

### **Lean Tool Information Sheet**

What is ... Layout Planning

## How to improve organisation using Layout Planning

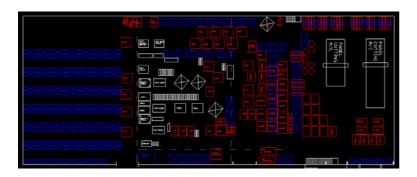
Are you struggling to work out how you can improve your organisational layout in your Business? Vative's Layout Planning techniques allow you to make the most of your valuable space and streamline your processes. Our team have extensive experience in layout planning and reconfiguration to maximise workplace organisation and workflow. We optimise processes by best positioning equipment and resources to enhance customer requirements and workflow in the shortest lead time and at the highest quality.

#### Layout Planning provides:

- A defined location for all equipment, inventory and service access
- Optimise flow patterns for high volume processes
- Graphical representation for easier planning
- Flexibility on Layout for strategic changes
- Clarity for potential changes in the design phase
- Improves workplace ergonomics for staff and assists in 5S
- Ensures workplace meets Occupational Health and Safety requirements
- Improved organisation that encourages workplace efficiencies for all employees

Improved organisation using Layout Planning. 'visualise your plans , so teams can make them reality'.

#### **BEFORE**



#### AFTER



Benefits of Vative's Layout Planning:

Minimise floor space usage

Improved Product & Material Flow

Reduced Processing time

Reduced stock through better stock management

Improve ergonomics

Improve staff fatigue management

Accurate & measured CAD drawing that can be used for future projects or works

For more information on how our Lean Tools maybe used to improve your organisational layout please contact Vative

Lean Six Sigma Society of Professionals Websites: Www.vative.com.au

Phone: 1300 VATIVE (82 84 83) www.six-sigma.com.au

**New Zealand** 

Asia



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