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| **Test Category ID** | Keyboard Shortcuts |
| **Test Case ID** | KC001 |
| **Test Case Summary** | Testing if the comment shortcut accurately pins the comment to the selected point in the document, in relative space to the point it was pinned to and to other comments |
| **Related Requirement** | The ID of the requirement this test case relates/traces to. |
| **Prerequisites** | The user must have 3 lines of “ENTER” delimited text on a document, nothing else. Just 3 seperate lines that do not reach the line limit of google documents |
| **Test Procedure** | 1. Use the cursor to highlight all of the first line 2. Hold down the following keys on the keyboard in the following order (Do not let go of the previous until all have been pressed): ctrl, alt, m 3. A new text area should’ve appeared, enter the text “First comment” into it 4. Use the cursor to highlight all of the third line 5. Hold down the following keys on the keyboard in the following order (Do not let go of the previous until all have been pressed): ctrl, alt, m 6. A new text area should’ve appeared, enter the text “Last comment” into it 7. Use the cursor to highlight all of the second line 8. Hold down the following keys on the keyboard in the following order (Do not let go of the previous until all have been pressed): ctrl, alt, m 9. A new text area should’ve appeared, enter the text “Middle comment” into it |
| **Test Data** | First line of text: “This is the first line of text”  Second line of text: “This is the second line of text”  Third line of text: “This is the third line of text”  Comment1: “First comment”  Comment 2: “Last comment”  Comment 2: “Middle comment” |
| **Expected Result** | All the messages should be adjacent to each other, with marginal space between them. Also, they should be in the order “first message, middle message, last message” |
| **Actual Result** | The actual result of the test; to be filled after executing the test. |
| **Status** | Pass or Fail. Other statuses can be ‘Not Executed’ if testing is not performed and ‘Blocked’ if testing is blocked. |
| **Remarks** | Any comments on the test case or test execution. |
| **Created By** | Duncan Do s3718718 |
| **Date of Creation** | 25/08/2019 |
| **Executed By** | The name of the person who executed the test. |
| **Date of Execution** | The date of execution of the test. |
| **Test Environment** | The environment (Hardware/Software/Network) in which the test was executed. |

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| **Test Category ID** | KS |
| **Test Case ID** | KS002 |
| **Test Case Summary** | The copy shortcut caches the last copy only |
| **Related Requirement** | Keyboard Shortcuts |
| **Prerequisites** | Must have 2 different elements to cope (For this test, 2 lines of text, enter delimited) |
| **Test Procedure** | 1. Select all of the first line of text 2. Hold down the following keys in this order (do not let go of the previous key until all have been pressed): ctrl, c 3. Select all of the second line of text 4. Hold down the following keys in this order (do not let go of the previous key until all have been pressed): ctrl, c 5. From the end of the second line, click enter to enter a new line 6. Hold down the following keys in this order (do not let go of the previous key until all have been pressed): ctrl, v |
| **Test Data** | Line 1: “This should not be copied.”  Line 2: “This should be copied” |
| **Expected Result** | Line 2 should be pasted on the third line after hitting ctrl, v |
| **Actual Result** | New Document was created with template |
| **Status** | Pass |
| **Remarks** | Any comments on the test case or test execution. |
| **Created By** | Duncan Do s3718718 |
| **Date of Creation** | 25/08/2019 |
| **Executed By** | The name of the person who executed the test. |
| **Date of Execution** | The date of execution of the test. |
| **Test Environment** | The environment (Hardware/Software/Network) in which the test was executed. |

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| **Test Category ID** | KS |
| **Test Case ID** | KS003 |
| **Test Case Summary** | Intermediate keys in shortcut |
| **Related Requirement** | Keyboard Shortcuts |
| **Prerequisites** | Must have 2 different elements to cope (For this test, 2 lines of text, enter delimited) |
| **Test Procedure** | 1. Select all of the first line of text 2. Hold down the following keys in this order (do not let go of the previous key until all have been pressed): ctrl, c 3. From the end of the second line, click enter to enter a new line 4. Hold down the following keys in this order (do not let go of the previous key until all have been pressed): ctrl, something, v   Something being a key that is not associated with any keyboard shortcut in conjunction with ONLY ctrl |
| **Test Data** | Line 1: “Test”  Something key options: “m”, CAPSLOCK |
| **Expected Result** | Line one should be pasted with no issue |
| **Actual Result** | New Document was created with template |
| **Status** | Pass |
| **Remarks** | Any comments on the test case or test execution. |
| **Created By** | Duncan Do s3718718 |
| **Date of Creation** | 25/08/2019 |
| **Executed By** | The name of the person who executed the test. |
| **Date of Execution** | The date of execution of the test. |
| **Test Environment** | The environment (Hardware/Software/Network) in which the test was executed. |