

**LEVEL 4 Demonstrate Employability Skills**

**DATE: FEB 2025 TIME: 2 HOURS**

**INSTRUCTIONS:**

**Answer all questions**

1. Your work mate has low self-esteem. List FOUR factors that may contribute to low self-esteem. (4 Marks)
2. List FOUR work place learning methods. (4 Marks)
3. Outline FOUR benefits of ethical behavior at a work place. (4 Marks)
4. List FOUR factors that you will consider when choosing a means of communication at the work place. (4 Marks)
5. Highlight FIVE reasons why the organization should address safety issues at work place. (5 Marks)
6. State FIVE activities for improving employee performance. (5 Marks)
7. List FOUR sources of innovation observed at workplace. (4 Marks)