

# Duncan Kirkland

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**Summary** I am a freshly graduated high-school student with many technology and service related skills, and am very eager to supplement my studies (Bachelor of Computer Science) with casual, or part time, work. I can't wait to work with you.

**Experience** **Customer Service Assistant, *Target***  
November 2014 - April 2016 (1 year, 6 months)  
My responsibilities included customer service, stock management and contacting alternate branches.

**Education** **Gold Coast Christian College** (Secondary Education)  
January 2012 - November 2016 (5 years)  
School Captain; Student Chaplaincy team; College Chapel team

**Volunteering** **Event Aide, *Bond University*** March 2012  
I helped to facilitate an Open Day event for the Faculty of Sustainable Development. This involved facilitating catering, setting up displays and aiding staff

**Community Service Member, *StormCo*** November 2015 & March 2016  
Performed community service for the town of Texas, Queensland. Interacting with locals, and generally helping where we could. Spent time at an aged care home.

**Community Service Member, *SeeChange International Inc.*** November 2016 Travelled to Cambodia to perform service work for locals in the Kampong Thom community. We worked at a rural primary school to construct a playground and pathway and painted their school.

**Awards** **Information Technology Excellence Award: Open Award, *Sanitarium***  
**Information Technology Excellence Award: Year 12 Award, *Sanitarium***  
**Year 11 & 12 Excellence in Science, Technology and Maths Awards, *GCCC***

**Skills** **Computer programming, web development**  
**Graphic design**  
**IT Support**  
**Microsoft Office**  
**Team leadership**  
**Project Planning**  
**Time Management**  
**Safety Requirements and Procedures**  
**Understanding of Educational Requirements**