

Chadwick Dunefsky

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EDUCATION

The University of North Carolina at Greensboro NC (Remote Program)

Master of Science in Library Science

Expected Dec 2021

Specialized in Archives and Public Libraries

The University of North Carolina at Chapel Hill NC

Bachelor of Arts in History

Dec 2018

Specialized in American History with a concentration in Women's and Gender History

Montgomery College at Rockville MD

Associate of Arts in Humanities

May 2017

Inducted to Phi Theta Kappa Honors Society

EXPERIENCE

Archival Science Intern, One Year Contract

RTP, NC

GlaxoSmithKline

May 2020–May 2021

- o Documented COVID-19 response, consisting of 243 digital objects, using GlaxoSmithKline press releases, social media, and email correspondence.
- o Created and developed a collection for Pfizer's "American Home Products," (Robitussin, Centrum, Chapstick, Advil, etc.), using archival standards for rehousing and organizing material, increasing archive size by 20%.
- o Processed and analyzed video collection, consisting of 2000 videos.
- o Responded to two research inquiries weekly from global associates and internal staff (including PBS, 20th Century Studios, and National Museum of American Jewish History) relating to patents and trademarks.
- o Wrote and published one blog post monthly on GlaxoSmithKline's internal social media, highlighting archival objects.
- o Trained one intern on archival practices and standards.

Digitization Assistant

Raleigh, NC

D. H. Hill Jr. Library Special Collections

Aug 2019–Feb 2020

- o Digitized 30 articles per day for a three-year project, "The Animal Turn: Digitizing Animal Protection and Human-Animal Studies Collections," a new initiative intended to preserve "Animal Rights and Welfare" material.
- o Produced and verified metadata, using MADS metadata standards, on these articles, for publication on North Carolina State University's special collections website.

Teaching and Research Assistant

Raleigh, NC

North Carolina State University

Aug 2019–Feb 2020

Teaching Assistant

- o Graded and edited 80 students' papers.
- o Managed upkeep of two digital courses on Moodle, a course management system.

Research Assistant

- o Developed four digital courses on Moodle, a course management system.

Office Manager and Archival Assistant, Summer Contract

Chapel Hill, NC

Chapel Hill Historical Society

May–Aug 2019

- o Developed and formed an archival collection of 245 objects for accessioned material from society's formal location.
- o Provided customer support via phone, email and in-person, primarily on questions about Chapel Hill and Carrboro history and genealogy.

Library Assistant, One Year Contract

Chapel Hill, NC

Chapel Hill Public Library

Aug 2018–Aug 2019

- o Supported an average of 1,700 patrons daily with a team of fifteen by supplying reference and circulation inquiries using the phone, email, and in-person interactions.
- o Managed front desk to handle cash register, to register new patrons, and to welcome patrons into the library.
- o Educated patrons on information literacy in the computer lab.

Oral Historian, Two Semester Contract*The Center for the Study of the American South***Chapel Hill, NC***May–Dec 2018*

- Awarded a \$1500 stipend to conduct six interviews with a new initiative: “Stories to Save Lives,” centered on investigating the role of healthcare in everyday life.
- Awarded an independent study to conduct three interviews with deaf individuals, designed to investigate efficacy of doing oral histories in American Sign Language.

Student Assistant*Sloane Art Library***Chapel Hill, NC***Aug 2017–Dec 2018*

- Aided students in art-orientated research projects.
- Completed five digital "Interlibrary Loans" weekly for external researchers.

Research Intern, Summer Contract*Library of Congress***Washington DC***May–Aug 2017*

- Created bibliographies on Dante's Divine Comedy for an upcoming exhibit.

Curatorial and Collections Intern, One Semester Contract*Smithsonian Museum of American History***Washington DC***Jan–May 2017*

- Researched eight popular artists in United States history to aid development of an “American Pop Culture” exhibit.

Research Intern, One Semester Contract*Library of Congress***Washington DC***Aug–Dec 2016*

- Researched and translated French Haitian periodicals, to assist creation of a Haitian historiography lab.
- Researched WWI Cartoons, to aid development of a high school workshop.

VOLUNTEER AND COMMUNITY INVOLVEMENT

The Daily Tar Heel*Arts and Entertainment Writer***Chapel Hill, NC***Jan–Dec 2018*

- Interviewed local artists weekly to author articles on music, photography, or exhibits.

MD State's Attorney's Office*Truancy Prevention Mentor***Rockville, MD***Jan–Jun 2017*

- Mentored middle school students at risk of truancy.

Impact*Student Leader***Rockville, MD***Aug 2016–May 2017*

- Hosted three events, relating to human trafficking awareness, based on United Nations goal of reducing inequality.

AWARDS

UNC Chapel Hill: Independent Study, Summer Undergraduate Assistantship**Montgomery College:** Beacon Scholar, Montgomery Scholar, Paul Peck Humanities Intern, Paul Myron/Robert White Award

ARCHIVE AND LIBRARY SKILLS

Archive and Library Systems: Bibliocommons, Mimsy XG, Past Perfect, Sierra, Qi**Archive and Library Skills:** Customer Service, Finding Aids, Libguides, Reader's Advisory, Reference Interviews

GENERAL SKILLS

Languages: American Sign Language (Fluent)**Trainings:** Oral History Workshop (1 Month), Reference Interview Workshop (2 Months)**Technologies:** Adobe (Bridge, Photoshop, and Premiere), CSS, HTML, Google Suite (Docs, Drive, Calendar, Meet, Slides, and Sheets), Microsoft Office Suite (Word, Excel, PowerPoint, and Outlook)