

DHAP 2021

Position Paper Guidelines

What is a Position Paper?

A position paper is a document detailing the stance of your country/portfolio, as well as proposed solutions to the topics which your council will be discussing.

All delegates' position papers should include the following:

1. Brief **background information** on the topic
2. **Past involvement** of your country/portfolio
3. The **stance** of your country/portfolio
4. A brief **explanation of key problems**
5. **Potential solutions** to the problems identified

Formatting Requirements

Please include your committee and your country/portfolio at the top of your position paper, as follows:

Committee:
Country:

An example is provided below.

Committee: ASEAN Tourism Ministers' Meeting (MATM)
Country: Singapore

Position papers should be written in **Times New Roman, font size 12**, and they should be **single spaced**. Position papers for all councils **should not exceed 500 words per topic** (headings will not be included in the word count).

All sources used in the construction of your position paper should be cited as part of a bibliography in the **APA style**¹.

Details of Submission

Please adhere to the following format for the title of the document.

DHAP2021_Committee_Country/Portfolio

An example is provided below.

DHAP2021_MATM_Singapore

Please note that Chairs may disqualify delegates from any award in the event of a late or non-submission. In addition, any delegate found to have committed plagiarism (accidental or otherwise) may be subject to disqualification from awards.

Please submit your position paper as **a single Microsoft Word document** to your respective Chairs **by 26 May 2021**. Your chairs can be contacted via the following email addresses:

Committee	Email address
ASEAN Tourism Ministers' Meeting (M-ATM)	matm.dhap@dhs.sg
ASEAN Ministerial Meeting on Transnational Crime (AMMTC)	ammtc.dhap@dhs.sg
ASEAN Investment Area Council (AIA)	aia.dhap@dhs.sg
Historical United Nations Security Council (HUNSC)	hunsc.dhap@dhs.sg
Historical Crisis Committee (HCC)	hcc.dhap@dhs.sg

¹ For more information on APA style citations, you may refer to this guide: <https://www.citationmachine.net/apa>

Should you require an extension, please contact your respective Chairs to request for one **at least 3 days in advance**. Chairs reserve the right to grant extensions on a case-by-case basis.