

CMSC 601 Assignment 2: C.V.

Due date: 3/1 @ 11:59 PM

Turnin via: Blackboard

The goal of this assignment is to create (or update) your **complete** scientific curriculum vitae (“C.V.”). You will turn in a PDF of the completed document. Your C.V. will be graded based on **professionalism**, **readability**, and **design**—that is, does it look like it was written by a serious candidate for a professional position, award, or honor? Is it easy to find and evaluate all the relevant information? Is it clean, grammatical, and typo-free?

A C.V. should have the following sections:

Must have:

- Header: Name, contact info
- Education
- Employment
- Publications
- Teaching (if any)
- Awards (a.k.a. grants, if any)
- Service (e.g., paper reviewing)

Might have:

- Mentoring
- Outreach
- References¹
- Honors & Awards
- Presentations – invited talks, colloquia, etc.
- Professional memberships

Because listing your publications is a key element of constructing a C.V., if you have no publications yet, please include one or more fake ones. Feel free to use the keyword “Imaginary” in the same way you would use “Forthcoming” or “Under review” (discussed in class); you can also annotate fake papers any other reasonable way.

Steps:

1. If you wish, find a template or C.V. sample; or, find an example of someone’s C.V. online and re-create the formatting. Possible examples:
 - a. [LaTeX 1](#) • [LaTeX 2](#) • [Word 1](#) • [Word 2](#) • [Sample 1](#) • [Sample 2](#)
2. Create and fill out your C.V. With the exception of publications as noted above, please make sure it is not only readable and professional, but also **accurate**.
3. Create a PDF file and turn it in on Blackboard.

(Reminder: there is a per-day late penalty that will apply for any amount of time after 11:59 PM. Please leave yourself time to complete your submission on time. Please don’t ask us to waive the late penalty for late submissions.)

¹ “References” here refers to people who will speak for you, not paper references, which go in publications.