



Colleen Duong
808.429.6239
duong.colleen@gmail.com
<https://duongcolleen.github.io/cd.github.io/>

EDUCATION

Carnegie Mellon University Pittsburgh, PA
Bachelor of Architecture
Class of 2021

President William McKinley High School
Honolulu HI
Class of 2016

Leadership Enterprise for a Diverse America
Princeton, NJ
Summer 2015

A seven-week intensive dedicated to developing academic and leadership potential of exceptional public high school students from socioeconomically disadvantaged backgrounds. Students take courses such as Aspects of Leadership, Writing Instruction, College Preparation, and Advantage Testing.

2017 LEDA Career Fellow

Providence, RI
August 2017

Attended workshops that developed hard and soft skills, leadership skills, professional network, and offered exposure to new opportunities.

SKILLS

Software

Adobe Photoshop, Illustrator, Indesign, Premiere, After Effects; MS Office, Rhino 5, AutoCAD, Solidworks, 130 WPM

Fabrication

CNC Machining (Mill and Lathe), Woodwork, Lasercutting

Analog

Drafting, Model Making, Drawing

Language

English, Basic Vietnamese, Basic Japanese

Interests

Robotics, Engineering, Graphic Design, Video Games, Animation

EXPERIENCE

RE/MAX Real Estate Honolulu, HI Summer 2014

Real Estate assistant for Ms. Frances Ueunten

- Provide administrative support to Ms. Frances Ueunten
- Organized and managed paperwork, financial data, e-mails, and phone calls with clients.

Carnegie Mellon University Telefund Pittsburgh, PA 2017 – Present

CMU Ambassador

- Call alumni, parents and friends of the university to connect them through their school experiences and also
- Ask for donations to make CMU a better place for higher education.

PROJECTS

Courses: Architectural Design Studio Foundation I, Analog & Digital Media I

Urban Agriculture Center Fall 2017

Designed an urban agriculture center for Sankofa Community Garden located in Homewood.

Hoop House Fall 2017

A group project to create a portable greenhouse for Phipps Conservatory.

Parasite Spring 2017

Designed an addition to Hunt Library that would create more study spaces.

ACTIVITIES

Habitat for Humanity, Carnegie Mellon Houston, TX January 2018

- Volunteer program to help with the hurricane relief program in Texas after recent events with Hurricane Harvey.

The American Institute of American Architecture Students, Carnegie Mellon

Pittsburgh, PA Fall 2017 – Present

Robotics Club, Carnegie Mellon Pittsburgh, PA Spring 2017 – Present

- Involved in several groups within the club; a part of the Robot Parody M.U.L.A.N group to make the tea scene from the movie using robots and Quadcopter.

Robotics Team, Team Kika Mana #368 Honolulu, HI Fall 2014 – Spring 2016

Captain (2014 – 2016), Coach (2015)

- Prepared for meetings, scheduled team events, took membership attendance throughout the FIRST season, and wrote grant proposals.
- Coached the team to Einstein Field at 2015 FIRST Robotics World Championship; this was the first time a Hawaiian Team ever made it to the Einstein Field.