were able to create a new document with less difficulties.

ACHIEVEMENT OF THE LESSON

The lesson was interesting the teacher interacted/related well with the learners.

GENERAL COMMENTS

Very dedicated and committed towards
work was quite helpful to the learners.

COMMENTS BY THE TEACHER

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