

Lean Tool Information Sheet

What is ... Labour Balancing

How to improve efficiency using Standard Work and **Labour Balancing**

Is your Business struggling with how to improve its efficiency? Standard Work tools develop and document the most efficient methods for your team to conduct work on the most common activities. This will ensure that your processes are completed in the most effective means with regards to quality and efficiency.

Standard work tools allows for new team members to be easily trained using best practices methods and in the shortest time. A standard approach towards the activities and tasks performed daily in the workplace also reduces the chance of error.

Once data for each workflow process is gathered, it then allows for multiple processes within the value stream to be balanced. This will help your process achieve greater output and efficiencies with the same labour allocations. These tools ties in closely with OEE and Capacity Planning.

Benefits of Vative's Standard Work tools:

- ✓ A clear team understanding of the optimum way to complete tasks
- ✓ Transparency in process requirements
- ✓ Accurate time studies for each of the specific tasks for each variant

Benefits of Vative's Labour Balancing tools:

- ✓ Encouragement of single piece flow in any given process
- ✓ Best utilisation and <u>improved efficiencies</u> of available labour and skill
- ✓ Elimination of bottlenecks and creation of pace makers to meet customer demand

Lean Six Sigma Society of Professionals Websites: <u>www.vative.com.au</u>

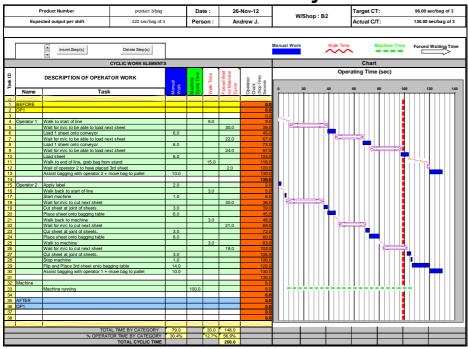
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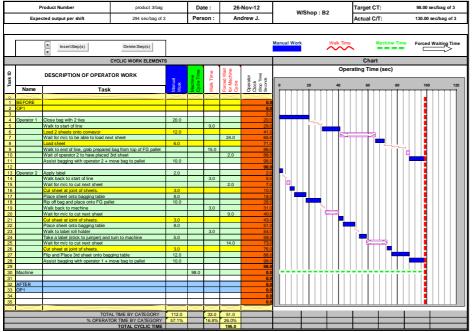
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BEFORE LABOUR BALANCING – Cycle Time = 260secs



AFTER LABOUR BALANCING – Cycle Time = 196 secs (24% improvement!)



For more information on how our Lean Tools maybe used to improve your workplace efficiencies please contact Vative.

Lean Six Sigma Society of Professionals Websites: Www.vative.com.au

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