



Introducing

The ability to take initiative and actively engage in one's work demonstrates a willingness to contribute independently, rather than merely following instructions or waiting for guidance from supervisors.







Why need autonomy at work?

- Highly regarded or valued
- Enhance professional expertise
- Effectively handle unforeseen situations
- More freedom
- More confident

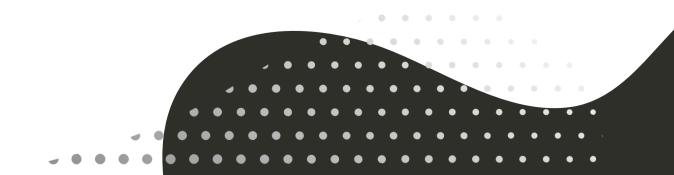




HOW TO AUTONOMY AT WORK



- Create detailed plans.
- Enhance time management skills.
- Never stop learning.
- Anticipate potential situations and provide solutions





CREATE A PLAN

- Read and review instructions
- Ask your superiors clearly about job requirements
- Use Top-down approach
- Create a plan to practice







TIME MANAGEMENT

- Follow up the plan.
- Assign priority levels to each task.
- 80/20.
- Set up a schedule for each day.
- Deep work.





NEVER STOP LEARNING

• Follow the hierarchy chart of the topdown approach.

- Learn how to learn and learn fast.
- Try and correct







ANTICIPATE POTENTIA SITUATIONS

- Risk assessment.
- Review everyday.
- Past experience.
- Learn from mistakes.





THANKSOU