







# **Documentation**

Author: Active IT zone
Software Framework: Laravel
Addon For: Active eCommerce CMS
Provided by: codecanyon



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## **Documentation**

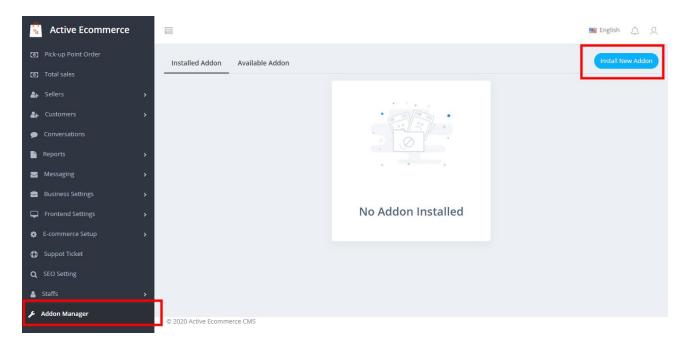
- 1. How to install the addon?
- 2. How to make an order from the admin panel?
- 3. How to make an order from the seller panel?

### **How to in Details**

#### 1. How to install the addon?

Answer: To install POS Manager Addon you need to follow the below steps:

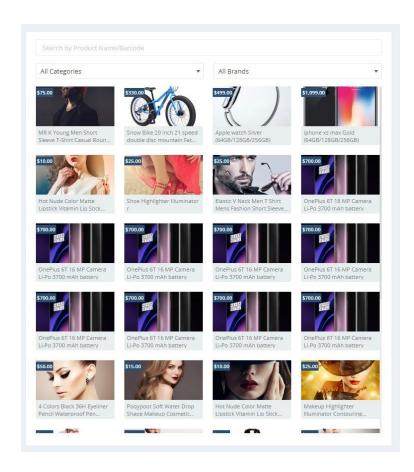
- Active eCommerce cms should be pre-installed on your server.
- Purchase and Download the POS Manager Addon file.
- Login into your admin panel of the system
- Go to Addon Manager
- Click on Install New Addon
- Choose the **downloaded zipped file** and click on **Install**.
- After Installation, you will find the POS Manager in your left sidebar of the admin panel & Seller panel sidebar menu.
- Now you can make orders from your panel & sellers can make orders of their products from their panel.



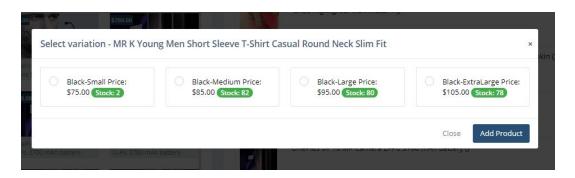
#### 2. How to make an order from the admin panel?

**Answer:**: Follow the below steps to make an order from admin panel

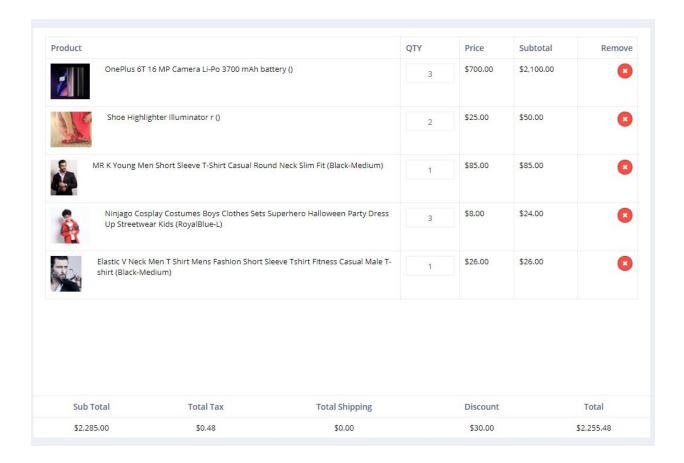
- Login to your admin panel.
- Go to POS Manager from admin side menu
- Select a Product(admin can only add admin products). You can search product
   with name/barcode & filter with category/subcategory/sub sub category & brand



• Now **Select variation**(if that product has variation).



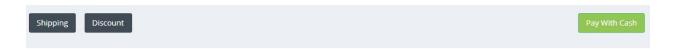
- Then add the product in the order. You can add more products if you want. You can also change quantity.
- You'll see all added products in right side list



• Now select customer & fill up shipping information in shipping address modal



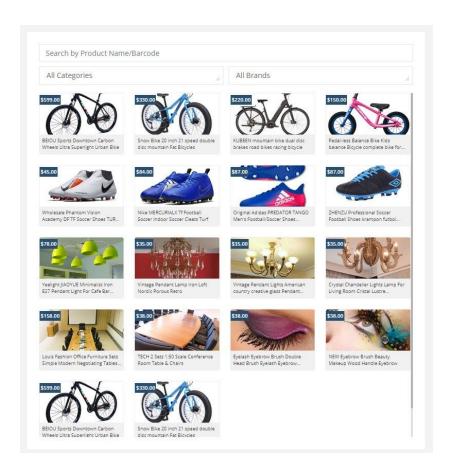
 You can set free shipping and discounts from bottom shipping & discount button dropdown. Now click Pay With Cash button & confirm order.



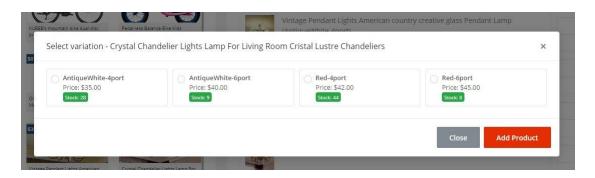
#### 3. How to make an order from the seller panel?

**Answer:**: Follow the below steps to make an order from seller panel

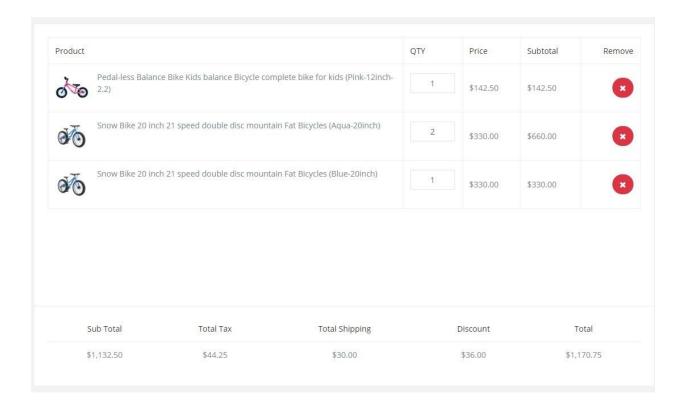
- Login as a seller.
- Go to POS Manager from seller side menu
- Select a Product(seller can only add seller products). You can search product with name/barcode & filter with category/subcategory/sub sub category & brand



• Now **Select variation**(if that product has variation).



- Then add the product in the order. You can add more products if you want. You can also change quantity.
- You'll see all added products in right side list



• Now select customer & fill up shipping information in shipping address modal



 You can set free shipping and discounts from bottom shipping & discount button dropdown. Now click Pay With Cash button & confirm order.

