# Ameena Farheen

#### Career Objective

To obtain a challenging position in a reputed organization where I can effectively utilize my academic background in commerce, enhance my skills, and contribute to the growth and success of the company while continuously learning and growing professionally.

#### Education

### Adikavi Nannaya University, Aditya Degree College

2023 - 2026

B.Com (Computer Applications)

## Pragathi Junior College

2021-2023

Intermediate (CEC) — CGPA: 9.43

### RGMC High School

2021

SSC - CGPA: 5.84

### Internship

• Sci-Land learning platform at Aditya Degree College

#### Skills

MS Office, SQL, Tally ERP9, HTML, CSS, Management, Power BI, SAP-ABAP, Accounts, Marketing, PowerPoint

#### Certifications

- MePro (Pearson)
- SAP-ABAP (Tencon Infra)
- Power BI (U Learn)
- EdX Certificates
- Basics of Python (Infosys Springboard)
- Microsoft Excel Essentials (DigiSaksham)
- GenAI Essentials (DigiSaksham)

#### Strengths

Problem Solving, Active Listening, Leadership, Adaptability, Time Management, Communication Skills, Good Handwriting

#### **Hobbies**

Capturing Moments, Crafts, Drawing, Listening to Music, Designing

#### Languages

Hindi, English, Telugu, Arabic