



Colleen Duong
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EDUCATION

Carnegie Mellon University Pittsburgh, PA
Bachelor of Architecture
Class of 2021

President William McKinley High School
Honolulu HI
Class of 2016

Leadership Enterprise for a Diverse America
Princeton, NJ
Summer 2015

A seven-week intensive dedicated to developing academic and leadership potential of exceptional public high school students from socioeconomically disadvantaged backgrounds. Students take courses such as Aspects of Leadership, Writing Instruction, College Preparation, and Advantage Testing.

SKILLS

Software

Adobe Photoshop, Illustrator, Indesign, Premiere, After Effects; MS Office, Rhino 5, AutoCAD, Solidworks

Fabrication

CNC Machining (Mill and Lathe), Woodwork

Analog

Drafting, Model Making, Drawing

Language

English, Basic Vietnamese, Basic Japanese

Interests

Robotics, Engineering, Graphic Design, Video Games, Animation

EXPERIENCE

RE/MAX Real Estate Honolulu, HI *Summer 2014*

Real Estate assistant for Ms. Frances Ueunten

- Provide administrative support to Ms. Frances Ueunten
- Organized and managed paperwork, financial data, e-mails, and phone calls with clients.

Carnegie Mellon University Telefund Pittsburgh, PA *2017 – Present*

CMU Ambassador

- Call alumni, parents and friends of the university to connect them through their school experiences and also
- Ask for donations to make CMU a better place for higher education.

PROJECTS

Courses: Architectural Design Studio Foundation I, Analog & Digital Media I

Motion Model Spring 2017

A group project that involved studying the motion of a given kitchen tool and drafting motion drawings and also creating a model with a partner that integrated each person's kitchen tool's motion into a model.

Parasite Spring 2017

Designed an addition to Hunt Library that would create more study spaces.

Wedding Pavilion Project Fall 2016

Used various architectural skills and spatial knowledge to design a wedding pavilion and site plan for a given program.

Villa Le Lac Project Fall 2016

A building study group assignment that involved building a model of the structure and also drafting the plan, elevation, sections, and paralines of Villa Le Lac.

ACTIVITIES

Robotics Club, Carnegie Mellon Pittsburgh, PA *Spring 2017 – Present*

- Involved in several groups within the club; a part of the Robot Parody M.UL.AN group to make the tea scene from the movie using robots.

Asian Student Association, Carnegie Mellon Pittsburgh, PA *Spring 2017 – Present*

Robotics Team, Team Kika Mana #368 Honolulu, HI *Fall 2014 – Spring 2016*

Captain (2014 – 2016), Coach (2015)

- Prepared for meetings, scheduled team events, took membership attendance throughout the FIRST season, and wrote grant proposals.
- Coached the team to Einstein Field at 2015 FIRST Robotics World Championship; this was the first time a Hawaiian Team ever made it to the Einstein Field.