

061006T4ICT ICT TECHNICIAN

LEVEL 6 IT/OS/ICT/CR/3/6: CONTROL ICT SECURITY THREATS



LAIKIPIA EAST TECHNICAL AND VOCATIONAL COLLEGE

PRACTICAL ASSESSMENT

Candidate's name & Registration No.: _____

Assessor's name & Reg. code: _____

Unit of Competency: CONTROL ICT SECURITY THREATS

Venue of Assessment: _____

Date of assessment: _____

CANDIDATES INSTRUCTIONS

You will be provided with the following resources;

- a) Windows 10- based Personal Computer with:
 - MSOffice 2013 (Minimum) • Browser: Edge • Internet connection

Task 1: Perform Folder Security

Create a folder on the desktop with your name

Open word document and type some information about yourself.

Encrypt the document with password 1234.

Share the folder setting to limit the number of simultaneous users to 20

Allow full control to the shared folder.

Make the word document hidden in the folder.

Items to be evaluated	Marks Allocated	Marks Obtained	Comments
i) Created a folder on the desktop named after candidate	2		
ii) Created a Word document and typed personal information	2		
iii) Encrypted the Word document with password "1234"	4		
iv) Configured folder sharing: Allowed 20 simultaneous users	4		
v) Granted full control permissions on the shared folder	4		
vi) Made the Word document hidden in the folder	4		
	Total: 20 Marks		

ASSESSMENT OUTCOME	
<p>The candidate was found to be:</p> <p style="text-align: center;">Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/></p> <p><i>(Please tick as appropriate)</i></p> <p><i>(The candidate is competent if the candidate obtains at least 50%)</i></p>	
<p>Feedback from candidate:</p>	
<p>Feedback to candidate:</p>	
<p>Candidate's Signature</p> <p>_____</p>	<p>Date</p> <p>_____</p>
<p>Assessor's Signature</p> <p>_____</p>	<p>Date</p> <p>_____</p>