Weekly Team Meeting Attendance and Task Tracking

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
4	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
Creating Timeline for Project	2 hours	Tran Quoc Dung
Project Plan Part 4,5	5 hours	Tran Quoc Dung
Project Plan Part 2,3	4 hours	Pham Hoang Duong
Project Plan Part 6,7,8	6 hours	Nguyen Thai Son
Defines the Problem in AI Aspect	2 hours	Do Tuan Dat, Duong Quoc Trung

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
5	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
SQAP Chapter 1,2,3,5,7	8 hours	Tran Quoc Dung
SQAP Chapter 4,8	3 hours	Pham Hoang Duong
SQAP Chapter 6,9,10	5 hours	Nguyen Thai Son
Research Papers about Supervised Learning Model	8 hours	Duong Quoc Trung, Do Tuan Dat
Research Papers about Unsupervised Learning Model	6 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
6	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: Nguyen Thai Son (joining other class)

Task Tracking

Task	Work Hours	Assigned Member
Dividing the work for SRS	1 hour	Tran Quoc Dung
Creating the survey about abnormal behavior	4 hours	Duong Quoc Trung
Reading papers about Unsupervised Learning Model references	6 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
7	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: Pham Hoang Duong (joining other class)

Task Tracking

Task	Work Hours	Assigned Member
SRS part 1,2,5	5 hours	Tran Quoc Dung
SRS part 2,4	6 hours	Duong Quoc Trung
SRS part 4,5	4 hours	Nguyen Thai Son
SRS part 3	3 hours	Duong Quoc Trung
Reading papers about Unsupervised Learning Model	8 hours	Duong Quoc Trung
Decide the solution for the project to implement	4 hours	Full-Team
SRS part 3	2 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
8	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
Start upgrading the Model from the research	6 hours	Nguyen Thai Son, Pham Hoang Duong
Choosing the Metrics to evaluate the Model	4 hours	Duong Quoc Trung
Reading papers about Unsupervised Learning Model references	5 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
9	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: Tran Quoc Dung (Vacation)

Task Tracking

Task	Work Hours	Assigned Member
Dividing the work for SADRR	1 hour	Tran Quoc Dung
Start doing the slides for final presentation	5 hours	Nguyen Thai Son, Duong
Showing the demo Model to the Client	1 hour	Full-Team
Implementing the Unsupervised Learning Model	6 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
10	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
SADRR part 2	3 hours	Tran Quoc Dung
SADRR part 1	2 hours	Pham Hoang Duong
SADRR part 4.3, 5	5 hours	Nguyen Thai Son
SADRR part 3.1, 3.2	4 hours	Duong Quoc Trung
Improving the Model with Metric Scores	6 hours	Pham Hoang Duong, Son
Using different labelled dataset for testing	6 hours	Duong Quoc Trung
Generating outputs for Unsupervised learning Model	4 hours	Do Tuan Dat

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
11	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
DSDIR part 1, 4	6 hours	Tran Quoc Dung
DSDIR part 2	3 hours	Pham Hoang Duong
DSDIR part 3	5 hours	Nguyen Thai Son
Improving Metric Scores of the Supervised Model	6 hours	Duong Quoc Trung, Son
Showing the demo of Unsupervised Model to the client	1 hours	Do Tuan Dat
Preparing the final Presentation Slide for last week	6 hours	Full-Team
Records the Presentation Video		

Meeting Attendance

Week	Member: 5	Attendance (Present/Absent)
12	Tran Quoc Dung, Pham Hoang Duong, Nguyen Thai Son, Duong Quoc Trung, Do Tuan Dat	Present: Tran Quoc Dung, Duong Quoc Trung Absent: No

Task Tracking

Task	Work Hours	Assigned Member
Submitting the Final Portfolio	1 hours	Tran Quoc Dung
Updating to the Client about our processes, showing plans for next semester	1 hour	Full-Team
Double checking all the submissions	2 hours	Tran Quoc Dung
Preparing well for Project B		Full-Team